CITY OF STURGIS™

City Council Meeting
AGENDA

DATE: **Tuesday, September 8, 2026**
TIME: **Regular Meeting - 6:30 PM**
PLACE: **Council Chambers - City Hall, 1040 Harley-Davidson Way, Sturgis SD**

Page

1. CALL TO ORDER REGULAR MEETING OF THE CITY COUNCIL

2. APPROVAL OF THE AGENDA

3. PLEDGE OF ALLEGIANCE / PRAYER

4. ANNOUNCEMENTS AND PRAISE

5. NON-AGENDA MATTERS THAT MAY COME BEFORE THE COUNCIL

To address the City Council, please stand behind the front table and state your name clearly into the microphone for the public record. Please keep your comments respectful and complete your comments in three minutes or less. If you are unable to approach the podium due to a physical limitation, a portable microphone will be provided.

6. CONSIDER CONSENT AGENDA

4 - 10 6.1. Consideration to approve the minutes from the August 24, 2026 City Council meeting
City Council - Aug 24 2026 - Minutes - Pdf

11 - 14 6.2. Consideration to approve a SEL for the Sturgis Brewing Co for the Black Hills Mountain Bike Race on October 11, 2026.
Agenda Item Report - Pdf

15 - 17 6.3. Consideration of Resolution 2026-38 - Approval of Final Plat for Utility Lot 1, Cell Tower Subdivision.

Agenda Item Report - Pdf

18 - 21 6.4. Consideration of Resolution 2026-45 - Approval of Final Plat for Lot C1-1, Sturgis Industrial Park Subdivision.
Agenda Item Report - Pdf

22 - 26 6.5. Abatement for property that was damaged by fire at 2032 Ellen Street.
Agenda Item Report - Pdf

7. APPROVAL OF THE CLAIMS

27 - 39 7.1. Council Bills 09082026
Salary Sheet 08282026

8. BOARD OF ADJUSTMENT FOR VARIANCE, USE ON REVIEW OR OTHER ADMINISTRATIVE APPEALS

Pursuant to SDCL 11-4-17, 11-4-23, and 11-4-24

8.1. Adjourn Council meeting to meet as a Board of Adjustment for the following agenda items:

8.2. Declaration of conflicts of interest and/or ex parte communications by members of the Board

40 - 44 8.3. Consideration for a Use on Review at 3362 Davenport Loop, Sturgis, South Dakota to operate an in-home daycare.
Agenda Item Report - Pdf

8.4. Adjourn Board of Adjustment and reconvene Council Meeting

9. REPORTS

45 - 47 9.1. Request for Consumption Permit for a Murder Mystery Dinner at the Sturgis Public Library.
Agenda Item Report - Pdf

48 - 53 9.2. Consideration to approve Resolution 2026-44 for a street closure for a memorial ceremony for the Class of 1971.
Agenda Item Report - Pdf

54 - 56 9.3. Consideration of Use of City Property by the Sturgis Soccer Association for the 2026 Sturgis Black Hills Cup, September 18-20, 2026
Agenda Item Report - Pdf

57 - 62 9.4. Authorization to Proceed with MH-1 Phase 2 Planning Review
Agenda Item Report - Pdf

63 - 67 9.5. Engagement of Waeckerle Law, Prof. LLC
Agenda Item Report - Pdf

10. EXECUTIVE SESSION

10.1. a. Pursuant to SDCL 1-25-2 (1), Personnel:
b. Pursuant to SDCL 1-25-2 (3), Legal:
c. Pursuant to SDCL 1-25-2 (4), Contracts:
d. Pursuant to SDCL 1-25-2 (5), Marketing:
e. Pursuant to SDCL 1-25-2 (6), Security:

11. RESUME OPEN MEETING

11.1. Return to Open Session

12. ADJOURN

13. ADA ACCOMMODATION

If you desire to attend this public meeting and are in need of special accommodations (including participation by telephone), please notify the Finance Office by 10am on the day of the meeting so that appropriate auxiliary aids and services may be coordinated. The Finance Office can be reached at (605) 347-4422, option 1.

MINUTES
City Council Meeting
City of Sturgis, South Dakota

Monday, August 24, 2026	**6:30 PM**	**Council Chambers**

PRESENT: Jesse Blakeman, Jim Thompson, Ruth Nichols, Alex Usera, Mark Chaplin, Terry Jensen, and Terry Keszler,

STAFF PRESENT: Finance Officer, Ann Bertolotto, Mayor, Rod Bradley, City Attorney, Eric Davis, Chief of Police, Geody VanDewater, City Administrator, Rhea Crane, and Director of Public Works, Rick Bush

ABSENT: Tony Dargatz

Call to Order Regular Meeting of the City Council
Mayor Bradley calls the meeting to order at 6:30 p.m.

Approval of the Agenda
Usera moved, Thompson seconded, and all voted to approve the agenda.

Announcements and Praise
Councilor Thompson shares announcements.

Department Updates

- July Sales Tax Report

City Administrator Rhea Crane gives update on the July Sales Tax collections. The General Fund (1%) sales tax increased 9.77% over July 2025. Municipal Gross Receipts Tax (MGRT/BBB) collections July receipts were 10.36% higher than July 2025.

- Sturgis Ambulance Service – Financial Update

Sturgis Ambulance Service Director Bryson Kool reported there was $582,277.70 in ambulance billing and $583,464.36 in payments during the first six months of 2026. Monthly billing averaged approximately $97,046, with January recording the highest billing and June the lowest. Staff noted that monthly payments do not directly correspond with monthly billing due to the timing of collections

Mayor's Report

- Payroll - Clint Mitchell (Patrol Officer Class A) (Full-time) GS17/S4 - $28.38; Daniel Allard (Patrol Officer Class A) (Full-time) GS17/S2- $27.36
- Payroll - Dylan Siscoe (Patrol Officer Class A) (Part-time) GS17/S8 - $31.38; Corey Jonas (Patrol Officer Class A) (Part-time) GS17/S4- $28.38

Page 41 of 67

Consider Consent Agenda

- Approval of the minutes from the August 3, 2026, City Council meeting.
- Authorize the Mayor to Sign Hangar Site Lease – 102 Turbine Alley.

Usera moved, Keszler seconded and all voted to approve the Consent Agenda with the stipulation that the Mayor execute the agreement of the hangar site lease on behalf of the City of Sturgis.

Approval of the claims

CLAIMS

Vendor Name	Description	Net Invoice Amount
A & B BUSINESS	COPIER LEASE/COPIES	541.74
A & B WELDING CO	OXYGEN	334.55
A & J SURPLUS	SUPP & MAT	23.83
ADMIRAL BEVERAGE CORP	LIQUOR	38513.76
ADVANCED ENG & ENVIR	CAP IMP	6899.75
ALSCO, INC	MATS & TOWELS	719.64
ASSOCIATED SUPPLY CO	SUPP & MAT	5052.2
BASELINE SURVEYING	PLAT FEES	2500
BASKER, PAULA	CHIEF'S RIDE REFUND	120
BEAR BUTTE VALLEY WATER	UTIL	129
BLACK HILLS CHEMICAL	SUPP & MAT	4502.93
BLACK HILLS ENERGY	UTIL	73280.27
BLACK HILLS PIONEER	PUBL/SIP	1361.26
BH RALLY & GOLD	LIQUOR STORE MISC	894
BLACK HILLS SNACKS	LIQUOR	53.96
BLACKFORK SPIRITS LLC	LIQUOR	333
BLACKHILLS.COM	HIPPA COMP SERVER	1428
BLUE PEAK	PHONES/INT	5803.7
BOUNDTREE MEDICAL	MEDICAL SUPP	873.04
BUTTE ELECTRIC	UTIL	3751.09
CASH-WA DISTRIBUTING	LIQUOR	9154.77
CASK & CORK	LIQUOR	10844.63
CBH COOPERATIVE #865928	FUEL	893.89
CBH COOPERATIVE #119343	FUEL	3910.88
CBH COOPERATIVE #912448	FUEL	1809.65
CBH COOPERATIVE #920771	FUEL	48.12
CENGAGE LEARNING	BOOKS	74.25
CENTURY LINK	UTIL	374.33
CITY OF BELLE FOURCHE	LANDFILL TICKETS	246.16
COCA COLA BOTTLING CO	WATER/POP	6239.5
DAKOTA EQUIPMENT RENTAL	REP & MAINT	215.45
DAKOTA'S BEST	CIGARETTES	986
DEMERSSEMAN JENSEN	PROF FEES	1338.46
DOOLEY'S PETROLEUM INC	JET FUEL	21810.45
ECOLAB PEST ELIMINATOR DIV	PEST CONTROL	481.9

EMW SOLUTIONS LLC	REP & MAINT	861.08
EPIC OUTDOOR ADV	ADV/BILLBOARDS	20325.84
EVOGOV	ADA MONTHLY HOSTING	59
FENNER, NICHOLAS	TOW REPAY	400
FOTH INFRA & ENVIR	CONS SERVICES	2143
FREEMAN'S ELECTRIC	PROF FEES - 960 MAIN ST	1881.53
FRONTIER ICE CO	RALLY BARRACK ICE	730
GLOBAL DISTRIBUTING	LIQUOR	321
GORDON & REES	USPTO REG DEC/AFFIDAVIT FILING	1375
GREAT WESTERN TIRE CO	REP & MAINT	85.85
HAWKINS	REP & MAINT	600
HEIMAN FIRE EQUIPMENT	AUTO DRAIN	56.95
HELMS & ASSOCIATES	CAP IMP	44502.26
INGRAM LIBRARY SERVICES	BOOKS	626.56
INTERSTATE ALL BATTERIES CENTER	BATTERY	55.99
J & J ASPHALT	ASPHALT	173.4
JACOBS AUTO REPAIR	REP & MAINT	964.36
JENNER EQUIPMENT CO	REP & MAINT	155.17
JOHNSON WESTERN WHOLESALE	LIQUOR	123143.88
K T CONNECTIONS	PROF FEES	1393
KIEFFER SANITATION	SANITATION FEES	89679.86
KONE INC	REP & MAINT	260.19
LIGHTING MAINTENANCE CO.	REP & MAINT	637.03
LOCK & FIXIT	KEYS	30
LYNN'S DAKOTAMART	SUPP & MAT	118.22
MARCO TECH	COPIER RENTAL	148.5
MARTINSON, KEVIN	REIMB FOR MAINT	100
MASTERCARD	ALL CREDIT CARDS	9492.56
MB SERVICES LLC	MOWING	9794
MCCUAIG, JOHN	RALLY POINT BAND	900
MENARD'S	SUPP & MAT	17.99
MIDAMERICA BOOKS	BOOKS	160.7
MIDCONTINENT TESTING LAB	WATER TESTING	663.25
MOCON PACIFIC INC	CAP IMP	541290.96
MONTANA DAKOTA UTILITIES	UTIL	3359.31
NORTHERN HILLS VET CLINIC	PROF FEES	127.8
NORTHWEST PIPE FITTINGS	REP & MAINT	2008.21
ON SITE FIRST AID AND SUPPLY	FIRST AID SUPPLIES	85.63
OREILLY AUTO PARTS	REP & MAINT	492.73
OWENS INTERSTATE SALES	REP & MAINT	653.9
PARAMO, SCOTT	STUMP GRINDING	1431
PCC AMBULANCE BILLING SERVICE	AMBULANCE BILLING	22753.59

PETTY CASH	REPLACEMENT FEES	470
PITNEY BOWES	POSTAGE	606.75
POWERPLAN	REP & MAINT	546.55
QUALITY BRANDS OF THE BH	LIQUOR	60962.81
RAPID RESCUE	PROF FEES	225
RASMUSSEN MECHANICAL SERVICES	PROF FEES	19270.26
RICHTER'S TIRE & EXHAUST, LLC	OIL CHANGE	143.57
RIVERFRONT BROADCASTING, LLC	RADIO ADS	1254.6
RUNNINGS SUPPLY INC	SUPP & MAT	161.63
RUSHMORE OFFICE SUPPLY	SUPP & MAT	1345.92
SANFORD HEALTH OCCMED	DRUG TESTING	164
SANITATION PRODUCTS	SUPP & MAT	666.86
SCHADE VINEYARD	LIQUOR	127.2
SD SUPPLEMENTAL RETIREMENT PL	SPEC PAYOUT JORDAN	9446.83
SERVALL TOWEL & LINEN	MATS & TOWELS	2721.08
SHERWIN-WILLIAMS	PAINT	444.5
SOUTH DAKOTA 811	PROF FEES	146.72
SOUTHERN GLAZER'S OF SD	LIQUOR	31800.13
STALDER, CODY	REFUND ON AUTO WITHDRAWAL	29
STOP STICK, LTD	SUPP & MAT	1287
STURGIS ACE HARDWARE #1	SUPP & MAT	500.82
STURGIS ACE HARDWARE #3	SUPP & MAT	435.12
STURGIS BRONCO RALLY	HOTEL BID DISB	4000
STURGIS MUSTANG RALLY	HOTEL BID DISB	7500
STURGIS NAPA	REP & MAINT	3786.74
STURGIS OUTDOORS	HOTEL BID DISB	5000
STURGIS TIRE PROS	REP & MAINT	37.49
SUDS, LLC	CAR WASHES	20.3
SUMMIT SIGNS & SUPPLY	SUPP & MAT	224
THOMSON REUTERS	SUBS AUG 2026	545.95
TOM'S T'S	RALLY UNIFORMS	2090.89
TRUGREEN	WEED CONTROL	4894.84
TWICE THE ICE	ICE	1308.24
U DRIVE TECHNOLOGY	WEBCAMS	3011.78
VANDEWATER, JAYME	PROF FEES - BARRACK CLEANING	387.5
VANWAY TROPHY & AWARD	SUPP & MAT	39.1
VERIFIED CREDENTIALS	BACKGROUND CHECKS	231.9
VOSS DISTRIBUTING	POP	429.86
WATSON, JAYNA	PROF FEES	437.5
WEST RIVER ELECTRIC ASSN	UTIL	740.79
WHITFORD, JOSH	UNIF ALLOW	140.1

WAGES

Mayor & Council	$ 3,712.08
Attorney	$ 3,871.80
Finance	$ 11,731.24
HR	$ 3,293.36
City Admin	$ 2,820.62
Buildings	$ 1,970.84
Custodial	$ 5,703.01
Engineering	
Planning & Permitting	$ 6,387.59
Fleet	$ 5,883.16
Sponsorship	$ 3,098.37
Rally	$ 3,169.51
Police	$ 156,515.21
Animal Shelter	$ 4,454.35
Fire Dept	$ 4,034.94
Streets	$ 17,530.78
Cemetery	$ 565.39
Community Center	$ 15,278.29
Recreation	$ 1,584.67
Parks	$ 19,192.26
Library	$ 11,232.59
Auditorium	$ 1,586.84
Special Sales Tax	
Downtown BID	
Liquor	$ 12,786.67
Water	$ 12,676.45
Wastewater	$ 17,940.60
Sanitary Service	$ 16,494.66
Ambulance	$ 53,605.95
	$ 397,121.23

SS	$ 3,505.34	
MED	$ 5,497.21	
FWT	$ 28,246.41	**Grand Total**
	$ 57,248.96	**$454,370.19**

Thompson moved, Chaplin seconded and all voted to approve the claims with the additional supplement claims presented at the meeting that are on this list.

Reports

- Approval of the Black Hills Disc Golf Club's request to conduct the West River Championship Redemption Series and "The Finale" disc golf events on City property.

Bush explained the proposal. Jennifer Williams-Curl, with the Black Hills Disc Golf Club answered questions about the event. Usera moved, Nichols seconded to approve the Black Hills Disc Golf Club's request to conduct the West River Championship Redemption Series and "The Finale" on November 7–8, 2026, utilizing the Sturgis Municipal Park.

- Award the Otter Road/ Racoon Road Street Improvement Project.

Bush said staff recommends awarding the Otter Road/Racoon Road Street Improvements Project – Schedule 1 to Woelber Excavating LLC in the amount of $452,519.94. He said the project represents a significant reconstruction of two aging city streets and will improve pavement condition, roadway structural integrity, drainage, and long-term serviceability. The apparent low bid is also substantially below the Engineer's estimated project cost. Chaplin moved, Thompson seconded to award the Otter Road/Racoon Road Street Improvements Project – Schedule 1 to Woelber Excavating LLC in the amount of $452,519.94. Ayes: Keszler, Thompson, Chaplin, Usera, Blakeman and Nichols. Abstain: Jensen

- Approve an Amended Resolution 2026-24 for the Grounded Car Show Street Closure.

Deputy Finance Officer Robin Korth said organizers of the show have had such a positive response they would like to add one additional street to their closure. At the initial request before the council, the organizers asked for closure of Main Street from 1st St to 3rd St; they are requesting to extend that to 4th St. The event is scheduled for Saturday, Sept. 12. Usera moved, Jensen seconded and to add one additional street to the closure for the event on Sept. 12.

RESOLUTION 2026-24
AMENDED RESOLUTION AUTHORIZING TEMPORARY STREET CLOSURE
FOR GRND – Grounded Car Show

WHEREAS, Ranni Boyd has requested that the City temporarily close the public street(s) described below for the GRND – Grounded Car Show on September 12, 2026; and

WHEREAS the City Council finds that the temporary street closure may be approved subject to the terms of this Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Sturgis, South Dakota, that the City authorizes the temporary closure of Main Street from 1st Street to 4th Street and Harley-Davidson Way from Main Street to Lazelle Street, leaving the alleyway open for through traffic from 6:00 am through 10:00 pm for the GRND – Grounded Car Show. [A map of the closure area is attached as Exhibit A;] The Police Department is authorized to enforce the closure and to remove vehicles remaining within the closure area 5:00 am on September 12, 2026, subject to any required notice or signage. This Resolution does not authorize possession or consumption of alcoholic beverages otherwise prohibited by law.

Adopted by action of the Sturgis Common Council on the 24th day of August 2026.

CITY OF STURGIS
Rodney J. Bradley, Mayor
ATTEST:
Ann Bertolotto, Finance Officer

- Approve Resolution 2026-43 for the First Interstate Bank Food Truck/Food Drive

First Interstate Bank requested closure of Harley-Davidson Way from Main Street north to the alley on Sept. 25, 2026, for a Homecoming food drive benefiting the Scooper Closets. The closure would begin at 7 a.m., with the event running from 11 a.m. to 5 p.m.; the alley would remain open to traffic. Keszler moved, Nichols seconded and all voted to approve the resolution.

RESOLUTION 2026-43
RESOLUTION AUTHORIZING TEMPORARY STREET CLOSURE
FOR THE FIRST INTERSTATE BANK/SCOOPER FOOD TRUCK FOOD DRIVE

WHEREAS, the First Interstate Bank has requested that the city temporarily close the public street(s) described below for the First Interstate Bank/Scooper Food Truck Food Drive on September 25, 2026; and

WHEREAS the City Council finds that the temporary street closure may be approved subject to the terms of this Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Sturgis, South Dakota, that the city authorizes the temporary closure of Harley-Davidson Way from Main St to the alleyway going north starting at 7:00 am through 5:00 pm on September 25, 2026, for the Food Truck Food Drive. A map of the closure area is attached as Exhibit A; The Police Department is authorized to enforce the closure and to remove vehicles remaining within the closure area after 6 am on September 25, 2026, subject to any required notice or signage. This Resolution does not authorize possession or consumption of alcoholic beverages otherwise prohibited by law.

Adopted by action of the Sturgis Common Council on the 24th day of August 2026.

CITY OF STURGIS

Rodney J. Bradley, Mayor

ATTEST:

Ann Bertolotto, Finance Officer

Executive Session

Chaplin moved, Usera seconded and all voted in favor of entering into executive session pursuant to SDCL 1-25-2 Subsection 3 (Legal) and SDCL 1-25-2 Subsection 6 (Security).

Resume Open Meeting

The council returned to open session at 8:27 p.m.

Adjourn

Nichols moved, Thompson seconded and all voted to adjourn the meeting at 8:28 p.m.

ATTEST: _____ APPROVED: _____

Name Mayor

Published once at the total approximate cost of $_____

City Council
STAFF REPORT

Meeting Date: City Council - Sep 08 2026

Agenda Item: Consideration to approve a SEL for the Sturgis Brewing Co for the Black Hills Mountain Bike Race on October 11, 2026.

Prepared By: Robin Korth, Deputy Finance Officer

BACKGROUND INFORMATION:

Special Event License approval is requested for the Sturgis Brewing Co. for the Black Hills Mountain Bike Race held on October 11, 2026. This SEL request would like to add permission from the council for the use of public property between the Sturgis Brewing Co property, and the property owner adjacent to the east which is where the open container will take place.

DISCUSSION:

Organizers will be using the vacant lot adjacent to the east of Sturgis Brewing Co as their staging area for the race. Since this area is privately owned, Open Container is not required. However, the area to cross from the Sturgis Brewing Co east to the open lot is a public area. The request is to allow permission for participants to cross this area vs the paved street. No city services will be affected. A map is attached

ATTACHMENTS:

SEL Sturgis Brewing Co BH Mtn Bike Race
BH Mountain Bike SEL map

Approved By:
Rhea Crane, City Administrator

Status:
Approved - Sep 01 2026

License #_____

City of Sturgis
SPECIAL EVENTS
Alcoholic Beverage License Application

Business Name: Sturgis Brewing Co.
Owner Name:
Address: 600 Anna St
Telephone #: 605-720-2337
Date of Event: Oct 11 2026

Description of Event:
Black Hills Mountain Bike Race
- Black Hills Classic
30 mile Mountain Bike Race Oct 11

Location of Event (Street Address):
X Parcel ID: 01.62.ON.01
Sturgis Glovers 2ND LOTS 1-10 BIK N
Map of premises where alcohol sales will occur
X Included in packet.

If separated from a non-alcohol site, how will you keep separate:

Check which license you currently hold: [X] Malt Beverage [ ] Liquor [X] Wine

Check which license is requested for Special Event: [X] Malt Beverage [ ] Liquor [ ] Wine
Do you [ ] own or [ ] lease this property? If leasing, please include copy of lease agreement.

Also Include:

[ ] Proof of Insurance (ATTACH A VALID COPY OF CERTIFICATE OF INSURANCE OR LETTER FROM INSURER CONFIRMING THE POLICY IS IN PLACE NAMING THE CITY OF STURGIS AS AN ADDITIONAL INSURED FOR THE ACTIVITES DESCRIBED IN THE SPECIAL EVENT APPLICATION.)

[ ] $100 per day fee for Liquor License.	No. of Days ____	X $100 =	____ Total
[X] $ 50 per day fee for Malt Beverage License.	No. of Days 1	X $ 50 =	50 Total
[ ] $ 50 per day fee for Wine License.	No. of Days ____	X $ 50 =	____ Total

TOTAL AMOUNT DUE 50.-

[X] Copy of Current Valid Alcoholic Beverage License

Has applicant requested use of City property as part of license request? [ ] Yes [X] No
[ ] Copy of request attached

Signature _____ Date 8-27-26
BUSINESS OWNER OR CORPORATE OFFICER ONLY

OFFICE USE ONLY:

No public hearing is required for the issuance of a special event license pursuant to this section if the person applying for the special event license holds an eligible permanent license and the special event license is to be used on publicly-owned property.

COUNCIL DECISION: [ ] Approved [ ] Disapproved Date approved: _____

Form Modified January 2026

"This institution is an equal opportunity provider and employer."

DEPARTMENT OF REVENUE

http://dor.sd.gov

This license is issued to the below named. This license remains the property of the State of South Dakota and, while in possession of the person to whom issued, entitles the licensee to transact the business or activity specified on this license until this license expires or is cancelled. This license makes no representation about the legality of products or services sold.

ISSUE DATE: 07/01/2026
EXPIRATION DATE: 06/30/2027
LICENSE NUMBER: RB-27432
LICENSE TYPE: Retail On and Off Sale Malt Beverage
ISSUED TO:
STURGIS BREWING COMPANY, LLC
600 ANNA ST
STURGIS, SD 57785-2501

STURGIS BREWING COMPANY
600 ANNA ST
STURGIS, SD 57785-2501

Mike Houdyshell
Secretary of Revenue


ANNA ST

City Council
STAFF REPORT

Meeting Date: City Council - Sep 08 2026
Agenda Item: Consideration of Resolution 2026-38 - Approval of Final Plat for Utility Lot 1, Cell Tower Subdivision.
Prepared By: Casey Baldwin, Planner

BACKGROUND INFORMATION:

The subject property located in the Cell Tower Subdivision is proposed to be designated as Utility Lot 1.

Legal Description: Utility Lot 1 of Cell Tower Subdivision. Formerly a Portion of Lot Y in the N1/2 of the SW1/4. All located in Section 15, T5N, R5E, Black Hills Meridian, City of Sturgis, Meade County, South Dakota.

Owner: City of Sturgis

Applicant: Baseline Surveying Inc of Sturgis, SD on behalf of the City

DISCUSSION:

The proposed plat creates Utility Lot 1 as public land owned by the City of Sturgis.

Lot size is 5,848 square feet (0.134 acres)

Utilities and Access:

- No changes to access or utility services are required as part of this plat
- Plat shows dedicated right-of-way

CODE REFERENCES:

Chapter 154: Subdivision Regulations

BUDGET IMPACT:

None anticipated

RECOMMENDATION:

Staff recommends approval of the final plat as submitted.

ATTACHMENTS:

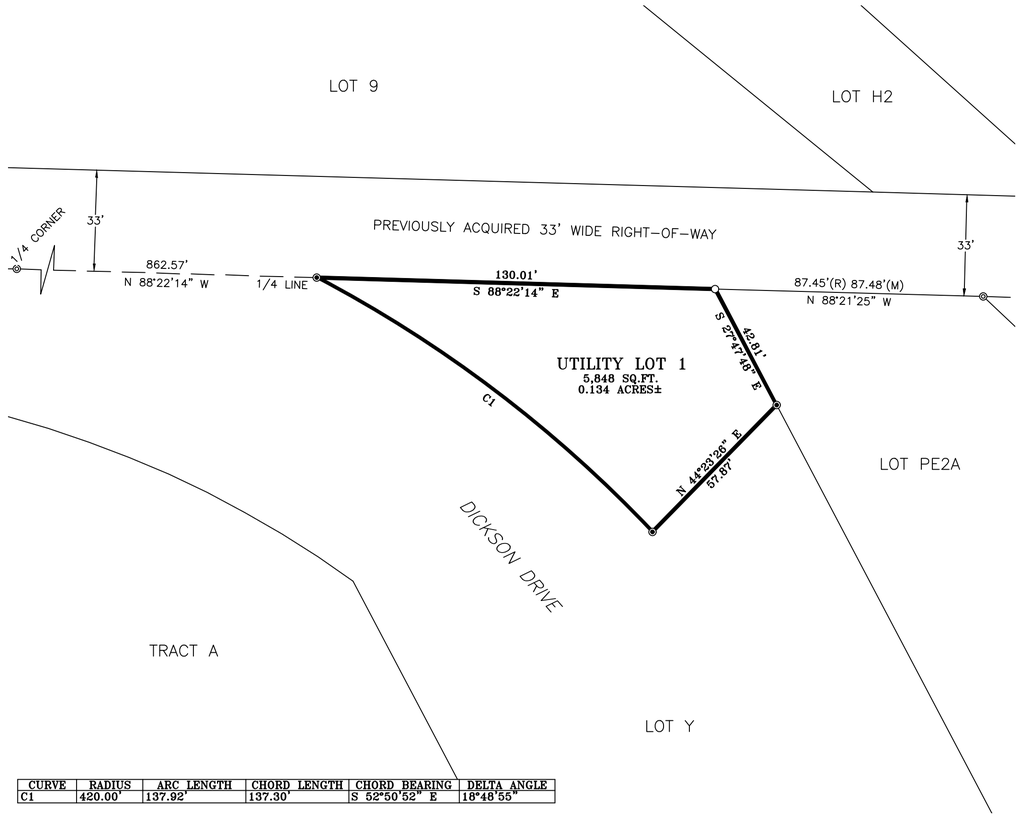
26-157 UTILITY LOT 1 FINAL

Approved By:
Rick Bush, Director of Public Works

Status:
Approved - Sep 03 2026

Plat of
Utility Lot 1 of Cell Tower Subdivision.

Formerly a Portion of Lot Y in the N1/2 of the SW1/4.
All Located in Section 15, T5N, R5E, Black Hills Meridian, City of Sturgis, Meade County, South Dakota.



CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	420.00'	137.92'	137.30'	S 52°50'52" E	18°48'55"

SURVEYOR'S NOTES

1) Recorded Information:
Plat Book 5 at Page 69, Plat Book 9 at Page 7, Plat Book 20 at Page 96, Plat Book 20 at Page 97, Plat Book 20 at Page 98, Plat Book 20 at Page 99, Plat Book 23 at Page 50, Plat Book 24 at Page 197,
as recorded with the Meade County Register of Deeds, Sturgis, South Dakota.

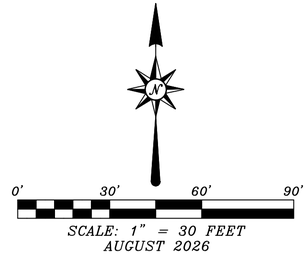
2) Building Restrictions:
Per the Latest Adopted International Building Code (IBC).

3) Building Setbacks:
Per the City of Sturgis Code of Ordinances–Chapter 156.

4) Flood Plain Note:
Per FEMA Map Panel; 46093C 1169F Effective Date; 09/16/2011, Regulatory Floodway, Zone AE.

LEGEND

- ◉ Found or Set 5/8" Rebar with Cap Marked 'VASKNETZ RLS7719'.
- ◎ Found 5/8" Rebar and Aluminum Cap.
- ○ Found 5/8" Rebar.



SCALE: 1" = 30 FEET
AUGUST 2026

COUNTY TREASURER'S CERTIFICATE

I, Treasurer of Meade County, South Dakota, do hereby certify that all taxes which are liens upon the land described hereon, as shown by the records of my office, are fully paid.

Dated this_____day of_____, 20____.

_____
Meade County Treasurer

CERTIFICATE OF EQUALIZATION DIRECTOR

I, Director of Equalization of Meade County, South Dakota, do hereby certify that I have on record in my office a copy of the within described Plat.

Dated this_____day of_____, 20____.

_____
Director of Equalization

CITY OF STURGIS PLANNING COMMISSION

Approved by the City of Sturgis Planning Commission, Meade County, South Dakota.

Dated this_____day of_____, 20____.

Signed:_____
Chairman

Attest:_____
Secretary

CERTIFICATE OF HIGHWAY OR STREET AUTHORITY

The location of the proposed access to the Highway or Street as shown hereon is hereby approved. Any change in the location of the proposed access shall require additional approval.

Dated this_____day of_____, 20____.

_____
Highway or Street Authority

STURGIS COMMON COUNCIL

We, the undersigned, as authorized representatives of the Sturgis City Common Council, do hereby certify that at an official meeting held on this _____ day of_____ , 20 ____, that we did Approve this Plat.

Attest:_____ _____
City Auditor: Mayor:

OFFICE OF REGISTER OF DEEDS

_____
Meade County Register of Deeds

SURVEYOR'S CERTIFICATE

I, Shanon E. Vasknetz, 2305 Junction Ave., being a Registered Land Surveyor in the State of South Dakota, do hereby state that at the request of the Owner listed hereon, I have surveyed and platted the property shown and described hereon. I have marked upon the ground the boundaries in the manner shown, and that the plat is correct to the best of my knowledge, information and belief.

IN WITNESS WHEREOF
I hereunto set my hand and seal
this_____ day of_____ , 20____ .

_____
Shanon E. Vasknetz
Registered Land Surveyor No. 7719

OWNER'S CERTIFICATE

We, the City of Sturgis, do hereby certify that we are the Owners of the land shown and described hereon and that we did authorize and do join in and approve the survey and plat. We further certify that the development of this land shall conform to all existing applicable zoning, subdivision and erosion and sediment control regulations.
Dedicated right–of–way as shown hereon is dedicated to public use.

IN WITNESS WHEREOF
We hereunto set our hands

this____day of_____, 20____.

_____
City of Sturgis Mayor, Rodney J. Bradley

ACKNOWLEDGEMENT OF OWNERS

STATE OF_____ } SS

COUNTY OF_____

On this _____day of _____ , 20 _____ , before me, the undersigned officer, personally appeared Rodney J. Bradley, City of Sturgis Mayor, known to me to be the person who executed the foregoing Owners' Certificate and acknowledged to me that he executed the same for purposes therein contained.

IN WITNESS WHEREOF, I hereby set my hand and official seal.

_____ my commission expires: _____
Notary Public

Major Drainage Easement

All major drainage easements shown hereon shall be kept free of all obstructions including, but not limited to, buildings, walls, fences, hedges, trees, and shrubs. These easements grant to all public authorities the right to construct, operate, maintain, inspect, and repair such improvements and structures as it deems necessary to facilitate drainage from any source.

PREPARED BY: BASELINE SURVEYING,INC., 2305 JUNCTION AVENUE, STURGIS, S.D. 57785, PHONE: 605 490–1401, EMAIL: baseline@sturgissurveying.com

JOB NO. 26–157

City Council
STAFF REPORT

Meeting Date: City Council - Sep 08 2026
Agenda Item: Consideration of Resolution 2026-45 - Approval of Final Plat for Lot C1-1, Sturgis Industrial Park Subdivision.
Prepared By: Casey Baldwin, Planner

BACKGROUND INFORMATION:

The subject property located in the Sturgis Industrial Park Subdivision is proposed to be designated as Lot C1-1.

Legal Description: Lot C1-1 of Sturgis Industrial Park Subdivision. Formerly a Portion of Lot C1 of Sturgis Industrial Park Subdivision. All Located in the S1/2 of Section 6, Township 5 North, Range 5 East, Black Hills Meridian, City of Sturgis, Meade County, South Dakota.

Owner: Sturgis Economic Development Corporation

Applicant: Baseline Surveying of Sturgis, SD

Applicant is requesting approval of the Final Plat of Lot C1-1 of the Sturgis Industrial Park Subdivision.

The purpose of the final plat is to formally establish boundaries of Lot C1-1 and allow the plat to be recorded with the Meade County Register of Deeds following approval by the City of Sturgis and the lot to be further developed.

Zoning District: General Industrial (GI-1)

The proposed plat creates Lot C1-1 which will include 0.973 acres (42,403 square feet) and remainder of Lot C1 includes 4.881 acres. Both properties are currently open lots.

The resulting new lots will meet or exceed minimum area requirements per the zoning which is 10,000 square feet and meet or exceed the minimum 100 feet of lot width.

DISCUSSION:

Staff has reviewed the Final Plat for compliance with **Chapter 154 - Subdivisions** and the applicable requirements of **Chapter 156 - Zoning** for property located within the General Industrial District.

Based upon that review, staff finds that the Final Plat satisfies the applicable subdivision requirements for the creation and recording of the proposed lot. The plat provides the required legal description, lot boundaries and dimensions, survey information, ownership certification, approval certificates, right-of-way information, and other information necessary for final plat approval and recording. The plat was prepared and certified by a South Dakota Registered Land Surveyor.

CODE REFERENCES:

Chapter 154: Subdivision Regulation

Chapter 156: Zoning Regulations

BUDGET IMPACT:

None anticipated

RECOMMENDATION:

Staff recommends approval of the Final Plat for Lot C1-1 of the Sturgis Industrial Park Subdivision as presented.

ATTACHMENTS:

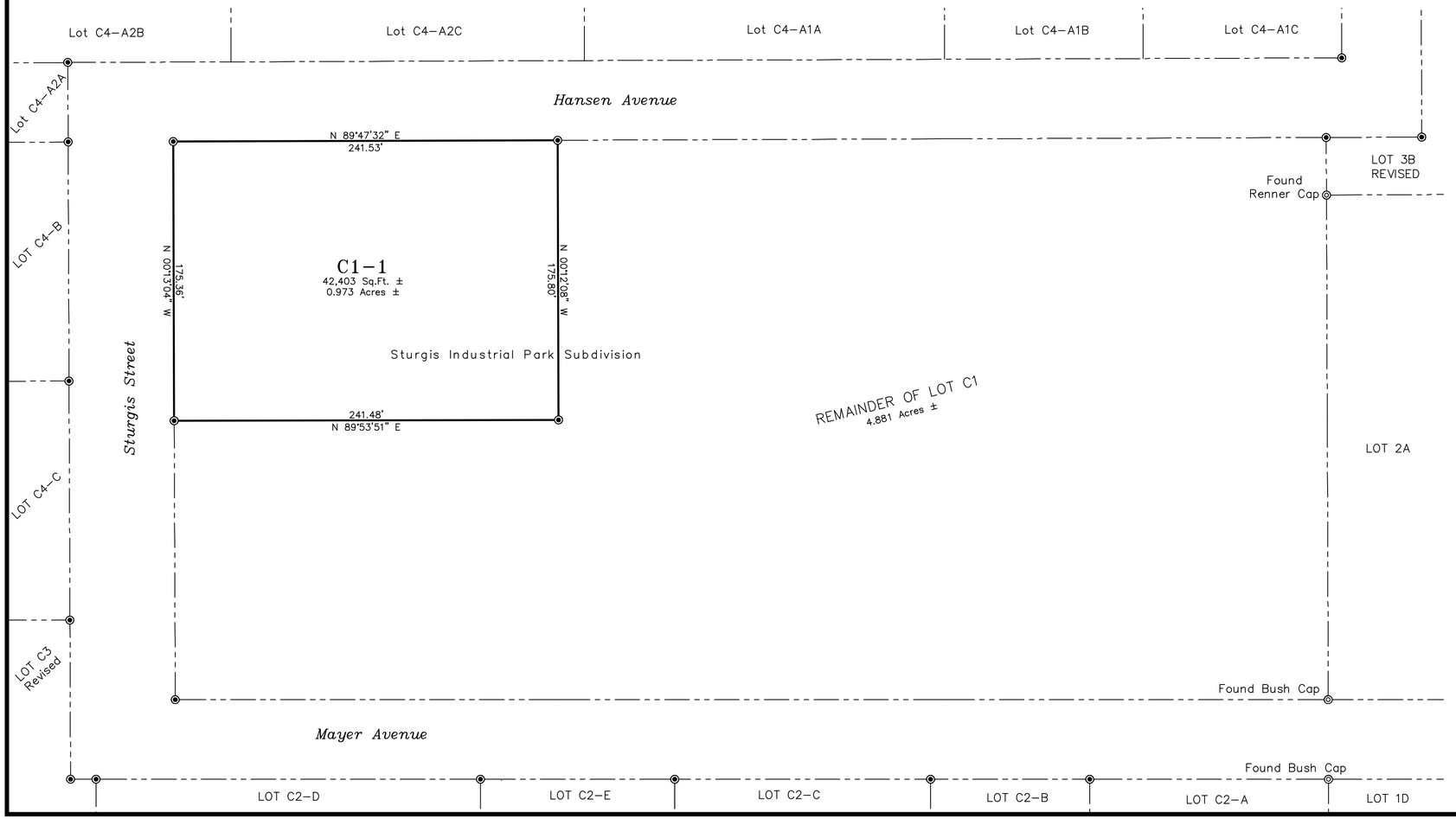
23-011_2026 NEW REPLAT LOT C1-1

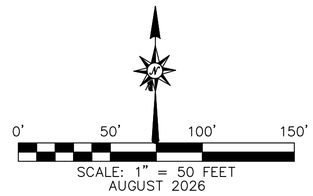
Approved By:
Rick Bush, Director of Public Works

Status:
Approved - Sep 03 2026

Plat of
Lot C1–1 of Sturgis Industrial Park Subdivision.

Formerly a Portion of Lot C1 of Sturgis Industrial Park Subdivision.
All Located in the NE1/4 of the SW1/4 of Section 6, Township 5 North, Range 5 East, Black Hills Meridian, City of Sturgis, Meade County, South Dakota.





LEGEND

- ◉ Found or Set 5/8" Rebar with Cap Marked 'Vasknetz RLS 7719'.
- ◎ Found Survey Monument As Noted.

Reference Documents:
Plat Book 22 at Page 259 as recorded at the Meade County Register of Deeds Office.

Major Drainage Easement

All major drainage easements shown hereon shall be kept free of all obstructions including, but not limited to, buildings, walls, fences, hedges, trees, and shrubs. These easements grant to all public authorities the right to construct, operate, maintain, inspect, and repair such improvements and structures as it deems necessary to facilitate drainage from any source.

SURVEYOR'S NOTES

1) Utility & Minor Drainage Easements: 8' Wide on the interior side of all lot lines.

2) Building Restrictions: Per the City of Sturgis Code of Ordinances Chapter 156.

3) Commercial Building Setbacks: 25' on Front Lot Lines. 15' on Rear Lot Lines. 10' on Side Lot Lines.

Shanon E. Vasknetz
Registered Land Surveyor No. 7719

PREPARED BY: BASELINE SURVEYING, INC., 2305 JUNCTION AVENUE, STURGIS, S.D. 605–490–1401 JOB NO. 23–011

Plat of
Lot C1–1 of Sturgis Industrial Park Subdivision.

Formerly a Portion of Lot C1 of Sturgis Industrial Park Subdivision.
All Located in the NE1/4 of the SW1/4 of Section 6, Township 5 North, Range 5 East, Black Hills Meridian, City of Sturgis, Meade County, South Dakota.

COUNTY TREASURER'S CERTIFICATE

I, Treasurer of Meade County, South Dakota, do hereby certify that all taxes which are liens upon the land described hereon, as shown by the records of my office, are fully paid.

Dated this_____day of_____, 20____.

_____
Meade County Treasurer

STURGIS COMMON COUNCIL

We, the undersigned, as authorized representitives of the Sturgis City Common Council, do hereby certify that at an official meeting held on this_____day of_____, 20____, that we did Approve this Plat.

Attest: _____ Mayor: _____
City Auditor

CITY OF STURGIS PLANNING COMMISSION

Approved by the City of Sturgis Planning Commission, Meade County, South Dakota.

Dated this_____day of_____, 20____.

Signed:_____
Chairman

Attest:_____
Secretary

CERTIFICATE OF HIGHWAY OR STREET AUTHORITY

The location of the proposed access to the Highway or Street as shown hereon is hereby approved. Any change in the location of the proposed access shall require additional approval.

Dated this_____day of_____, 20____.

_____
Highway or Street Authority

CERTIFICATE OF EQUALIZATION DIRECTOR

I, Director of Equalization of Meade County, South Dakota, do hereby certify that I have on record in my office a copy of the within described Plat.

Dated this_____day of_____, 20____.

_____
Meade County
Director of Equalization

OFFICE OF REGISTER OF DEEDS

_____

_____
Meade County Register of Deeds

SURVEYOR'S CERTIFICATE

I, Shanon E. Vasknetz, 2305 Junction Avenue, being a Registered Land Surveyor in the State of South Dakota, do hereby state that at the request of the Owner listed hereon, I have surveyed and platted the property shown and described hereon. I have marked upon the ground the boundaries in the manner shown, and that the plat is correct to the best of my knowledge, information and belief.

IN WITNESS WHEREOF
I hereunto set my hand and seal

this_____day of_____, 20____.

_____
Shanon E. Vasknetz
Registered Land Surveyor No. 7719

OWNER'S CERTIFICATE

We, Sturgis Economic Development Corp., do hereby certify that we are the owners of the land shown and described hereon, and that we did authorize and do join in and approve the survey and plat. We further certify that the development of this land shall conform to all existing applicable zoning, subdivison and erosion and sediment control regulations. Dedicated right–of–way as shown hereon is dedicated to public use.

IN WITNESS WHEREOF
We hereunto set our hands this _____day of_____, 20____.

_____
Paul Bisson; Chairman

ACKNOWLEDGEMENT OF OWNERS

STATE OF SOUTH DAKOTA }
COUNTY OF_____ } SS

On this _____ day of_____, 20 _____, before me, the undersigned officer, personally appeared Paul Bisson, known to me to be the persons who executed the foregoing Owners' Certificate and acknowledged to me that they executed the same for purposes therein contained.

IN WITNESS WHEREOF, I hereby set my hand and official seal.

_____my commission expires:
Notary Public

PREPARED BY: BASELINE SURVEYING, INC.,
2305 JUNCTION AVENUE, STURGIS, S.D.
605–490–1401 JOB NO. 23–011

City Council
STAFF REPORT

Meeting Date: City Council - Sep 08 2026
Agenda Item: Abatement for property that was damaged by fire at 2032 Ellen Street.
Prepared By: Ann Bertolotto, Finance Officer

BACKGROUND INFORMATION:

Attached is the abatement for Steve, Debra & Ryan Klima.

ATTACHMENTS:

Klima Abatement form
20260412_135637
IMG_5935

Approved By:
Rhea Crane, City Administrator

Status:
Approved - Sep 04 2026

Application for Abatement and/or Refund of Property Taxes

Board of County Commissioners of Meade County, South Dakota

Tax Year (payable following year) 2026 Parcel # MH01.32.10.13

Name Steve, Debra or Ryan Klima Phone # _____

Street Address 2032 Ellen St City Sturgis State SD

Zip Code 57785 Email Address _____

Application for an abatement/refund of taxes is being presented due to the following reason(s):

- [ ] An error has been made in any identifying entry or description of the real property, in entering the valuation of the real property or in extension of the tax, to the injury of the complainant. SDCL 10-18-1 (1)
- [ ] Improvements on any real property were considered or included in the valuation of the real property, which did not exist on the real property at the time fixed by law for making the assessment. SDCL 10-18-1 (2)
- [ ] The property is exempt from taxes. SDCL 10-18-1 (3)
- [ ] The complainant had no taxable interest in the property assessed against the complainant at the time fixed by law for making the assessment. SDCL 10-18-1 (4)
- [ ] Taxes have been erroneously paid or error made in noting payment or issuing receipt for the taxes paid. SDCL 10-18-1 (5)
- [ ] The same property has been assessed against the complainant more than once in the same year, and the complainant produced satisfactory evidence that the taxes for the year have been paid. SDCL 10-18-1 (6)
- [XX] A loss occurred because of flood damage, fire, storm or other unavoidable casualty. SDCL 10-18-2 (4)
  Date and Time of Loss: April 13, 2026
- [ ] Structures have been removed after the assessment date (upon verification by the Director of Equalization). SDCL 10-18-2 (7) Date Structures Removed:
- [ ] Applicant, having otherwise qualified for the Assessment Freeze for the Elderly and Disabled, but missed the deadline prescribed in § 10-6A-4. SDCL 10-18-2 (8)
- [ ] Applicant, having otherwise qualified for classification of owner-occupied single family dwelling, but missed the deadline as prescribed by law due to a temporary duty assignment for the military. SDCL 10-18-2 (9)
- [ ] Applicant is a veteran who would otherwise qualify for an exemption under SDCL 10-4-40, but failed to comply with the application deadline for either owner occupied classification or the disabled veteran's exemption. SDCL 10-18-2 (10)

Other/Comments:

(No tax may be abated on any real property which has been sold for taxes, while the tax certificate is outstanding. Any abatement on property within corporate limits of a municipality must be first approved by the governing body of the municipality.)

*I hereby apply for an abatement/refund of property taxes for the above reason (s)

*Subscribed and sworn to, before me on this _____ day of _____ , 20 ____

_____ Signature of Applicant

_____ Notary/Auditor/Deputy Auditor

Applicant must contact the muncipality and/or County for date and time this abatement/refund request will be considered.

City Approval (if applicable) Tax District CS461 City Name Sturgis

The contents of the within petition, having been before the governing body of the above named municipality, and having been considered by same, the undersigned hereby certifies that

____ FAVORABLE ____ UNFAVORABLE action was taken thereon at its meeting the ____ day of _____ , 20____

_____

Town Clerk/City Finance Officer

County Approval Tax District CS461

The contents of the within petition, having been before the governing body of Meade County, and having been considered by same, the undersigned herby certifies that

____ FAVORABLE ____ UNFAVORABLE action was taken thereon at its meeting the ____ day of _____ , 20____

_____

County Official

CLASS	ORIGINAL 2026 VALUE	ORIGINAL EQUALIZED	NEW 2026 VALUE	NEW EQUALIZED
NADM1S	61,347	59,323	15,336	14,833

Abatement is for April - December 2026


STURGIS
2032 Ellen St



Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Mayor & Council					
General					
EVOGOV, INC.	EVOGOV, INC.	101-4111-42200 Professional Fees	ADA Monthly Hosting ADA Compliance Suite	59.00	08/20/2026
AT&T MOBILITY	AT&T MOBILITY	101-4111-42800 Utilities	Phones/Ipads	47.67	08/15/2026
Total General:				106.67	
Total Mayor & Council:				106.67	
Finance Office					
General					
PITNEY BOWES INC.	PITNEY BOWES INC.	101-4142-42400 Rent	Postal Meter lease	462.99	08/30/2026
CENTURY BUSINESS PRODUCTS, INC	CENTURY BUSINESS PRODUCTS, INC	101-4142-42600 Supplies & Materials	Copies	200.16	08/26/2026
GROCERY MART	GROCERY MART	101-4142-42600 Supplies & Materials	Rally supplies - batteries/air freshener	70.70	08/03/2026
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4142-42600 Supplies & Materials	Keys	11.98	08/06/2026
AT&T MOBILITY	AT&T MOBILITY	101-4142-42800 Utilities	Phones/Ipads	47.67	08/15/2026
Total General:				793.50	
Total Finance Office:				793.50	
Human Resources					
General					
AT&T MOBILITY	AT&T MOBILITY	101-4143-42800 Utilities	Phones/Ipads	47.67	08/15/2026
Total General:				47.67	
Total Human Resources:				47.67	
City Administrator					
General					
A & B BUSINESS	A & B BUSINESS	101-4144-42400 Rent	Copier Lease/Copies	156.62	08/20/2026
AT&T MOBILITY	AT&T MOBILITY	101-4144-42800 Utilities	Phones/Ipads	47.67	08/15/2026
Total General:				204.29	
Total City Administrator:				204.29	
Information Technology					
General					
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42200 Professional Fees	Prof Fees Added Crane/test RP conn	340.00	08/20/2026

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42200 Professional Fees	2.25 hours @$80 Remote server maintenance .50 hours Remote assist @$80 1.0 hours Onsite Manager @$250 1.0 hours Onsite Conference @$80	550.00	08/20/2026
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42200 Professional Fees	5.5 hours @ 80 per hour: Remote verify Citymgr	440.00	08/20/2026
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42200 Professional Fees	2.25 hrs. @ $80 Server maintenance, Install Updates 0.75 hrs. @ $80 Sonic Wall maintenance 1.0 hr. @ $80 Sturgis PD Server Maintenance	320.00	08/20/2026
DOUBLE STAR COMPUTING	DOUBLE STAR COMPUTING	101-4145-42200 Professional Fees	.50 hrs. @$80: Remote add OWA Autoreply to AJordan email 3.25 hrs. @$80: Remote may F: on Citymgr PC. Review Sturgis issues and respond to questions 1.75 hrs @ $80: Remote ALL Caselle update	440.00	08/20/2026
Total General:				2,090.00	
Total Information Technology:				2,090.00	
Buildings					
General					
AMICK SOUND, INC.	AMICK SOUND, INC.	101-4192-42500 Repairs & Maintenance	Fire alarm monitoring August	34.24	08/18/2026
RASMUSSEN MECHANICAL SERVICES INC.	RASMUSSEN MECHANICAL SERVICE	101-4192-42500 Repairs & Maintenance	Refrigerant for unit on Library	925.00	07/20/2026
ALSCO, INC	ALSCO, INC	101-4192-42600 Supplies & Materials	Mats & towels PW	258.99	07/16/2026
ALSCO, INC	ALSCO, INC	101-4192-42600 Supplies & Materials	Mats & towels PW	205.30	08/27/2026
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4192-42600 Supplies & Materials	Cleaning products	262.84	08/20/2026
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42600 Supplies & Materials	Mats at Library	60.71	08/19/2026
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	101-4192-42600 Supplies & Materials	Rugs at City Hall	55.83	08/19/2026
AT&T MOBILITY	AT&T MOBILITY	101-4192-42800 Utilities	Phones/Ipads	47.67	08/15/2026
Total General:				1,850.58	
Total Buildings:				1,850.58	
Custodial					
General					
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4193-42600 Supplies & Materials	Floor cleaner	89.99	08/27/2026
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4193-42600 Supplies & Materials	Paper products	173.35	08/20/2026
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4193-42600 Supplies & Materials	Paper products	45.06	08/20/2026
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4193-42600 Supplies & Materials	TP	63.05	08/24/2026
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4193-42600 Supplies & Materials	Towels & tissue	136.89	08/27/2026
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4193-42600 Supplies & Materials	Credit for cleaner not deliveried on invoice 321432	60.84-	08/26/2026
Total General:				447.50	

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total Custodial:				447.50	
Engineering					
General					
FOTH INFRASTRUCTURE & ENVIRONMENT,	FOTH INFRASTRUCTURE & ENVIRON	101-4194-42200 Professional Fees	Sturgis City Consulting Services	16,911.00	08/28/2026
LOOKOUT PLAN & CODE CONS LLC	LOOKOUT PLAN & CODE CONS LLC	101-4194-42200 Professional Fees	Inspection of Freedom Bar & Plan Review One Eyed Jack's	429.00	09/01/2026
Total General:				17,340.00	
Total Engineering:				17,340.00	
Planning and Permitting					
General					
WATSON, JAYNA	WATSON, JAYNA	101-4196-42200 Professional Fees	August professional fees	843.75	09/01/2026
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	101-4196-42600 Supplies & Materials	Fuel Dennis	77.50	08/26/2026
AT&T MOBILITY	AT&T MOBILITY	101-4196-42800 Utilities	Phones/Ipads	52.72	08/15/2026
VERIZON WIRELESS	VERIZON WIRELESS	101-4196-42800 Utilities	Phones/Ipads	39.73	08/19/2026
VERIZON WIRELESS	VERIZON WIRELESS	101-4196-42800 Utilities	Rally Ipads	40.04	08/19/2026
Total General:				1,053.74	
Total Planning and Permitting:				1,053.74	
Fleet Management					
General					
A & B WELDING CO, INC.	A & B WELDING CO, INC.	101-4197-42600 Supplies & Materials	Cylinders K, T & CO2	50.83	08/20/2026
GRIMM'S PUMP & INDUSTRIAL SUPPLY	GRIMM'S PUMP & INDUSTRIAL SUPPL	101-4197-42600 Supplies & Materials	Master PCM replaced-fuel island	1,937.96	08/26/2026
VERIZON WIRELESS	VERIZON WIRELESS	101-4197-42800 Utilities	Phones/Ipads	39.73	08/19/2026
Total General:				2,028.52	
Total Fleet Management:				2,028.52	
Sponsorship					
General					
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4198-42600 Supplies & Materials -	Duct Tape	12.99	08/06/2026
TWICE THE ICE	TWICE THE ICE	101-4198-42600 Supplies & Materials -	2026 CoSMR - Ice (VIP/Receptions/M-Ride/Rally Point)	198.25	08/22/2026
VANWAY TROPHY & AWARD	VANWAY TROPHY & AWARD	101-4198-42600 Supplies & Materials -	Military Appreciation Day Awards	343.00	07/22/2026
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4198-42800 Utilites	CoSMR Utilities - 960 Main Street	336.20	08/19/2026
U DRIVE TECHNOLOGY	U DRIVE TECHNOLOGY	101-4198-42800 Utilites	Webcam (3) Fee - Aug	283.26	09/01/2026

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
U DRIVE TECHNOLOGY	U DRIVE TECHNOLOGY	101-4198-42800 Utilites	Webcam (3) Recording Fee - Aug	54.00	09/01/2026
VERIZON WIRELESS	VERIZON WIRELESS	101-4198-42800 Utilites	Phones/Ipads	39.73	08/19/2026
Total General:				1,267.43	
Total Sponsorship:				1,267.43	
Rally Department					
General					
STURGIS AREA CHAMBER OF COMMERCE	STURGIS AREA CHAMBER OF COMM	101-4199-42200 Professional Fees--Rall	2026 SACC Events Contract - Sep	4,000.00	09/01/2026
STURGIS UNITED METHODIST CHURCH	STURGIS UNITED METHODIST CHUR	101-4199-42600 Supplies & Materials -	2026 CoSMR Meals - PW/PD-LE/EMS/CCntr	2,542.00	08/26/2026
Total General:				6,542.00	
Total Rally Department:				6,542.00	
Police					
General					
MARCO TECHNOLOGIES LLC. NW 7128	MARCO TECHNOLOGIES LLC. NW 712	101-4211-42400 Rent	Copier Rental	190.45	08/30/2026
GRAFIX SHOPPE	GRAFIX SHOPPE	101-4211-42500 Repairs & Maintenance	Repair/Replacement Graphics	105.00	08/24/2026
JUDD'S GARAGE	JUDD'S GARAGE	101-4211-42500 Repairs & Maintenance	Polaris General Belt-Oil-Spark-Trans	717.00	08/03/2026
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4211-42500 Repairs & Maintenance	Cabin Air Filter	10.99	08/11/2026
BUNTAIN, JOSHUA	BUNTAIN, JOSHUA	101-4211-42600 Supplies & Materials	Buntain Uniform Items	452.06	08/22/2026
CULVER MECHANICS	CULVER MECHANICS	101-4211-42600 Supplies & Materials	Oil Change - Tire Rotation	107.97	09/01/2026
CULVER MECHANICS	CULVER MECHANICS	101-4211-42600 Supplies & Materials	Oil Change - Tire Rotation	114.96	09/01/2026
ON SITE FIRST AID AND SUPPLY	ON SITE FIRST AID AND SUPPLY	101-4211-42600 Supplies & Materials	First Aid Kit Restock Aug 26'	75.75	08/17/2026
OREILLY AUTO PARTS	OREILLY AUTO PARTS	101-4211-42600 Supplies & Materials	Control Arm Assembly	166.00	08/13/2026
SAUDER, LEVI	SAUDER, LEVI	101-4211-42600 Supplies & Materials	Liner Belt	43.24	08/20/2026
THE CORNER STATION	THE CORNER STATION	101-4211-42600 Supplies & Materials	Fuel for unit 143 Pierre	48.67	08/28/2026
THE CORNER STATION	THE CORNER STATION	101-4211-42600 Supplies & Materials	Erickson Fuel for Academy	40.03	08/16/2026
AT&T MOBILITY	AT&T MOBILITY	101-4211-42800 Utilities	Phones/Ipads	1,392.03	08/15/2026
VERIZON WIRELESS	VERIZON WIRELESS	101-4211-42800 Utilities	Phones/Ipads	40.04	08/19/2026
GROCERY MART	GROCERY MART	101-4211-42900 Other	Rally supplies - batteries/bug spray/sunscreen	619.80	08/03/2026
GROCERY MART	GROCERY MART	101-4211-42900 Other	Rally Food	79.11	08/14/2026
GROCERY MART	GROCERY MART	101-4211-42900 Other	Rally Food	61.74	08/09/2026
GROCERY MART	GROCERY MART	101-4211-42900 Other	Rally Food	23.62	08/11/2026
GROCERY MART	GROCERY MART	101-4211-42900 Other	Rally Food	4.59	08/08/2026
GROCERY MART	GROCERY MART	101-4211-42900 Other	Rally Food	17.45	08/10/2026
GROCERY MART	GROCERY MART	101-4211-42900 Other	Rally Food	23.13	08/12/2026
LENSLOCK INC	LENSLOCK INC	101-4211-42900 Other	Rally Body Camera Rental	17,988.00	08/18/2026
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	101-4211-42900 Other	Rally Food	159.76	08/14/2026

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	101-4211-42900 Other	Rally - Food	90.24	08/09/2026
LYNN'S DAKOTAMART-STURGIS	LYNN'S DAKOTAMART-STURGIS	101-4211-42900 Other	Rally Food	84.03	08/14/2026
RACE WHEELS, LLC	RACE WHEELS, LLC	101-4211-42900 Other	Psychological Evaluation (DA)	600.00	08/22/2026
ST FRANCIS ALTAR SOCIETY	ST FRANCIS ALTAR SOCIETY	101-4211-42900 Other	Rally Meals 2026	13,500.00	08/24/2026
US FOOD SERVICE, INC	US FOOD SERVICE, INC	101-4211-42900 Other	Rally Food	3,818.40	08/03/2026
US FOOD SERVICE, INC	US FOOD SERVICE, INC	101-4211-42900 Other	Rally Food	438.49	08/10/2026
US FOOD SERVICE, INC	US FOOD SERVICE, INC	101-4211-42900 Other	Rally Food	322.47	08/12/2026
US FOOD SERVICE, INC	US FOOD SERVICE, INC	101-4211-42900 Other	Rally Food	246.83	08/13/2026
Total General:				41,581.85	
Total Police:				41,581.85	
Animal Shelter					
General					
NORTHERN HILLS VET CLINIC	NORTHERN HILLS VET CLINIC	101-4212-42200 Professional Fees	Lily Meds	118.15	08/20/2026
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4212-42500 Repairs & Maintenance	Ballast	37.99	07/30/2026
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	101-4212-42600 Supplies & Materials	Fuel	51.66	08/06/2026
VERIZON WIRELESS	VERIZON WIRELESS	101-4212-42800 Utilities	Phones/Ipads	79.46	08/19/2026
Total General:				287.26	
Total Animal Shelter:				287.26	
Fire					
General					
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4229-42600 Supplies & Materials	water	26.00	07/08/2026
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	101-4229-42600 Supplies & Materials	water	45.00	08/18/2026
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4229-42600 Supplies & Materials	Flagging Tape	25.44	07/28/2026
STURGIS NAPA	STURGIS NAPA	101-4229-42600 Supplies & Materials	Battery/charger	215.88	07/24/2026
STURGIS NAPA	STURGIS NAPA	101-4229-42600 Supplies & Materials	credit on battery charger	43.99-	07/28/2026
Total General:				268.33	
Total Fire:				268.33	
Streets					
General					
SANFORD HEALTH OCCMED	SANFORD HEALTH OCCMED	101-4311-42200 Professional Fees	Drug Testing T Paddock	104.00	06/30/2026
CBH COOPERATIVE #112407	CBH COOPERATIVE #112407	101-4311-42600 Supplies & Materials	85 Oct 1343.3 gal & Diesel 455 gal	7,671.86	08/19/2026
GREAT WESTERN TIRE COMPANY	GREAT WESTERN TIRE COMPANY	101-4311-42600 Supplies & Materials	Tires (2) dismount/mount, valve stems #301	308.92	08/25/2026

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
GROCERY MART	GROCERY MART	101-4311-42600 Supplies & Materials	Rally supplies - water/coffee/plates	214.80	08/03/2026
HIRSHFIELDS	HIRSHFIELDS	101-4311-42600 Supplies & Materials	White traffic paint	591.04	08/25/2026
MENARD'S	MENARD'S	101-4311-42600 Supplies & Materials	Bungees for banners	11.54	09/01/2026
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	101-4311-42600 Supplies & Materials	Oil, fuel & air filter #50	55.91	08/25/2026
RUNNINGS FARM AND FLEET	RUNNINGS FARM AND FLEET	101-4311-42600 Supplies & Materials	Bungee cords for hanging banners	28.35	09/01/2026
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4311-42600 Supplies & Materials	Paint grates near Community Center	6.49	08/25/2026
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4311-42600 Supplies & Materials	Bungee cords for signs-rally	22.68	08/26/2026
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4311-42600 Supplies & Materials	Rollers & rags -painting supplies	28.97	08/24/2026
AT&T MOBILITY	AT&T MOBILITY	101-4311-42800 Utilities	Phones/Ipads	52.72	08/15/2026
Total General:				9,097.28	
Capital Improvement					
SIMON MATERIALS	SIMON MATERIALS	212-4311-43300 Improvements Other th	Gravel base-Avalanche Rd 126.17 ton	1,924.10	08/25/2026
SIMON MATERIALS	SIMON MATERIALS	212-4311-43300 Improvements Other th	Gravel base-Avalanche Rd 66.60 tons	1,015.65	08/26/2026
SIMON MATERIALS	SIMON MATERIALS	212-4311-43300 Improvements Other th	Gravel base-Avalanche Rd 10.80 tons	164.70	08/27/2026
Total Capital Improvement:				3,104.45	
Total Streets:				12,201.73	
Street Lighting					
General					
BLACK HILLS ENERGY	BLACK HILLS ENERGY	101-4316-42800 Utilities	Utilities during rally 1076 Lazelle lightpole	18.37	08/26/2026
BUTTE ELECTRIC	BUTTE ELECTRIC	101-4316-42800 Utilities	Utilities	649.34	09/01/2026
Total General:				667.71	
Total Street Lighting:				667.71	
Sanitary Service					
Sanitary Service					
SANFORD HEALTH OCCMED	SANFORD HEALTH OCCMED	612-4323-42200 Professional Fees	Drug Testing S Bryant & R Karsten	128.00	06/30/2026
A & B BUSINESS	A & B BUSINESS	612-4323-42400 Rent	Copier Lease/Copies	168.54	08/20/2026
OREILLY AUTO PARTS	OREILLY AUTO PARTS	612-4323-42500 Repairs & Maintenance	Vac cap #101	9.43	08/19/2026
OREILLY AUTO PARTS	OREILLY AUTO PARTS	612-4323-42500 Repairs & Maintenance	Seat covers #101	44.99	08/20/2026
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	612-4323-42500 Repairs & Maintenance	HEI to ignition #101	5.99	08/19/2026
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	612-4323-42500 Repairs & Maintenance	Upholstry repair #101	19.98	08/20/2026
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	Distributor & wires #101	220.00	08/18/2026
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	Break power booster check valve #101	12.62	08/21/2026
STURGIS NAPA	STURGIS NAPA	612-4323-42500 Repairs & Maintenance	Tranmission additive #6	16.48	08/24/2026

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
CENTURY LINK	CENTURY LINK	612-4323-42800 Utilities	Phone	104.45	08/19/2026
KIEFFER SANITATION	KIEFFER SANITATION	612-4323-42900 Other	August sanitation service	189,268.62	09/01/2026
SABER SHRED SOLUTIONS	SABER SHRED SOLUTIONS	612-4323-42900 Other	Tire shredding	4,007.50	08/31/2026
Total Sanitary Service:				194,006.60	
Total Sanitary Service:				194,006.60	
Wastewater Facilities					
Wastewater Facilities					
SANFORD HEALTH OCCMED	SANFORD HEALTH OCCMED	604-4325-42200 Professional Fees	Drug Testing M Kautz	64.00	06/30/2026
INLAND TRUCK PARTS	INLAND TRUCK PARTS	604-4325-42500 Repairs & Maintenance	Fuel filter housing #18	241.42	07/23/2026
INLAND TRUCK PARTS	INLAND TRUCK PARTS	604-4325-42500 Repairs & Maintenance	O-ring & seals (2) #18	55.74	08/20/2026
STURGIS NAPA	STURGIS NAPA	604-4325-42500 Repairs & Maintenance	Wiper blades #146	31.16	09/01/2026
G & G GARBAGE, LLC	G & G GARBAGE, LLC	604-4325-42600 Supplies & Materials	Toilet rental-Rally-134+13ADA units	26,460.00	08/21/2026
HAWKINS, INC.	HAWKINS, INC.	604-4325-42600 Supplies & Materials	Azon & Citric Acid WWTP	2,957.42	08/25/2026
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	604-4325-42600 Supplies & Materials	Fuel filter #18	8.48	08/26/2026
OWENS INTERSTATE SALES INC.	OWENS INTERSTATE SALES INC.	604-4325-42600 Supplies & Materials	Oil, air & cabin filter #146	37.52	08/31/2026
STURGIS NAPA	STURGIS NAPA	604-4325-42600 Supplies & Materials	Oil #146	69.97	08/31/2026
WARNE CHEMICAL	WARNE CHEMICAL	604-4325-42600 Supplies & Materials	Flumigard & Latigo Bold	1,438.40	08/24/2026
AT&T MOBILITY	AT&T MOBILITY	604-4325-42800 Utilities	Phones/Ipads	148.06	08/15/2026
VERIZON WIRELESS	VERIZON WIRELESS	604-4325-42800 Utilities	Phones/Ipads	85.35	08/19/2026
KIEFFER SANITATION	KIEFFER SANITATION	604-4325-42900 Other	Container rental	706.90	09/01/2026
Total Wastewater Facilities:				32,304.42	
Total Wastewater Facilities:				32,304.42	
Water System Operations					
Water System Operations					
SD ASSN OF RURAL WATER	SD ASSN OF RURAL WATER	602-4330-42200 Professional Fees	Paisley leak correlator fee	175.00	08/25/2026
GREAT WESTERN TIRE COMPANY	GREAT WESTERN TIRE COMPANY	602-4330-42500 Repairs & Maintenance	2 tires, dismount/mount & valve stems #53	332.40	08/31/2026
FERGUSON WATERWORKS #2516	FERGUSON WATERWORKS #2516	602-4330-42600 Supplies & Materials	Filters Well 8 & Avalanche	55.50	08/18/2026
G & H DISTRIBUTING, INC.	G & H DISTRIBUTING, INC.	602-4330-42600 Supplies & Materials	Blue construction marking paint	167.70	09/01/2026
AT&T MOBILITY	AT&T MOBILITY	602-4330-42800 Utilities	Phones/Ipads	100.39	08/15/2026
BUTTE ELECTRIC	BUTTE ELECTRIC	602-4330-42800 Utilities	Utilities	3,241.70	09/01/2026
VERIZON WIRELESS	VERIZON WIRELESS	602-4330-42800 Utilities	Phones/Ipads	281.27	08/19/2026
Total Water System Operations:				4,353.96	

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total Water System Operations:				4,353.96	
Airport					
General					
BURNHAM, ROGER	BURNHAM, ROGER	101-4350-42200 Professional Fees	Contract Sept 2026	4,988.42	09/01/2026
STURGIS NAPA	STURGIS NAPA	101-4350-42500 Repairs & Maintenance	Battery #141	148.97	08/31/2026
STURGIS NAPA	STURGIS NAPA	101-4350-42500 Repairs & Maintenance	Yellow aersol paint (2) Snow Removal Equipment	21.98	08/31/2026
DOOLEY'S PETROLEUM INC	DOOLEY'S PETROLEUM INC	101-4350-42600 Supplies & Materials	AV gas	16,341.76	08/19/2026
CENTURY LINK	CENTURY LINK	101-4350-42800 Utilities	Phone	269.88	08/19/2026
WEST RIVER ELECTRIC ASSN	WEST RIVER ELECTRIC ASSN	101-4350-42800 Utilities	Utilities	875.43	08/28/2026
POWERPLAN	POWERPLAN	101-4350-43400 Machinery & Equipmen	Snow Removal Equipment Airport	425,749.52	08/27/2026
Total General:				448,395.96	
Total Airport:				448,395.96	
Ambulance					
Ambulance					
BLACKHILLS.COM	BLACKHILLS.COM	644-4460-42200 Professional Fees	HIPPA Compliant Server	476.00	08/21/2026
IMAGE TREND INC.	IMAGE TREND INC.	644-4460-42200 Professional Fees	Prof Fees/CAD Card EMS Jul/Aug	1,407.58	08/28/2026
IMAGE TREND INC.	IMAGE TREND INC.	644-4460-42200 Professional Fees	Prof Fees/CAD Card/EMS June/July	1,407.58	07/28/2026
LEWIS, DR. SARAH	LEWIS, DR. SARAH	644-4460-42200 Professional Fees	Contract	500.00	09/01/2026
ECOLAB PEST ELIMINATOR DIV	ECOLAB PEST ELIMINATOR DIV	644-4460-42500 Repairs & Maintenance	Pest Control	117.62	08/18/2026
JACOBS AUTO REPAIR	JACOBS AUTO REPAIR	644-4460-42500 Repairs & Maintenance	Oil Change 2021 Ford E-450	133.57	08/27/2026
STURGIS NAPA	STURGIS NAPA	644-4460-42500 Repairs & Maintenance	Battery	148.97	08/11/2026
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	Oxygen	80.75	08/13/2026
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	Oxygen	85.70	08/20/2026
A & B WELDING CO, INC.	A & B WELDING CO, INC.	644-4460-42600 Supplies & Materials	Oxygen	181.65	08/20/2026
BOUNDTREE MEDICAL, LLC	BOUNDTREE MEDICAL, LLC	644-4460-42600 Supplies & Materials	Medical Supplies - AED pads	265.99	08/19/2026
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	644-4460-42600 Supplies & Materials	water	26.00	07/08/2026
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	644-4460-42600 Supplies & Materials	water	45.00	08/18/2026
EMS TECHNOLOGY SOLUTIONS LLC	EMS TECHNOLOGY SOLUTIONS LLC	644-4460-42600 Supplies & Materials	Inventory & Asset Mgmt	956.91	08/27/2026
MONUMENT HEALTH RAPID CITY HOSPITAL	MONUMENT HEALTH RAPID CITY HO	644-4460-42600 Supplies & Materials	Medical Supplies	478.51	06/30/2026
PCC AMBULANCE BILLING SERVICE	PCC AMBULANCE BILLING SERVICE	644-4460-42600 Supplies & Materials	Ambulance Billing July 2026	7,690.37	07/31/2026
PHOENIX UNIFORMS & TACTICAL	PHOENIX UNIFORMS & TACTICAL	644-4460-42600 Supplies & Materials	Uniform Allow Baker, C	329.95	08/28/2026
SERVALL TOWEL & LINEN	SERVALL TOWEL & LINEN	644-4460-42600 Supplies & Materials	Mops & Mats	80.73	08/25/2026
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	644-4460-42600 Supplies & Materials	Garbage Disposer	179.99	08/14/2026
AT&T MOBILITY	AT&T MOBILITY	644-4460-42800 Utilities	Phones/Ipads	47.67	08/15/2026
VERIZON WIRELESS	VERIZON WIRELESS	644-4460-42800 Utilities	Phones/Ipads	180.18	08/19/2026

Vendor Name	Merchant Name	GL Account and Title		Description	Net Invoice Amount	Invoice Date
Total Ambulance:					14,820.72	
Total Ambulance:					14,820.72	
Community Center						
General						
A & B BUSINESS	A & B BUSINESS	101-4511-42400	Rent	Copier Lease/Copies	142.37	08/20/2026
RASMUSSEN MECHANICAL SERVICES INC.	RASMUSSEN MECHANICAL SERVICE	101-4511-42500	Repairs & Maintenance	assembly bypass	228.58	08/27/2026
RUNNINGS SUPPLY INC	RUNNINGS SUPPLY INC	101-4511-42500	Repairs & Maintenance	feed pan/utility pan	20.98	08/27/2026
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42500	Repairs & Maintenance	fasteners	5.00	08/19/2026
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42500	Repairs & Maintenance	bleach/key ring	11.18	08/20/2026
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42500	Repairs & Maintenance	cap	2.99	08/24/2026
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42500	Repairs & Maintenance	chip brush/masks pool area	24.98	08/25/2026
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42500	Repairs & Maintenance	fasteners	22.56	08/26/2026
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42500	Repairs & Maintenance	elbow	11.97	08/27/2026
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42500	Repairs & Maintenance	fastners	6.34	08/28/2026
STURGIS ACE HARDWARE #3	STURGIS ACE HARDWARE #3	101-4511-42500	Repairs & Maintenance	grease/cartridge/screw handle/sill	60.54	08/31/2026
VERIZON WIRELESS	VERIZON WIRELESS	101-4511-42800	Utilities	Phones/Ipads	39.73	08/19/2026
Total General:					577.22	
Total Community Center:					577.22	
Park						
General						
TRUGREEN	TRUGREEN	101-4520-42200	Professional Fees	Weed spraying Strong Field	385.44	08/31/2026
CENTRAL STATES SANITATION	CENTRAL STATES SANITATION	101-4520-42500	Repairs & Maintenance	1 unit 5-24-2026 to 7-20-2026 BMX	240.00	07/24/2026
CENTRAL STATES SANITATION	CENTRAL STATES SANITATION	101-4520-42500	Repairs & Maintenance	1 unit 5-24-2026 to 7-20-2026 Airport	240.00	07/24/2026
CENTRAL STATES SANITATION	CENTRAL STATES SANITATION	101-4520-42500	Repairs & Maintenance	2 unit 5-24-2026 to 7-20-2026 Harley Way	480.00	07/24/2026
CENTRAL STATES SANITATION	CENTRAL STATES SANITATION	101-4520-42500	Repairs & Maintenance	2 unit 5-24-2026 to 7-20-2026 Gardens	480.00	07/24/2026
CENTRAL STATES SANITATION	CENTRAL STATES SANITATION	101-4520-42500	Repairs & Maintenance	1 unit 5-24-2026 to 7-20-2026 Cemetery	240.00	07/24/2026
STURGIS NAPA	STURGIS NAPA	101-4520-42500	Repairs & Maintenance	Radiator #19	258.64	08/17/2026
STURGIS NAPA	STURGIS NAPA	101-4520-42500	Repairs & Maintenance	Oil cooler #19	65.09	08/20/2026
STURGIS NAPA	STURGIS NAPA	101-4520-42500	Repairs & Maintenance	Stick hose #19	13.98	08/20/2026
STURGIS NAPA	STURGIS NAPA	101-4520-42500	Repairs & Maintenance	Radiator #106	149.16	08/27/2026
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	101-4520-42600	Supplies & Materials	Peroxide multi cleaner	15.21	08/31/2026
GROCERY MART	GROCERY MART	101-4520-42600	Supplies & Materials	Rally supplies - water/coffee/plates	214.80	08/03/2026
STURGIS ACE HARDWARE #1	STURGIS ACE HARDWARE #1	101-4520-42600	Supplies & Materials	Irrigation Centennial Park	85.74	08/20/2026
VERIZON WIRELESS	VERIZON WIRELESS	101-4520-42800	Utilities	Phones/Ipads	39.73	08/19/2026

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
Total General:				2,907.79	
Total Park:				2,907.79	
Library					
General					
CENGAGE LEARNING, INC / GALE	CENGAGE LEARNING, INC / GALE	101-4551-42600 Supplies & Materials	books	74.25	08/20/2026
CENGAGE LEARNING, INC / GALE	CENGAGE LEARNING, INC / GALE	101-4551-42600 Supplies & Materials	books	74.25	08/20/2026
CENGAGE LEARNING, INC / GALE	CENGAGE LEARNING, INC / GALE	101-4551-42600 Supplies & Materials	books	67.50	08/25/2026
CODEMONKEY STUDIOS INC	CODEMONKEY STUDIOS INC	101-4551-42600 Supplies & Materials	Coding Club subscription	525.00	08/09/2026
INGRAM LIBRARY SERVICES	INGRAM LIBRARY SERVICES	101-4551-42600 Supplies & Materials	Books	18.59	08/12/2026
INGRAM LIBRARY SERVICES	INGRAM LIBRARY SERVICES	101-4551-42600 Supplies & Materials	books	788.06	08/20/2026
INGRAM LIBRARY SERVICES	INGRAM LIBRARY SERVICES	101-4551-42600 Supplies & Materials	books	128.17	08/20/2026
Total General:				1,675.82	
Total Library:				1,675.82	
Liquor					
Liquor					
BLACK HILLS CHEMICAL	BLACK HILLS CHEMICAL	601-4990-42600 Supplies & Materials	Bags	263.29	08/27/2026
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	601-4990-42600 Supplies & Materials	Fuel	93.01	08/26/2026
CBH COOPERATIVE - #865928	CBH COOPERATIVE - #865928	601-4990-42600 Supplies & Materials	Fuel	76.22	08/31/2026
CASK & CORK	CASK & CORK	601-4990-42620 Off Sale Liquor	Liquor	159.47	08/18/2026
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42620 Off Sale Liquor	Liquor	9,234.76	08/12/2026
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42620 Off Sale Liquor	Liquor	10,490.29	08/13/2026
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42620 Off Sale Liquor	Liquor	13,206.11	08/19/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	1,718.15	08/13/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	2,161.77	08/19/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42620 Off Sale Liquor	Liquor	476.20	08/26/2026
QUALITY BRANDS WINE & SPIRITS	QUALITY BRANDS WINE & SPIRITS	601-4990-42620 Off Sale Liquor	RTV-Liquor	225.40-	08/19/2026
QUALITY BRANDS WINE & SPIRITS	QUALITY BRANDS WINE & SPIRITS	601-4990-42620 Off Sale Liquor	RTV-Liquor	225.40-	08/19/2026
QUALITY BRANDS WINE & SPIRITS	QUALITY BRANDS WINE & SPIRITS	601-4990-42620 Off Sale Liquor	RTV-Liquor	45.38-	08/19/2026
QUALITY BRANDS WINE & SPIRITS	QUALITY BRANDS WINE & SPIRITS	601-4990-42620 Off Sale Liquor	Liquor	2,002.05	08/25/2026
QUALITY BRANDS WINE & SPIRITS	QUALITY BRANDS WINE & SPIRITS	601-4990-42620 Off Sale Liquor	Liquor	868.40	08/19/2026
SCHADE VINEYARD, INC.	SCHADE VINEYARD, INC.	601-4990-42620 Off Sale Liquor	Liquor	468.00	08/19/2026
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	3,289.58	08/18/2026
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	3,017.38	08/19/2026
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	Liquor	7,708.41	08/26/2026
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	RTV Liquor	971.46-	07/22/2026

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
SOUTHERN GLAZER'S OF SD	SOUTHERN GLAZER'S OF SD	601-4990-42620 Off Sale Liquor	RTV Liquor	58.75-	08/25/2026
BLACK HILLS SNACKS	BLACK HILLS SNACKS	601-4990-42640 Snacks for Resale	Snacks	241.87	08/21/2026
BLACK HILLS SNACKS	BLACK HILLS SNACKS	601-4990-42640 Snacks for Resale	RTV Snacks	9.35-	08/21/2026
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-42640 Snacks for Resale	Snacks	72.86	08/21/2026
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42650 Pop for Resale	Pop	136.90	08/19/2026
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42650 Pop for Resale	Pop	17.25	08/14/2026
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42650 Pop for Resale	Pop	17.25	08/28/2026
COCA COLA BOTTLING COMPANY HIGH CO	COCA COLA BOTTLING COMPANY HI	601-4990-42650 Pop for Resale	Pop	76.50	08/31/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42650 Pop for Resale	Pop	15.50	08/19/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42650 Pop for Resale	Pop	129.90	08/19/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42650 Pop for Resale	Pop	19.50	08/26/2026
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	RTV Beer	170.40-	05/22/2026
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	54.20	05/29/2026
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	2,118.90	08/08/2026
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	4,221.55	08/09/2026
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	5,298.25	08/14/2026
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	3,117.20	08/18/2026
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	1,448.45	08/21/2026
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	27.10	08/21/2026
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	RTV Beer	1,572.45-	08/21/2026
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	4,215.15	08/25/2026
ADMIRAL BEVERAGE CORP	ADMIRAL BEVERAGE CORP	601-4990-42660 Off Sale Beer	Beer	2,583.05	08/28/2026
GLOBAL DISTRIBUTING INC.	GLOBAL DISTRIBUTING INC.	601-4990-42660 Off Sale Beer	Beer	356.50	07/22/2026
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42660 Off Sale Beer	Beer	135.00	08/12/2026
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42660 Off Sale Beer	1535440	139.00	08/13/2026
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42660 Off Sale Beer	Beer	66.75	08/19/2026
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42660 Off Sale Beer	Beer	18,670.46	08/26/2026
JOHNSON WESTERN WHOLESALE	JOHNSON WESTERN WHOLESALE	601-4990-42660 Off Sale Beer	Beer	64.00	08/26/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	RTV Beer	60.00-	08/19/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	8,242.37	08/19/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-42660 Off Sale Beer	Beer	5,500.21	08/26/2026
VERIZON WIRELESS	VERIZON WIRELESS	601-4990-42800 Utilities	Phones/Ipads	39.73	08/19/2026
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45200 Merchandise for Resal	Misc.	99.12	08/21/2026
CASK & CORK	CASK & CORK	601-4990-45200 Merchandise for Resal	Misc.	112.00	08/18/2026
CASK & CORK	CASK & CORK	601-4990-45200 Merchandise for Resal	Misc.	425.33	08/18/2026
CASK & CORK	CASK & CORK	601-4990-45200 Merchandise for Resal	Misc.	185.83	08/25/2026
DAKOTA'S BEST	DAKOTA'S BEST	601-4990-45200 Merchandise for Resal	Misc.	271.00	08/20/2026
QUALITY BRANDS OF THE BLACK HILLS	QUALITY BRANDS OF THE BLACK HIL	601-4990-45200 Merchandise for Resal	Misc.	2,100.00	08/09/2026
QUALITY BRANDS WINE & SPIRITS	QUALITY BRANDS WINE & SPIRITS	601-4990-45200 Merchandise for Resal	RTV Misc.	50.40-	08/19/2026
TWICE THE ICE	TWICE THE ICE	601-4990-45200 Merchandise for Resal	Misc.	184.41	08/17/2026
TWICE THE ICE	TWICE THE ICE	601-4990-45200 Merchandise for Resal	Misc.	186.27	08/08/2026

Vendor Name	Merchant Name	GL Account and Title	Description	Net Invoice Amount	Invoice Date
TWICE THE ICE	TWICE THE ICE	601-4990-45200 Merchandise for Resal	Misc.	311.79	08/09/2026
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45210 Cigarettes for Resale	Cigarettes	425.54	08/21/2026
DAKOTA'S BEST	DAKOTA'S BEST	601-4990-45210 Cigarettes for Resale	Cigarettes	247.50	08/20/2026
CASH-WA DISTRIBUTING, INC.	CASH-WA DISTRIBUTING, INC.	601-4990-45220 Tobacco for Resale	Tobacco	464.95	08/21/2026
Total Liquor:				113,883.24	
Total Liquor:				113,883.24	
Misc Expenditures					
Special Sales Tax					
STURGIS ECONOMIC DEVELOPMENT CORP.	STURGIS ECONOMIC DEVELOPMENT	211-9000-46510 Sturgis Economic Dev	Contract	5,000.00	09/01/2026
STURGIS AREA CHAMBER OF COMMERCE	STURGIS AREA CHAMBER OF COMM	211-9000-46520 Sturgis Area Chamber	Contract	6,818.00	09/01/2026
Total Special Sales Tax:				11,818.00	
Capital Improvement					
HELMS & ASSOCIATES	HELMS & ASSOCIATES	212-9000-43300 Improvements	Taxiway	36,176.36	08/19/2026
Total Capital Improvement:				36,176.36	
Total Misc Expenditures:				47,994.36	
Grand Totals:				949,698.87	

August 28, 2026 Updated 08/28/2026

Mayor & Council	101-4111	$	3,712.08
Attorney	101-4141	$	3,871.80
Finance	101-4142	$	10,567.65
HR	101-4143	$	3,293.36
City Admin	101-4144	$	5,512.92
Buildings	101-4192	$	1,970.84
Custodial	101-4193	$	5,101.49
Engineering	101-4194	$	-
Planning & Permitting	101-4196	$	5,446.67
Fleet	101-4197	$	5,282.62
Sponsorship	101-4198	$	3,098.37
Rally	101-4199	$	2,069.42
Police	101-4211	$	297,636.78
Animal Shelter	101-4212	$	4,639.89
Fire Dept	101-4229	$	7,878.00
Streets	101-4311	$	16,092.61
Cemetery	101-4370	$	449.95
Community Center	101-4511	$	10,518.95
Recreation	101-4512	$	1,983.82
Parks	101-4520	$	15,265.63
Library	101-4551	$	11,021.19
Auditorium	101-4560	$	2,369.38
Special Sales Tax	211-9000	$	-
Downtown BID	213-4195	$	-
Liquor	601-4990	$	12,664.99
Water	602-4330	$	11,564.51
Wastewater	604-4325	$	15,550.36
Sanitary Service	612-4323	$	14,308.71
Ambulance	644-4460	$	61,091.05
		$	532,963.04

SS	$ 31,858.93		
MED	$ 7,450.95	$	-
FWT	$ 43,065.39		**Grand Total**
	$ 82,375.27		**$615,338.31**

City Council
STAFF REPORT

Meeting Date: City Council - Sep 08 2026
Agenda Item: Consideration for a Use on Review at 3362 Davenport Loop, Sturgis, South Dakota to operate an in-home daycare.
Prepared By: Casey Baldwin, Planner

BACKGROUND INFORMATION:

Applicant: Skyler McVay

Request: Use on Review for an in-home business (Daycare)

Property Address: 3362 Davenport Loop, Sturgis, SD 57785

Legal Description: Davenport Ranch Addition Lot 3 Block 2

Zoning District: Medium Density Residential

Hearing Dates:
Planning Commission: September 1, 2026, at 5:30 PM MT
Board of Adjustment: September 8, 2026, at 6:30 PM MT

Summary of Request: The applicant, Skyler McVay, has submitted an application for a Use on Review to operate a small in-home daycare at 3362 Davenport Loop.

The proposed in-home daycare will serve a maximum of eight (8) children ranging in age from two (2) to five (5) years. Operating hours will be from 7:30 a.m. to 5:00 p.m. Monday through Friday.

In-home daycare services are permitted in residential zoning districts subject to approval of a Use on Review by the Board of Adjustment, following the recommendation from the Planning Commission.

Traffic and Parking: Parents are expected to drop their children off between 7:30 a.m. and 9:00 a.m. Pick up will be between 4:00 p.m. and 5:00 p.m.

Traffic is expected to be intermittent during those drop off and pick up time frames.

The driveway provides space for approximately two vehicles.

Noise:
Noise levels are anticipated to remain consistent with normal residential activity. Outdoor activities will be approximately 30 minutes to one hour during daytime hours.

Signage:

No signage is proposed for the property.

Neighborhood Compatibility:
The daycare will operate in a manner that will not create nuisances, hazards, or adverse impacts to the surrounding properties. This use is intended to remain secondary to the primary residential use of the property.

Surrounding Land Use:
The surrounding area consists primarily of residential uses. The proposed in-home daycare is intended to function within the existing residential setting without altering the character of the neighborhood.

Public Notification:
In accordance with the City requirements, notice of the public hearing was mailed to all property owners within 200 feet of the subject property. The notification provided the date, time, and location of the public hearings. A physical sign was also posted on the property.

DISCUSSION:

In reviewing a Use on Review application, the Planning Commission and Board of Adjustment must consider whether the proposed use:

- Is compatible with the surrounding neighborhood
- Will not be detrimental to public health, safety, or welfare
- Will not create excessive noise, traffic, or parking issues
- Is consistent with the intent of the zoning district
- Can be conditioned, if necessary, to mitigate any potential impacts

Staff has reviewed the application and finds that:

- In-home daycare services are compatible with residential neighborhoods when appropriately limited in size and hours.
- The proposed maximum of eight (8) children is consistent with typical small in-home daycare operations.
- Traffic impacts are expected to be minimal and limited to those drop-off and pick-up time frames.
- No signage or exterior changes are proposed that would alter the residential appearance of the property.

Staff finds that the request, as proposed, meets the general intent of the Use on Review criteria, provided the operations remain consistent with the submitted application.

Should the Board of Adjustment approve the request, staff and Planning Commission recommend the following be considered:

- The in-home daycare shall be limited to eight (8) children.
- Hours of operation remain during daytime hours between 7:30am to 5:00pm Monday through Friday.
- No signage related to the business be permitted on the property.
- The use shall remain secondary to the primary residential use.
- Any expansion or changes in the scope of the business shall require additional review and approval.

CODE REFERENCES:

City of Sturgis Ordinance Chapter 156: Zoning

BUDGET IMPACT:

None anticipated

RECOMMENDATION:

Based on the information provided in the analysis above, staff recommends approval of the Use on Review for an in-home daycare at 3362 Davenport Loop, subject to the recommended conditions or any additional conditions deemed necessary by the Board of Adjustment.

ATTACHMENTS:

3362 Davenport Loop - Zoning Map
3362 Davenport Loop - 200 ft addresses map

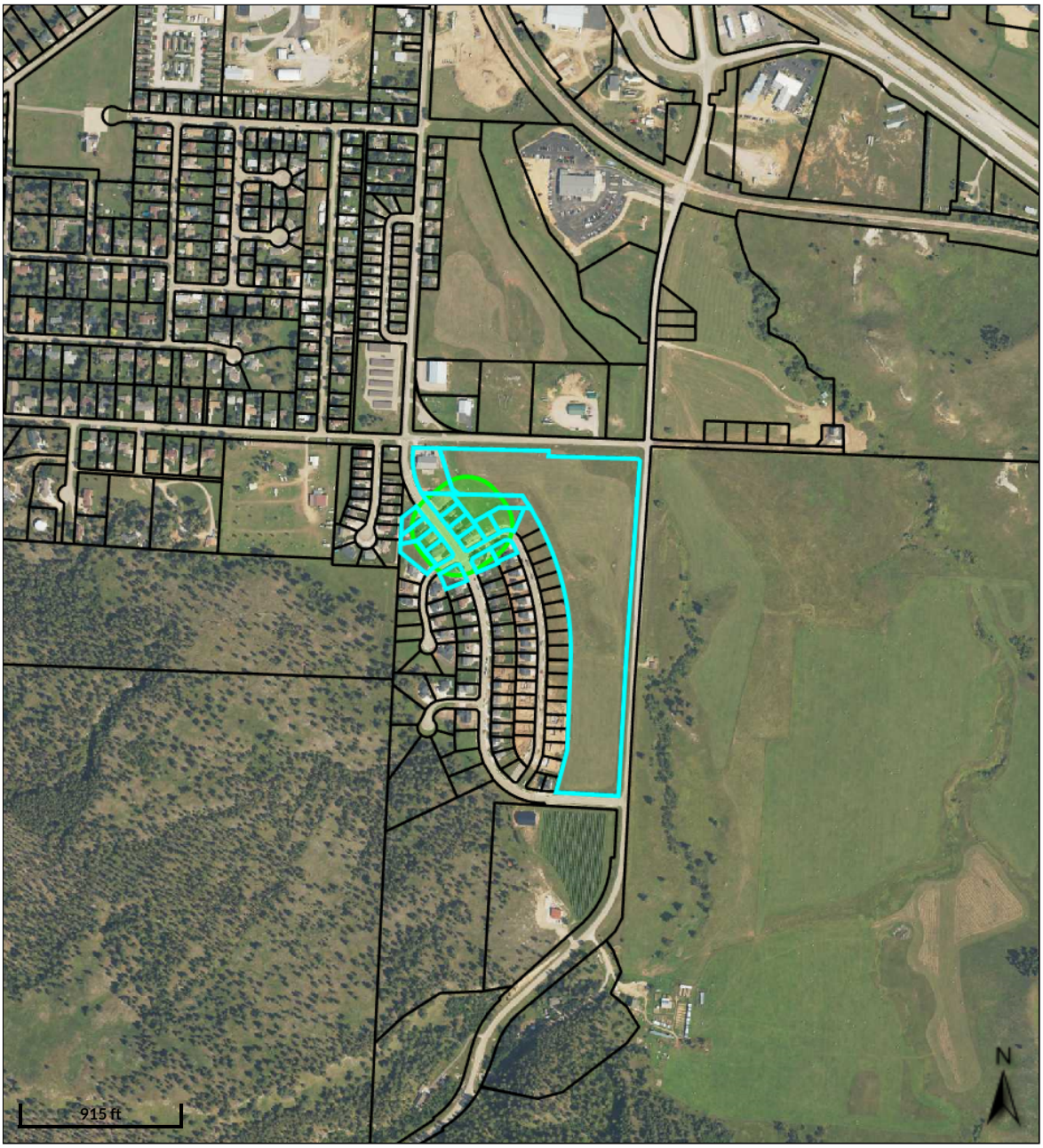
Approved By:
Rick Bush, Director of Public Works

Status:
Approved - Sep 03 2026

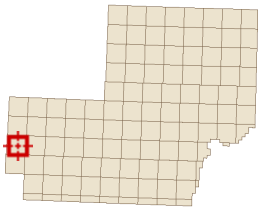


3362 DAVENPORT LOOP - ZONING MAP MEDIUM DENSITY RESIDENTIAL

Beacon™ Meade County, SD



Overview



Legend

Parcels 2026

Date created: 8/12/2026
Last Data Uploaded: 8/12/2026 1:07:36 AM

Developed by SCHNEIDER GEOSPATIAL

City Council
STAFF REPORT

Meeting Date: City Council - Sep 08 2026
Agenda Item: Request for Consumption Permit for a Murder Mystery Dinner at the Sturgis Public Library.
Prepared By: Robin Korth, Deputy Finance Officer

BACKGROUND INFORMATION:

The Sturgis Public Library is hosting a Murder Mystery dinner in the community room to provide entertainment to the public.

DISCUSSION:

We request a Consumption Permit to allow alcohol to be served at the event. There is a charge for this event as there is a meal provided. Any money left over after expenses will go to support other library programs.

The necessary paperwork has been submitted and is attached. There is no concern from a liability insurance perspective.

Staff recommends approval of the consumption permit.

CODE REFERENCES:

SMC 3.02.10

BUDGET IMPACT:

The $5 consumption permit fee is waived as this is a City sponsored event.

ATTACHMENTS:

Consumption Permit Library

Approved By:
Rhea Crane, City Administrator

Status:
Approved - Aug 31 2026

City of Sturgis
SPECIAL EVENTS
Consumption Only Permit Application

Applicant Name: Crystal Pawlus
Address:
1040 Harley-Davidson Way
Suit 101
Sturgis, SD 57783
Telephone #:
605-347-2624

Location of Event:
COMPLETE DESCRIPTION INCLUDING STREET ADDRESS
programming room, after hours of library at Public Library
1040 Harley-Davidson way
Suit 101
Dates of Event:
10/1

Description of Event:
Murder Mystery dinner at the library. "Murder at Gatsby Manor." This is a low cost event for the public in Sturgis, $30-40/person. Meal provided. Extra money left over goes to support other library programs.

Include:

[NA] $5 per day fee.

[NA] Application completed & filed with the Finance Office 30 days prior to the first day of rental of a facility.

[NA] Copy of signed rental agreement.

[ ] Signed Liability Waiver & Hold Harmless Agreement.

[NA] Proof of Insurance (ATTACH A VALID COPY OF CERTIFICATE OF INSURANCE ($1,000,000 Liability) OR LETTER FROM INSURER CONFIRMING THE POLICY IS IN PLACE NAMING THE CITY OF STURGIS AS AN ADDITIONAL INSURED FOR THE ACTIVITES DESCRIBED IN THE SPECIAL EVENT CONSUMPTION ONLY PERMIT.)

I agree:

[✓] Applicant is at least 21 years of age and will provide an acceptable form of identification. CP (initial)

[✓] Applicant agrees to be responsible for monitoring and controlling underage drinking. CP (Initial)

[✓] I have received a copy of the Ordinance 3.02.10 pertaining to Consumption Only Permits. CP (Initial)

Signature _____ (APPLICANT) Date 7/20/26

OFFICE USE ONLY:

COUNCIL DECISION: [ ] Approved [ ] Disapproved

DATE: _____

"This institution is an equal opportunity provider and employer."

CITY OF STURGIS
SOCIAL CONSUMPTION PERMIT
HOLD HARMLESS AGREEMENT

That it is understood and agreed that the Sturgis Public Library (organization/individual) ("PERMITTEE") may serve malt-beverages or wine (but may not serve liquor or beverages mixed with liquor) hereinafter call "Alcohol", upon the following terms and conditions:

1. Permittee has been granted a Social Consumption Permit by the Sturgis City Council.

2. Under NO circumstances shall Permittee sell or attempt to sell any Alcohol to anyone.

3. Per State law, liquor will not be given out at any time during the event.

4. Permittee hereby agrees to use their best efforts to ensure that Alcohol will not be served to anyone who is intoxicated or appears to be intoxicated.

5. Permittee hereby agrees to be liable and responsible for all act(s) and actions of every kind and nature for each and every person in attendance at Permittee's function or event. Permittee holds the City of Sturgis harmless from all liability resulting from this Event.

6. Permittee acknowledge it is against the law to serve, provide, or make available alcohol to anyone under the age of twenty-one (21). Permittee swears and affirms not to provide anyone under the age of twenty-one (21) with alcohol.

7. Permittee further acknowledges that should anyone under the age of twenty-one (21) consume alcohol on the property owned by the City during this event, that the Permittee is solely responsible for the safety and well-being of that individual.

8. Permittee is solely responsible and liable for any damages that result from someone consuming alcohol to include, but not limited to, property damage, personal injury, death, or disfigurement to themselves, as well as property damage, personal injury, death, disfigurement, or loss of consortium to third parties.

Organization / Individual: Sturgis Public Library

Authorized Signature: [signature]

Printed Name: Christopher Hahn

Event: Murder Mystery Dinner

Event Date: October 1, 2026

City Council
STAFF REPORT

Meeting Date: City Council - Sep 08 2026

Agenda Item: Consideration to approve Resolution 2026-44 for a street closure for a memorial ceremony for the Class of 1971.

Prepared By: Robin Korth, Deputy Finance Officer

BACKGROUND INFORMATION:

The Sturgis Brown High School Class of 1971 is requesting a small street closure for safety purposes while they perform a dedication ceremony of a lighted flagpole in memory of Marshall Williams at the Sturgis Williams Middle School. They are requesting the closure from 2-4pm on September 12, 2026.

DISCUSSION:

Organizers would like to close Cedar Street directly in front of the middle school where the flagpole will be located so no traffic is allowed during the setup/execution of the ceremony. The section would be approximately one-half block from the corner of Edmunds Street towards Dakota St past the main doors. Efforts have been made to contact the homeowners of the houses affected but all those homes have access to their homes through the alleyways.

ATTACHMENTS:

Class of 1971 Memorial Ceremony
Resolution 2026-44 Authorizing Street Closure for Class of 1971 Memorial Ceremony

Approved By:
Rhea Crane, City Administrator

Status:
Approved - Sep 01 2026

Special Event & Use of City Property Application

(Updated April 2025)

Application must be submitted at least **60 days** in advance of event to be get proper approval completed.

FILL OUT COMPLETELY OR IT WILL NOT BE APPROVED!

Please Return Completed Application to: Robin Korth at rkorth@sturgisgov.com or drop off at City of Sturgis Finance Dept.,1040 Harley-Davidson Way, Sturgis, SD 57785

Event Title: Sturgis H.S. Class of 1971 + Memorial Ceremony - Marshall Williams fam.

Event Date: Sept 12, 2026 Hours: 3:00 - 4:00

Sponsoring Organization: Sturgis HS Class of 197 X Nonprofit

Do you have a 501c3 status? Yes ___ No X (*Please attach a copy of your exemption*)

Applicant Information: Name: Sheila Limbo

Email: sheilalimbo@yahoo.com Phone: 605-490-5028

Address: 20757 Boulder Cr Rd Sturgis SD 57785

Street/PO Box City State Zip Code

Contact Person on day of event: Sheila Limbo Phone: 605-490-5028

**This person(s) must be in attendance for the event and available that day*

Event Information

Anticipated Attendance (Contestants/Spectators) 50-75

Type of Event: Memorial Dedication Admission/entry cost: none

Explanation of Event: Dedication Ceremony of Lighted Flagpole Located at Sturgis Williams Middle School

Front of Sturgis Williams Middle School

Location of event: 1425 Cedar St. H-D Rally Point Plaza, Barry Stadium, Other

(Contact 347-3916 for Park Shelters or 347-6513 for Armory/Community Center)

Set up date/time: 2:00pm 9-12-26 Tear down date/time: 4:00 pm

Are you requesting Open Container be allowed for the event: Yes (No) ***This is an additional $50 fee and requires the applicant to post and remove boundary signs. Signs and map provided by the City.*

Does this event include the sale of alcoholic beverages? X No ____ Yes ***This is an additional $50 fee*

***If alcohol is served on city property or in public right-of-way, please contact City Hall (347-4422) for a **Special Events License**. Also, please make arrangements with the Sturgis Police Department (347-5070).*

Office Use: Date Received at R&E: _____ City Admin Approval _____

CITY OF Sturgis

Event Street Closure Request Form

Street Closure Request must be submitted at least 60 days in advance of event

(Please attach a $50.00 payment for street closure request (*waived with proof of nonprofit*)

Event Name : Sturgis HS Class of 1971 + Marshal Williams Memorial Ceremony
Street Closure location(s) requested: Cedar Street at Dakota Street and Edmunds St.

***Please submit a map of the requested street closure with your request form**

Date/Time of Street Closure and re-opening: 9-12-2026 - 2:00 pm to 4:00 pm
Reason for Requested Street(s) Closure: _____

Written Notification of businesses/residents within 200 feet of proposed street closure is required.

- Have you notified the businesses/residents within the 200' requirement? Yes ___ No ___
- Date of notification: _____
- Please submit a list of names/addresses you have notified and copy of letter

Additional Comments: _____

Submitted by: _____ Signature: _____ Date: _____

Parade Request Form

(Attach map with request and Certificate of Insurance)

Parade Request must be submitted at least 60 days in advance of event

**Organization is responsible for any clean up if animals participate in the parade*

Parade Name: N/A
Applicant: Organization/Name: _____
Email: _____ Phone: _____
Address: _____
Street/PO Box City State Zip Code
Date of Parade: _____ Start Time: _____ End Time: _____
Parade Route proposed: _____

Starting/Lineup Address _____ Yes/No If Private Property Has landowner given permision? Yes/No
Description & Reason for Parade: _____

Please indicate if you request use of the following:
____**Police Escort** – YOU are responsible for contacting the Sturgis Police Dept. 605-347-5070
____**Barricades/Barriers: Quantity**_____ **YOU are responsible for making arrangements for placement**

Submitted by: _____ Date: _____

CITY OF Sturgis

Does this event include the use of: Music, Fireworks, Special Lighting, Sound System (Circle what's used)

Please explain: Maybe sound system for speakers.

Does this event require street closure(s)? _____ No __X__ Yes - *Please complete the street closure request attached **There is a $50 fee for road closures** (excluded with proof of nonprofit status)

Affidavit of Applicant

I certify that the information in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event. I am authorized to commit my organization to this proposed event and agree that our organization will be financially responsible for any/all costs and fees that may be incurred because of this event. This includes cleanup fees, damage costs, etc.

Applicant: Sheila Limbo Signature: Sheila Limbo Date: 8-24-2026
(print)

Insurance Requirements

Insurance for your event will be required before final approval. The applicant must provide a copy of their certificate of insurance that provides for at least $1,000,000 in general liability coverage, listing the City of Sturgis as an *'Additional Insured'* and insurance covering spectators. Additional insurance may be required for use of inventory items such as tents, bleachers, etc.
**You may purchase insurance through TULIP Event Insurance at www.onebeaconentertainment.com*

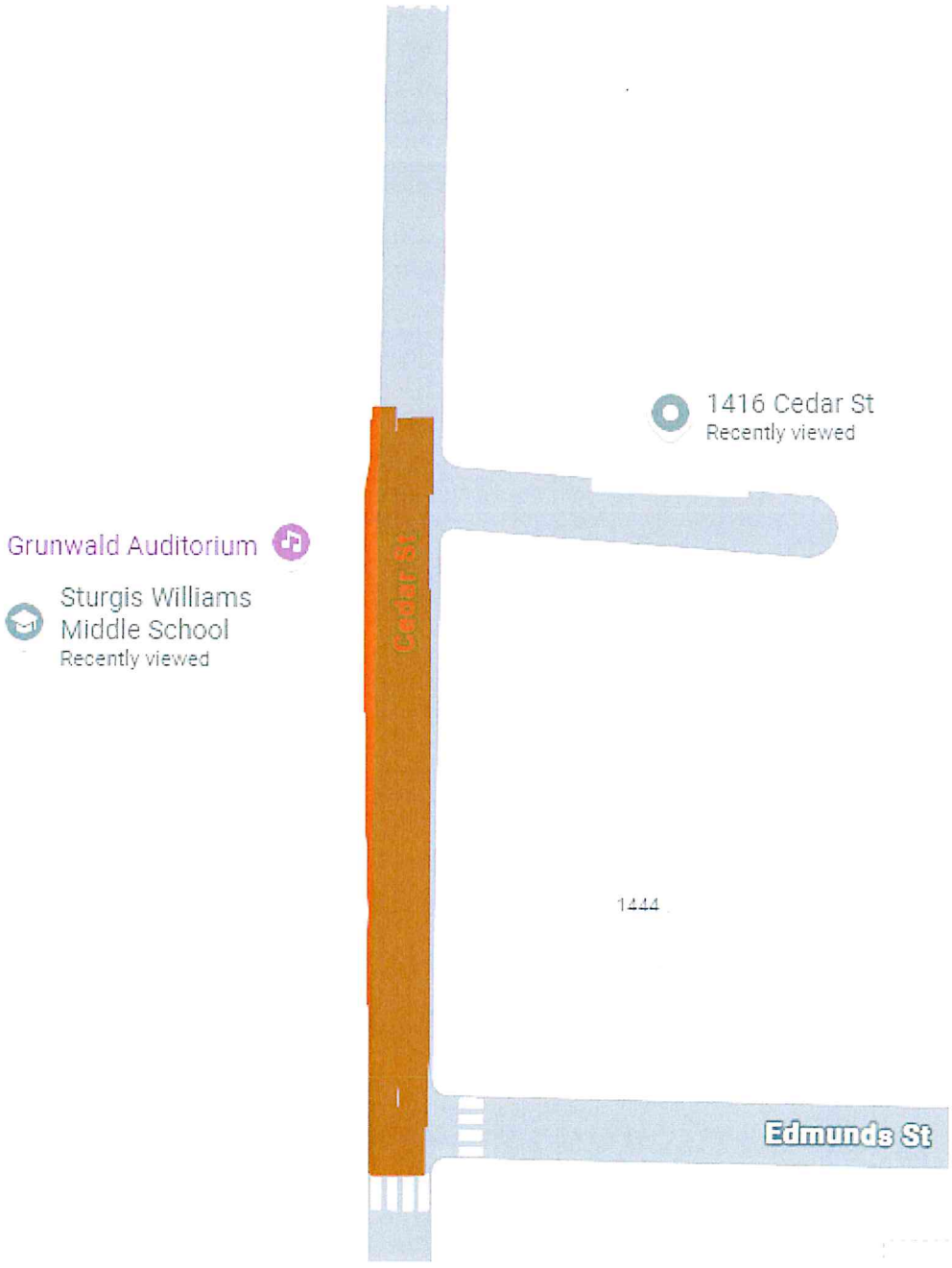
Name of Insurance Company: _____

Agent: _____ Business Phone: _____

Address: _____
Street City State Zip Code

**Applications cannot be processed without insurance and maps if needed and will be denied.*

**Property Maintenance- Facility must cleaned after the event. This includes trash pickup, spills on pavers, stage, or any other areas of the facility. Lack of cleaning can result in denial of use for future events.*
**Upon approval of the application, applicant may be required to complete further paperwork at the City Hall Office – 1040 Harley-Davidson Way, Sturgis, SD 57785 (605-347-4422)


1416 Cedar St
Recently viewed
Grunwald Auditorium
Sturgis Williams
Middle School
Recently viewed
Cedar St
1444
Edmunds St

RESOLUTION 2026-44

RESOLUTION AUTHORIZING TEMPORARY STREET CLOSURE FOR STURGIS BROWN HIGH SCHOOL CLASS OF 1971 MEMORIAL CEREMONY – MARSHALL WILLIAMS

WHEREAS, Sturgis Brown High School Class of 1971 has requested that the City temporarily close the public street(s) described below for a memorial ceremony in honor of Marshall Williams on September 12, 2026; and

WHEREAS, the City Council finds that the temporary street closure may be approved subject to the terms of this Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Sturgis, South Dakota, that the City authorizes the temporary closure of Cedar Street between Dakota Street and Edmunds Street from 2:00 pm through 4:00 pm for a dedication ceremony of a lighted flagpole in front of Sturgis Williams Middle School. Organizers are requesting a small portion from the corner of Edmunds Street north to just past the main entrance of the middle school for safety reasons. A map of the closure area is attached. This Resolution does not authorize possession or consumption of alcoholic beverages otherwise prohibited by law.

Adopted by action of the Sturgis Common Council on the 8th day of September 2026.

CITY OF STURGIS

_____
Rodney J Bradley, Mayor

(Seal)

ATTEST:

_____
Ann Bertolotto, Finance Officer

City Council
STAFF REPORT

Meeting Date: City Council - Sep 08 2026

Agenda Item: Consideration of Use of City Property by the Sturgis Soccer Association for the 2026 Sturgis Black Hills Cup, September 18-20, 2026

Prepared By: Rick Bush, Director of Public Works

BACKGROUND INFORMATION:

The Sturgis Soccer Association has requested use of the Sturgis Soccer Complex and the adjacent City-owned parking area to host the 2026 Sturgis Black Hills Cup from September 18 through September 20, 2026. The annual tournament is a significant regional youth-sports event that attracts teams, families, and spectators to Sturgis and supports local lodging, dining, and retail activity.

The tournament is also a major fundraising event for the Sturgis Soccer Association through gate admissions and paid parking. For context, Placer.ai data indicated approximately 5,200 visits associated with past tournaments.

DISCUSSION:

The Association is requesting the same use areas and event support approved in 2025. This includes authorization to gate and use the designated City parking area shown on Attachment 1 for paid tournament parking and to restrict vehicle access to that area for the duration of the event.

Temporary fencing or barriers are also requested along the grass line adjacent to the Sturgis Bike Path. These barriers will help prevent unauthorized parking, protect the grounds, and maintain access to the bike path and surrounding recreational facilities. Other nearby public parking areas will remain open and available to the public at no cost.

City support for the event will include:

- Placement of metal fence panels and temporary barriers;
- Additional garbage collection services;
- Supplemental restroom facilities; and
- Activation and monitoring of the traffic signal at Lazelle Street and Nellie Street, subject to current SDDOT authorization.

RECOMMENDATION:

Staff recommends approval of the requested use of City property and City support for the 2026 Sturgis Black Hills Cup, September 18-20, 2026, as presented.

ATTACHMENTS:

2026_Sturgis_Black_Hills_Cup_Staff_Report

Approved By:
Rick Bush, Director of Public Works

Status:
Approved - Sep 02 2026

ATTACHMENT 1 - 2026 EVENT USE AREA



Shaded area: designated tournament parking and controlled event-use area, September 18-20, 2026.

City Council
STAFF REPORT

CITY OF STURGIS

Meeting Date: City Council - Sep 08 2026
Agenda Item: Authorization to Proceed with MH-1 Phase 2 Planning Review
Prepared By: Eric Davis, City Attorney

BACKGROUND INFORMATION:

Under the City's zoning code, manufactured homes and mobile homes are the permitted principal residential uses in areas zoned MH-1. The City's current zoning map depicts two areas as MH-1. A number of conventional site-built homes exist within those areas and are treated under the zoning code as legal nonconforming residential structures, because site-built homes are not otherwise a permitted residential use within MH-1. Those existing homes, and the limitations associated with their nonconforming status, gave rise to two issues Council began addressing earlier this year.

First, certain owners attempting to sell their homes reported financing and appraisal issues arising from changes in lending and appraisal practices affecting legal nonconforming residential structures, particularly where the City's zoning code limited reconstruction following substantial casualty. The City's nonconforming-use rules are not unusual or irrational; they reflect the traditional zoning principle that lawful existing uses may continue while future development moves toward conformity with the current district. The practical problem arose from the interaction between those longstanding zoning rules and changing financing and appraisal practices for certain kinds of loans, rather than from the zoning rule itself.

The second concern was broader, with several owners asking the City to consider greater rights to improve or enlarge existing site-built homes and, potentially, to allow site-built homes generally within MH-1. In response, the Council divided the work into two phases:

- **Phase 1 addressed the immediate rebuildability problem**. Ordinance 2026-02 allowed qualifying existing site-built homes to be reconstructed following a substantial casualty, and a subsequent amendment updated related MH-1 terminology and provisions.
- **Phase 2 was intentionally reserved for the larger land-use policy question**: whether and under what conditions existing site-built homes should be allowed to expand, whether new site-built homes should be permitted, and whether the underlying purpose or development standards of MH-1 should otherwise change.

The requests prompting Phase 2 came from individual owners, and it should not be assumed at this point that all or a majority of property owners in either MH-1 area favor the same outcome.

Planning, Zoning, and the Process for Change

The Sturgis City Council has substantial authority to reconsider the City's zoning policy; zoning is not permanent simply because a district was created or applied decades ago. Land-use needs, infrastructure, housing markets, neighborhoods, and community priorities change over time, and a useful zoning code should evolve with the community.

State law gives the Council considerable discretion in deciding what that policy should be. The Council may establish zoning districts and determine their boundaries and permitted uses, change

the text or boundaries of existing districts, rezone property, or create or reorganize districts as the City's land-use needs change. In practical terms, the Council could retain MH-1 substantially as it exists, modify its permitted uses or development standards, rezone one or both MH-1 areas into an existing residential district, or retain a distinct district and tailor its regulations toward a different long-term development pattern.

That discretion is broad but not unlimited. The Council's zoning decisions must remain within the authority granted by state law, be made in accordance with the City's Comprehensive Plan and the legitimate land-use purposes identified by statute, comply with applicable uniformity requirements, and respect constitutional and private-property protections. Within those limits, however, state law generally leaves the choice among reasonable land-use alternatives to the City Council.

What state law does prescribe more specifically is *how* the City exercises that authority. A substantive zoning change is not made by motion or administrative exception; it proceeds through the statutory planning and zoning process, including Planning Commission review, public notice and hearing, a recommendation, Council review and hearing, ordinance adoption and publication, together with applicable landowner protest and referendum rights and other statutory requirements.

Council therefore has considerable discretion over where the City's land-use policy ultimately lands, but considerably less discretion over the process used to get there.

Planning Before Zoning

That process begins with planning—determining what policy the City actually wants to adopt and developing enough information for the Planning Commission and Council to make that decision intelligently.

SDCL Ch. 11-4 authorizes municipalities to regulate the location and use of buildings and land, density, lot coverage, yards, building size, and similar matters, and to divide the City into zoning districts. (*See* SDCL 11-4-1 and 11-4-2). SDCL 11-4-3 further requires zoning regulations to be made in accordance with a comprehensive plan and directs municipalities to consider matters such as street congestion, public safety, transportation, water, sewer, population concentration, district character, suitability for particular uses, and the appropriate use of land. The basic distinction is simple: “planning” determines what kind of development makes sense in an area; “zoning” adopts the rules intended to produce that result.

The City's Comprehensive Plan performs the broader planning function, while the zoning ordinance and map are principal tools used to implement it. Sturgis has budgeted and planned for an update of its current Comprehensive Plan this year, which will occur alongside the MH-1 review. The two efforts are complementary: Phase 2 can examine these particular neighborhoods in detail while the Comprehensive Plan update provides current citywide context concerning housing, infrastructure, transportation, growth, and future land use.

Zoning is therefore not “set it and forget it.” A zoning map reflects the City's land-use policy at a particular point in time, and Council may reasonably revisit that policy as conditions change. Legal nonconforming uses are themselves a normal consequence of that evolution: when zoning changes, property lawfully established under the former rules generally may continue subject to applicable nonconforming-use regulations. This is what is sometimes referred to as being “grandfathered,” although the term does not mean that property is permanently exempt from zoning regulation or that a nonconforming use may necessarily be expanded or altered without limitation.

Land use regulation also operates over different timelines depending upon whether the City is planning new development or reconsidering an existing built neighborhood. When undeveloped property is planned and zoned for new development, the applicable zoning and development regulations will shape what is built there from the outset. When an established area is rezoned, however, the physical result of a zoning change may unfold over many years or decades as existing lawful structures remain and owners make individual decisions to improve, replace, sell, or redevelop their property. The pace of that transition will depend on market conditions, financing, the useful life of existing improvements, and nonconforming-use provisions. Zoning changes therefore establish the direction of future development, but do not necessarily determine how quickly the physical neighborhood will change.

Who Does What, and Why Does the Process Matter?

State law assigns the Planning Commission a formal role in the zoning process. In Sturgis, the Planning Department leads the professional planning work, developing the relevant facts and alternatives and coordinating with other City departments and outside resources as necessary. The Planning Commission evaluates land-use questions, receives public input, and makes recommendations; Council makes legislative zoning policy; and the Planning Department administers the zoning ordinance Council adopts. The Board of Adjustment performs the quasi-judicial functions assigned by law and ordinance, including hearing appeals from administrative zoning decisions.

If an existing zoning rule no longer produces the result Council wants, the appropriate response is not for the Planning Department to disregard or work around the rule, but for the City to reconsider the rule through the established process.

That process can seem slow, but the deliberation is not simply bureaucratic red tape. Zoning regulates private property and can affect the requesting owner, neighboring owners, future buyers, public infrastructure, and the development of an area for decades. Requiring public notice, an opportunity to participate, Planning Commission review, legislative action, and the statutory protest and referendum protections helps protect private-property and procedural rights while ensuring that the City has a legitimate land-use basis for its decision rather than creating arbitrary or property-specific exceptions.

State law does not require a detailed engineering study, traffic study, sewer-capacity study, or similar technical report every time the City considers a zoning amendment. The amount of review should instead be proportional to the proposed change: a technical correction or minor amendment may require little analysis, while a change that could materially alter the future development of a neighborhood or have long-term impacts on public infrastructure may require substantially more.

The practical question for the Planning Department is: what do the Planning Commission and Council reasonably need to know before making this land-use decision? Existing information and available professional expertise should be used where adequate, with more focused technical analysis undertaken when a material question cannot otherwise be answered. The law establishes the process. Planning supplies the information needed to use that process responsibly.

DISCUSSION:

Proposed MH-1 Phase 2 Review

Phase 2 should evaluate reasonable policy alternatives rather than assume that the answer is simply to add site-built homes to the MH-1 permitted-use list. Potential approaches include:

- allowing greater expansion rights for existing legal nonconforming site-built homes;
- making existing site-built homes conforming while limiting or prohibiting new ones;
- allowing new site-built homes as a permitted residential use; or
- more broadly changing the district boundaries, permitted uses, or development standards, including incorporating one or both MH-1 areas into another residential district.

The Planning Department should compare these and other reasonable alternatives based on what each would allow, what development or redevelopment is realistically likely to occur over time, and what consequences that development could have for the neighborhood and the City.

Existing Conditions and Likely Development

As part of this analysis, the Planning Department should:

- **Document existing conditions**, including the current mix of manufactured, mobile, and site-built homes, other existing legal nonconforming structures, vacant or underutilized property, and general lot and development patterns.
- **Review the available zoning history** to better understand when and why the two areas came to be zoned MH-1 and how the present development pattern evolved.
- **Evaluate reasonable zoning alternatives** and distinguish between what each alternative would legally permit and what development or redevelopment is realistically likely to occur over time.
- **Consider the effect of legal nonconforming status**, including whether changing lending and appraisal practices or other considerations create a longer-term City interest in reducing the number of nonconforming residential properties.
- **Consider housing and neighborhood impacts**, including the potential effect on the City's inventory of mobile and manufactured-home lots and whether the two MH-1 areas remain sufficiently similar to warrant the same zoning policy.

Infrastructure and Development Standards

With assistance from other City departments and technical professionals as needed, the Planning Department should:

- **Evaluate existing infrastructure**—including streets, sidewalks, water and sewer, drainage, fire protection, traffic, and emergency access—against the development or redevelopment reasonably likely under each alternative.
- **Determine whether a zoning change could materially alter infrastructure demands**, rather than assuming that existing conditions are inadequate simply because they differ from newer residential areas.
- **Review applicable development standards**, including lot size, setbacks, lot coverage, parking, access, density, and building placement, to determine whether they remain appropriate for the uses being considered.
- **Identify potential future improvements or constraints** and, where relevant, consider when improvements might be needed, what would trigger them, how they could be incorporated into capital planning, and who would reasonably bear the cost.
- **Identify any issue requiring additional technical study** before the Planning Commission or Council can make an informed policy decision.

Comprehensive Plan and Public Input

The Planning Department should:

- **Evaluate each alternative against the City's Comprehensive Plan** and coordinate the MH-1 review with the Comprehensive Plan update planned for 2026.
- **Obtain input from affected property owners and the public**, recognizing that the individual requests prompting Phase 2 may not represent the views of all owners in either area.
- **Identify areas of agreement, concern, and material disagreement** that should inform the Planning Commission's consideration and Council's ultimate policy decision.
- **Develop a recommended approach** for consideration by the Planning Commission and Council, including any additional work reasonably necessary before ordinance language is prepared.

The purpose of Phase 2 is not to resolve every engineering, infrastructure, or capital-planning question in advance. It is to identify the material issues, develop the information reasonably necessary to evaluate the alternatives, and provide the Planning Commission and Council with a sound basis for deciding what long-term zoning policy should apply to these areas.

Expected Process and Broader Application

The first Phase 2 deliverable should be a planning report, not a draft ordinance, addressing existing conditions, reasonable policy alternatives, likely development consequences, material infrastructure and public-safety considerations, Comprehensive Plan consistency, property-owner input, and the Planning Department's recommended approach.

The Planning Department would first complete that review and present its findings to the Planning Commission for consideration and a planning recommendation to Council. Council would then provide policy direction based on that work.

If Council determines that a zoning amendment is appropriate, the Planning Department, with legal assistance as necessary, would prepare draft ordinance language reflecting Council's direction. The proposed ordinance would then proceed through the formal statutory process, including Planning Commission and City Council review and public hearings, ordinance adoption and publication, and applicable protest and referendum procedures.

The timing will depend upon Planning Department capacity, other Council priorities, coordination with the Comprehensive Plan update, public involvement, and whether the initial review identifies an issue requiring specialized technical analysis.

MH-1 Phase 2 also provides an opportunity to establish a consistent approach for future zoning work. The Sturgis zoning code has developed over many years and decades, and some provisions may no longer reflect current conditions or Council's present view of how land use should be regulated. That is not unusual and does not mean those provisions were inappropriate when adopted. When Council believes an existing zoning policy may need to change, the same general approach should apply: identify the planning question, understand existing conditions, evaluate reasonable alternatives and impacts, obtain Planning Commission and public input, make the policy decision, and amend the zoning ordinance if necessary.

The purpose is not to make zoning changes difficult, but to make them lawful, deliberate, consistent, and defensible.

BUDGET IMPACT:

The initial MH-1 Phase 2 review is expected to be completed within existing Planning Department and consultant resources. If the review identifies a material issue requiring specialized engineering or other outside analysis, the Planning Department will return to Council before incurring an unbudgeted expense.

RECOMMENDATION:

Authorize the Planning and Permitting Department to conduct the MH-1 Phase 2 planning review described herein and return through the Planning Commission and City Council processes with findings and recommendations concerning the future of the MH-1 zoning district.

Approved By:
Rhea Crane, City Administrator

Status:
Approved - Sep 04 2026

City Council
STAFF REPORT

Meeting Date: City Council - Sep 08 2026
Agenda Item: Engagement of Waeckerle Law, Prof. LLC
Prepared By: Eric Davis, City Attorney

BACKGROUND INFORMATION:

Even when a municipality employs one or more attorneys, it may be appropriate or necessary to engage outside legal counsel for particular matters. Outside counsel may be needed when a current- or former-client conflict prevents an employed attorney from handling a matter, internal workload exceeds available capacity or competes with other priorities, or a matter would benefit from particular knowledge or experience. The City Council has approved similar engagements in the recent past.

DISCUSSION:

Waeckerle Law, Prof. LLC is a local firm whose four attorneys bring collective experience in trial and appellate practice, civil litigation, contract and property disputes, construction matters, administrative proceedings before governmental boards and commissions, and criminal law.

The attached agreement establishes terms under which the City may refer individual matters to the firm, subject to the firm's conflict review and acceptance. Unless otherwise agreed for a particular matter, attorney services will be billed at $250 per hour and legal-assistant services at $85 per hour, plus applicable taxes and reasonable expenses.

BUDGET IMPACT:

Fees and expenses for matters referred under the agreement are expected to remain within existing appropriations for professional services. No additional budget authority is requested at this time.

RECOMMENDATION:

Approve and authorize the mayor to execute the engagement letter

ATTACHMENTS:

9.4.26 Engagement Letter, Signed by LW

Approved By:
Rhea Crane, City Administrator

Status:
Approved - Sep 04 2026

WAECKERLE LAW PROF. LLC

September 3, 2026

City of Sturgis
1040 Harley-Davidson Way
Sturgis, SD 57785

Re: General Legal Services Engagement

This letter confirms the terms under which Waeckerle Law, Prof. LLC (the "Firm") may provide legal services to the City of Sturgis, South Dakota (the "City").

Scope of Engagement

From time to time, the City may refer legal matters to the Firm for possible representation. The Firm may accept or decline each referred matter after reviewing the nature of the requested services, completing any necessary conflict-of-interest review, and determining that the Firm is able to undertake the representation.

The Firm will have no obligation to provide services concerning a referred matter unless and until the Firm communicates its acceptance of that matter to the City. Once accepted, the matter will be governed by this engagement letter unless the City and the Firm agree in writing to different or additional terms for that matter.

Services provided under this engagement may include legal advice, investigation, negotiation, document preparation, administrative representation, litigation, appellate work, and other legal services requested by the City and accepted by the Firm.

The Firm's client under this engagement is the City of Sturgis as a municipal corporation. The engagement does not create an attorney-client relationship between the Firm and any individual City official, officer, employee, board member, or agent unless the Firm and the City separately agree to such representation.

Attorneys, Staffing, and Fees

The attorney or attorneys assigned to each matter will depend on the nature and requirements of the matter. The Firm will identify the proposed attorney or attorneys when it accepts the matter, subject to agreement by the parties.

Unless the parties agree otherwise with respect to a particular matter, all attorney services will be billed at the rate of $250.00 per hour. The Firm may assign legal assistants to perform appropriate administrative and case-support services, including filing, calendaring, scheduling, document organization, and similar work. Legal-assistant services will be billed at the rate of $85.00 per hour.

The Firm will assign work with the objective of providing legal services efficiently and cost-effectively. Any different staffing or fee arrangement for a particular matter must be agreed to by the parties.

Costs and Expenses

In addition to professional fees, the City will be responsible for applicable sales tax and reasonable costs and expenses incurred in connection with accepted matters. These expenses may include filing and recording fees, service-of-process fees, court-reporter and transcript charges, expert and witness expenses, copying charges, postage, travel expenses, and mileage. The Firm will not incur an unusually large expense on the City's behalf without first consulting with an authorized City representative, except when reasonably necessary to protect the City's interests or comply with an applicable deadline.

Billing and Payment

The Firm will submit itemized invoices to the City monthly. Invoices are due and payable upon receipt and will be considered past due thirty days after the invoice date. No advance retainer is required. Subject to its ethical and professional obligations, the Firm may decline to perform further services if an account remains unpaid for sixty days or more.

Direction and Communication

The Firm will receive assignments and direction from the City Attorney, Mayor, or another City official authorized by the City to direct the representation. The Firm will keep the City reasonably informed regarding accepted matters and will consult with the City concerning material decisions.

Nothing in this engagement authorizes the Firm to settle a claim, commence litigation, pursue an appeal, or make another material commitment on behalf of the City without authorization from the City official or governing body having authority to make that decision.

Term and Termination

This engagement will continue until terminated by either party. The City may terminate the Firm's services at any time by written notice. The Firm may withdraw from the representation upon written notice for any reason permitted by the applicable rules of professional conduct.

If the Firm has entered a formal appearance in a judicial or administrative proceeding, withdrawal may also require approval of the court or other tribunal. Termination will not affect the City's responsibility for fees, costs, and expenses incurred before the representation ends.

Governing Law and Enforcement

This Contract for Legal Services is binding upon the City and the Firm, their respective heirs, legal representatives, successors and assigns, and shall be construed and governed by the laws of the State of South Dakota.

If any dispute, mediation, arbitration, action, or other proceeding is commenced to enforce, interpret, or otherwise recover damages for breach of this Contract, or to otherwise settle any claim relating thereto, the Firm shall be entitled to recover from the City all reasonable attorney fees and costs of collection/enforcement, in addition to any other relief to which the Firm may be entitled.

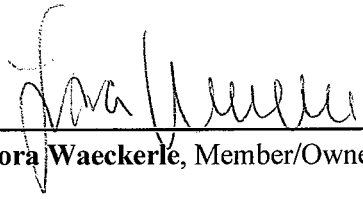
Acceptance

This letter contains the terms governing legal matters referred by the City and accepted by the Firm. Any modification of these terms must be in writing and accepted by both parties.

Please indicate the City's acceptance by signing below and returning a copy to the Firm.

Sincerely,

WAECKERLE LAW, PROF. LLC



Lora Waeckerle, Member/Owner

ACCEPTED:

CITY OF STURGIS, SOUTH DAKOTA

_____

Rodney J. Bradley, Mayor

(SEAL)

ATTEST:

_____

Ann Bertolotto, Finance Officer