CITY OF STURGIS™

City Council Meeting
AGENDA

**DATE:** **Monday, October 19, 2026**
**TIME:** **Regular Meeting - 6:30 PM**
**PLACE:** **Council Chambers - City Hall, 1040 Harley-Davidson Way, Sturgis SD**

Page

## 1. CALL TO ORDER REGULAR MEETING OF THE CITY COUNCIL

## 2. APPROVAL OF THE AGENDA

## 3. PLEDGE OF ALLEGIANCE

## 4. PRAYER

## 5. ANNOUNCEMENTS AND PRAISE

## 6. NON-AGENDA MATTERS THAT MAY COME BEFORE THE COUNCIL

To address the City Council, please sit behind the front table and state your name clearly into the microphone for the public record. Please keep your comments respectful and complete your comments in three minutes or less. If you are unable to approach the podium due to a physical limitation, a portable microphone will be provided.

6.1. Non-agenda matters that may come before the Council

## 7. MAYOR'S REPORT

## 8. DEPARTMENT UPDATES

5 - 7 8.1. September Sales Tax Report

Agenda Item Report - Pdf

## 9. CONSIDER CONSENT AGENDA

8 - 15 9.1. Consideration to approve the minutes from the October 5, 2026 City Council meeting.
City Council - Oct 05 2026 - Minutes - Pdf

16 - 23 9.2. Consideration of Resolution 2026-48 - Approval of Final Plat for Lots 1 thru 6 of Pine Glenn Subdivision, Meade County, South Dakota
Agenda Item Report - Pdf

24 - 25 9.3. Consideration to set a public hearing on November 2, 2026 for the renewal of the On/Off Sale Liquor and Wine licenses for the year 2027.
Agenda Item Report - Pdf

## 10. APPROVAL OF THE CLAIMS

26 - 53 10.1. Council Bills 10192026
Mastercard Oct 2026

## 11. BOARD OF ADJUSTMENTS FOR VARIANCE, USE ON REVIEW OR OTHER ADMINISTRATIVE APPEALS

Pursuant to SDCL 11-4-17, 11-4-23, and 11-4-24

11.1. Adjourn Council meeting to meet as a Board of Adjustment for the following agenda items.

11.2. Declaration of conflicts of interest and/or ex parte communications by members of the board.

54 - 58 11.3. Consideration for a Use on Review at 2167 Ferguson Dr, Sturgis, South Dakota to operate an at-home sharpening business.
Agenda Item Report - Pdf

59 - 69 11.4. Consideration of a Variance to the side setback requirement of a Single-Family Residential/Office Commercial zoned area for Allen Harwood at 1522 Junction Ave., Sturgis SD. VAR26-0005
Agenda Item Report - Pdf

11.5. Adjourn the Board of Adjustments and reconvene Council Meeting

## 12. REPORTS

70 - 72 12.1. Request from Ride Across South Dakota for use of the gym and

camping in the green space west of the Community Center for the night of June 15, 2026
Agenda Item Report - Pdf

73 - 76 12.2. Consideration to approve use of Harley-Davidson Rally Point for the Foothills Community Church Cookies & Carols on December 6, 2026.
Agenda Item Report - Pdf

77 - 103 12.3. Authorization of Professional Services Agreement – Phase 1 Lazelle Street Utility Reconstruction
Agenda Item Report - Pdf

104 - 114 12.4. Consideration of Corrective Action Alternatives for FEMA Floodplain Compliance Violations – Blanche Street Crossing
Agenda Item Report - Pdf

## 13. PUBLIC HEARINGS

115 - 121 13.1. 1st Reading of the 2027 Budget
Agenda Item Report - Pdf

## 14. EXECUTIVE SESSION

14.1. a. Pursuant to SDCL 1-25-2 (1), Personnel:
b. Pursuant to SDCL 1-25-2 (3), Legal:
c. Pursuant to SDCL 1-25-2 (4), Contracts:
d. Pursuant to SDCL 1-25-2 (5), Marketing:
e. Pursuant to SDCL 1-25-2 (6), Security:

## 15. RESUME OPEN MEETING

15.1. Return to Open Session

## 16. ADJOURN

## 17. ADA ACCOMMODATION

If you desire to attend this public meeting and are in need of special accommodations (including participation by telephone), please notify the Finance Office by 10am on the day of the meeting so that appropriate auxiliary aids and services may be coordinated. The Finance Office can be reached at (605) 347-4422, option 1.

**18.**

City Council
# STAFF REPORT

**Meeting Date:** City Council - Oct 19 2026
**Agenda Item:** September Sales Tax Report
**Prepared By:** Rhea Crane, City Administrator

## BACKGROUND INFORMATION:

Title 20 of the Sturgis City Ordinances authorizes the City to collect:

- 2% municipal sales tax; and
- 1% Municipal Gross Receipts Tax (BBB)

Revenue generated from the 2% sales tax is allocated:

- 50% to the General Fund;
- 45% to the Capital Improvement Fund; and
- 5% to the Equipment Replacement Fund to support municipal operations, infrastructure improvements, and equipment replacement

The 1% BBB is restricted by ordinance and state law for the promotion, operation, maintenance, and improvement of community facilities and tourism-related activities.

## DISCUSSION:

September 2026 sales tax collections:

- General Fund (1%) - $395,286
    - Decrease of 4.7% as compared to September 2025;
    - Through the first nine months of 2026, collections total $1,984,217
        - 0.4% below 2025 levels; and
        - 1.8% increase over that in 2024

- Municipal Gross Receipts Tax (BBB) (1%) - $131,070
    - Decrease of 4.9% as compared to September 2025;
    - Through the first nine months of 2026, collections total $387,410
        - 3.5% below 2025 levels; and
        - 5.2% less than those in 2024

## ATTACHMENTS:

September 2026 Sales Tax Report

**Approved By:**
Rhea Crane, City Administrator

**Status:**
Approved - Oct 16 2026

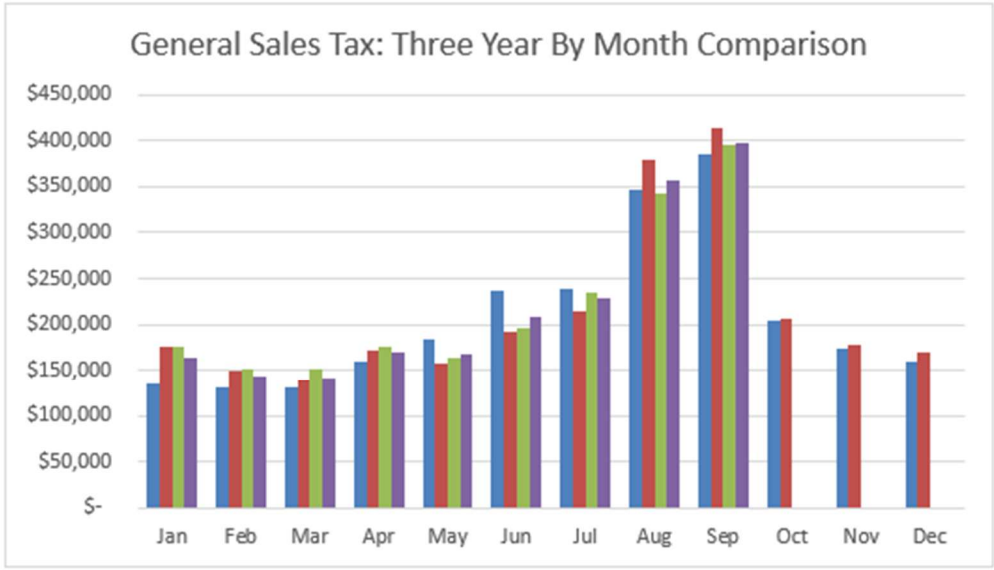
# Sales Tax Update

***September 2026***

## General Fund - Sales Tax (1%)

Sales in September 2026 are **4.7% lower** than September of 2025. Year-to-date sales for the first nine months of 2026 are **0.4% lower** than in the same period in 2025 and **1.8% higher** than the same period in 2024.

| | 2024 | 2025 | 2026 | Average |
|---|---|---|---|---|
| Jan | $ 135,388 | $ 175,607 | **$ 176,391** | $ 162,462.00 |
| Feb | $ 130,130 | $ 149,440 | **$ 151,166** | $ 143,578.91 |
| Mar | $ 131,445 | $ 138,352 | **$ 150,117** | $ 139,971.33 |
| Apr | $ 158,945 | $ 171,725 | **$ 174,811** | $ 168,493.65 |
| May | **$ 184,488** | $ 157,429 | $ 162,401 | $ 168,106.08 |
| Jun | **$ 236,265** | $ 191,762 | $ 196,838 | $ 208,288.19 |
| Jul | **$ 238,652** | $ 213,673 | $ 234,545 | $ 228,956.72 |
| Aug | $ 346,818 | **$ 380,455** | $ 342,662 | $ 356,644.76 |
| Sep | $ 386,268 | **$ 414,649** | $ 395,286 | $ 398,734.28 |
| Oct | $ 203,699 | $ 206,606 | $ - | |
| Nov | $ 173,157 | $ 176,827 | $ - | |
| Dec | $ 159,153 | $ 168,895 | $ - | |
| YTD | $ 1,948,400 | $ 1,993,091 | $ 1,984,217 | $ 1,975,236 |
| GF TOTAL | $ 2,484,408 | $ 2,545,420 | $ 1,984,217 | $ 1,975,236 |




***LEGEND***

| | |
|---|---|
| **BOLD** | Highest Month |
| HIGHLIGHT | Above 3-Year Average |

# Sales Tax Update

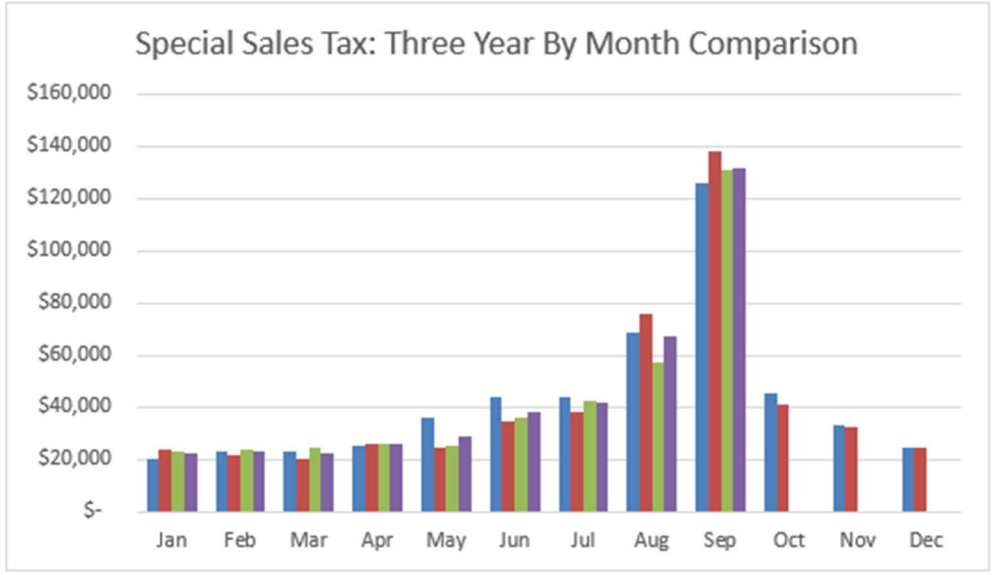
***September 2026***



## Municipal Gross Receipt Tax (MGRT) / (BBB) - Sales Tax (1%)

For September 2026, these related sales are **4.9% lower** than September of 2025. Year-to-date sales for the first nine months of 2026 are **3.5% lower** than the same period in 2025 and **5.2% lower** than the same period in 2024.

| | 2024 | 2025 | 2026 | Average |
|---|---|---|---|---|
| Jan | $ 20,378 | $ **23,636** | $ 22,826 | $ 22,280 |
| Feb | $ 22,771 | $ 21,787 | $ **23,369** | $ 22,642 |
| Mar | $ 23,001 | $ 19,793 | $ **24,340** | $ 22,378 |
| Apr | $ 24,808 | $ **25,883** | $ 25,751 | $ 25,480 |
| May | $ **36,043** | $ 24,283 | $ 24,893 | $ 28,407 |
| Jun | $ **43,451** | $ 34,632 | $ 35,514 | $ 37,865 |
| Jul | $ **43,889** | $ 38,072 | $ 42,016 | $ 41,326 |
| Aug | $ 68,752 | $ **75,616** | $ 57,632 | $ 67,333 |
| Sep | $ 125,737 | $ **137,812** | $ 131,070 | $ 131,540 |
| Oct | $ 45,443 | $ 40,749 | $ - | |
| Nov | $ 32,927 | $ 32,513 | $ - | |
| Dec | $ 24,500 | $ 24,148 | $ - | |
| YTD | $ 408,829 | $ 401,513 | $ 387,410 | $ 399,251 |
| BBB TOTAL | $ 511,700 | $ 498,923 | $ 387,410 | $ 399,251 |




***LEGEND***

| | |
|---|---|
| **BOLD** | Highest Month |
| HIGHLIGHT | Above 3-Year Average |

**MINUTES**
City Council Meeting
**City of Sturgis, South Dakota**

| **Monday, October 5, 2026** | **6:30 PM** | **Council Chambers** |
|---|---|---|

**PRESENT:** Tony Dargatz, Jesse Blakeman, Jim Thompson, Ruth Nichols, Alex Usera, Mark Chaplin, Terry Jensen, Rod Bradley, and Terry Keszler,

**STAFF PRESENT:** Finance Officer, Ann Bertolotto, City Administrator, Rhea Crane, City Attorney, Eric Davis, Chief of Police, Geody VanDewater, and Director of Public Works, Rick Bush

**ABSENT:** None

**Call to Order Regular Meeting of the City Council**
Mayor Bradley calls the meeting to order at 6:30 p.m.

**Approval of the Agenda**
Usera moved, Thompson seconded, and all voted to approve the agenda.

**Pledge of Allegiance**

**Prayer**
Dr. Bill Meirose offers prayer.

**Announcements and Praise**
- Sturgis Police Chief Geody VanDewater presents Lifesaving awards to Sgt. Dylan Goetsch and Officer Matthew Jacobs.
- Councilor Thompson shares announcements.

**Mayor's Report**
The mayor presented a proclamation designating October as Domestic Violence Awareness Month, recognizing survivors, remembering those affected by or lost to domestic violence, and honoring those working to end abuse.
Usera moved, Keszler seconded and all voted to approve the proclamation.

**Consider Consent Agenda**
- Consideration to approve the minutes from the September 21, 2026 City Council meeting.

Thompson moved, Chaplin seconded and all voted to approve the consent agenda.

**Approval of the claims**
CLAIMS

| Vendor Name | Description | Net Invoice Amount |
|---|---|---|
| 605 FIRE PROTECTION | ANNUAL FIRE SPRINKLER INSP | $ 810.00 |
| A & B BUSINESS | COPIER LEASES | $ 454.54 |
| A & B WELDING CO | OXYGEN | $ 104.25 |
| AAA COLLECTIONS | COLLECTION FEES | $ 750.00 |
| ADMIRAL BEVERAGE | POP/BEER | $ 13,338.25 |
| ALSCO | MATS/MOPHEADS | $ 205.30 |
| AMICK SOUND | FIRE ALARM MONITORING | $ 34.24 |
| AT&T MOBILITY | PHONES/INTERNET | $ 2,031.94 |
| BATTERIES PLUS | BATTERIES | $ 156.72 |
| BIG DEAL AUTO | 2023 DODGE CHARGER | $ 23,388.00 |
| BLACK HILLS CHEMICAL | SUPP & MAT | $ 819.72 |
| BH SECURITY & SYSTEMS | SECURITY SYSTEM | $ 134.85 |
| BLACK HILLS SNACKS | SNACKS | $ 204.45 |
| BLACKHILLS.COM | EMAIL DOMAIN AMB | $ 100.00 |
| BOUNDTREE MEDICAL | MEDICAL SUPPLIES | $ 819.20 |
| BROSZ ENGINEERING | CAP IMP | $ 34,438.33 |
| BURNHAM, ROGER | CONTRACT | $ 4,988.42 |
| CASH-WA DISTRIBUTING | LIQUOR | $ 701.99 |
| CASK & CORK | LIQUOR | $ 3,447.26 |
| CBH COOPERATIVE #112407 | FUEL | $ 4,399.70 |
| CBH COOPERATIVE - #865928 | FUEL | $ 270.58 |
| CENGAGE LEARNING | BOOKS | $ 34.85 |
| CENTURY LINK | PHONE/INTERNET | $ 374.33 |
| CITY OF BELLE FOURCHE | LANDFILL TICKETS | $ 982.60 |
| COCA COLA BOTTLING CO | POP | $ 657.50 |
| COLLINS, KATRINA | RECRUITMENT | $ 5,000.00 |
| CORE & MAIN LLP | ANNUAL MAINT FEE | $ 3,555.56 |
| CROELL | DOLAN ST PROJECT | $ 656.00 |
| CULVER MECHANICS | REP & MAINT | $ 140.78 |
| DAKOTA EXTINGUISHER & SAFETY | FIRE EXT INSPECTIONS | $ 634.00 |
| DAKOTA FLUID POWER | SUPP & MAT | $ 124.67 |
| DAKOTA PUMP | REP & MAINT | $ 1,151.79 |
| DEMCO | PROC MATERIALS | $ 169.96 |
| ECOLAB PEST ELIMINATOR DIV | PEST CONTROL | $ 748.33 |
| EMW SOLUTIONS LLC | REP & MAINT | $ 2,392.44 |

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|---|---|---|
| FBI - LEEDA | TRAINING | $ 795.00 |
| FERGUSON WATERWORKS | REP & MAINT | $ 126.63 |
| FLEXIBLE PIPE TOOL COMPANY | REP & MAINT | $ 3,055.20 |
| GORDON & REES | PROF FEES | $ 800.00 |
| HARMS, MARY | AMB REFUND | $ 132.21 |
| HAWKINS | CYLINDER RENT | $ 130.00 |
| HOLLANDER, ANDREW | AMB REFUND | $ 1,000.00 |
| HOPKINS, MEGAN | TRANSPORT | $ 30.00 |
| HRACHOVEC, DALE | AMB REFUND | $ 1,236.00 |
| INGRAM LIBRARY SERVICES | BOOKS | $ 647.39 |
| J & J ASPHALT | DOLAN RD PROJECT | $ 600.95 |
| JACOBER, DANNA | AMB REFUND | $ 915.00 |
| JACOBS AUTO REPAIR | REP & MAINT | $ 1,791.08 |
| JEO CONSULTING GROUP | TRAFFIC SIGNAL - RALLY | $ 11,562.50 |
| JOHNSON WESTERN WHOLESALE | LIQUOR | $ 61,684.42 |
| KOOL, BRYSON | RECRUITMENT | $ 5,000.00 |
| LENSEGRAV, SCOTT | CONTRACT | $ 7,500.00 |
| LEWIS, DR. SARAH | CONTRACT | $ 500.00 |
| LOUCKS, PEGGY ANN | WATER REFUND | $ 96.81 |
| LUTZ, CHARLES | AMB REFUND | $ 130.73 |
| LYNN'S DAKOTAMART | PROG SUPPLIES | $ 37.98 |
| MCGUINESS, BRUCE | AMB REFUND | $ 183.69 |
| MOCON PACIFIC INC | CAP IMP | $ 108,074.25 |
| MUSILEK, TONY | PROF FEES | $ 2,182.50 |
| NELSON, CORY | CONTRACT | $ 1,875.00 |
| NELSON, TOM | CONTRACT | $ 750.00 |
| NORIDIAN MEDICARE JF PART B | AMB REFUND | $ 323.66 |
| NORTHERN HILLS VET CLINIC | PROF FEES | $ 1,173.18 |
| NORTHWEST PIPE FITTINGS | REP & MAINT | $ 967.32 |
| OREILLY AUTO PARTS | SUPP & MAT | $ 172.91 |
| OWENS INTERSTATE SALES INC. | REP & MAINT | $ 527.23 |
| QUALITY BRANDS DIST | LIQUOR | $ 4,540.50 |
| QUALITY BRANDS OF THE BH | LIQUOR | $ 9,577.65 |
| RASMUSSEN MECHANICAL SERV | REP & MAINT | $ 89.99 |
| RDS DIESEL LLC | REP & MAINT | $ 600.00 |
| ROUNDUP BUILDING | REP & MAINT | $ 318.25 |

| | | |
|---|---|---|
| CENTER | | |
| RUNNINGS SUPPLY INC | REP & MAINT | $ 171.35 |
| RUSHMORE OFFICE SUPPLY | SUPP & MAT | $ 474.30 |
| SCHADE VINEYARD | LIQUOR | $ 312.00 |
| SD DEPT OF PUBLIC SAFETY | FEMA LOAN REPAY | $ 16,980.06 |
| SD SECRETARY OF STATE | NOTARY STAMP BLAKEMAN | $ 30.00 |
| SERVALL TOWEL & LINEN | MATS/MOPS | $ 197.27 |
| SOUTHERN GLAZER'S OF SD | LIQUOR | $ 8,308.92 |
| SPEEDY LUBE | REP & MAINT | $ 393.17 |
| STERLING COMPUTER | COMPUTER SUBS | $ 465.77 |
| STURGIS ACE HARDWARE #1 | REP & MAINT/SUPP & MAT | $ 458.97 |
| STURGIS ACE HARDWARE #3 | REP & MAINT/SUPP & MAT | $ 117.23 |
| STURGIS AREA CHAMBER | CONTRACT | $ 10,818.00 |
| SEDC | CONTRACT | $ 5,000.00 |
| STURGIS MOTORSPORTS | 2023 ARCTIC CAT | $ 374.73 |
| STURGIS NAPA | REP & MAINT | $ 497.03 |
| STURGIS VOLUNTEER FIRE DEPT | CONTRACT | $ 9,462.00 |
| THE CORNER STATION | FUEL | $ 74.16 |
| TRICARE FOR LIFE | AMB REFUND | $ 531.02 |
| TWICE THE ICE | ICE | $ 232.47 |
| US FOOD SERVICE | RALLY FOOD/CREDITS | $ 156.32 |
| USA BLUE BOOK | SUPP & MAT | $ 292.48 |
| VANWAY TROPHY | LIFE SAVING AWARDS | $ 254.40 |
| VERIZON WIRELESS | PHONES | $ 882.12 |
| VOSS DISTRIBUTING | POP | $ 190.40 |
| STUEN, MORGAN | WATER REFUND | $ 55.32 |
| WESTERN CONSTRUCTION | CAP IMP | $ 394,084.34 |
| WILD WEST CONTRACTING | FIRE ALARM INSPECTIONS | $ 859.80 |
| WILSEY, ESTATE OF KELLY | AMB REFUND | $ 50.00 |

**WAGES**

| | |
|---|---|
| Mayor & Council | $3,712.08 |
| Attorney | $3,871.80 |
| Finance | $9,856.48 |
| HR | $3,293.36 |
| City Admin | $8,205.24 |
| Buildings | $1,970.84 |
| Custodial | $3,077.57 |
| Engineering | |
| Planning & Permitting | $4,492.48 |

| | |
|---|---|
| Fleet | $5,255.29 |
| Sponsorship | $3,098.37 |
| Rally | $151.67 |
| Police | $57,485.07 |
| Animal Shelter | $5,187.79 |
| Fire Dept | |
| Streets | $14,886.79 |
| Cemetery | |
| Community Center | $10,932.58 |
| Recreation | $2,961.41 |
| Parks | $14,002.45 |
| Library | $11,412.77 |
| Auditorium | |
| Special Sales Tax | |
| Downtown BID | |
| Liquor | $9,339.39 |
| Water | $12,166.07 |
| Wastewater | $15,514.53 |
| Sanitary Service | $13,307.75 |
| Ambulance | $36,018.51 |
| | $250,200.29 |

| | | |
|---|---|---|
| **SS** | $14,333.91 | |
| **MED** | $3,352.33 | - |
| **FWT** | $18,041.82 | **Grand Total** |
| | $35,728.06 | **$285,928.35** |

Chaplin moved, Jensen seconded and all voted to approve the claims.

**Reports**

- Consideration to approve Agreement for Use and Restoration of Haul Road with the South Dakota Department of Transportation

Bush presented a haul road agreement with the South Dakota Department of Transportation for transporting material to the I-90 improvement project between exits 32 and 37. Junction Avenue will serve as the primary haul route; the newly paved road to Well No. 8 in Vanocker Canyon will not be used. The agreement provides for joint inspections and DOT restoration of hauling-related damage, while the city remains responsible for routine maintenance. No direct budget impact is anticipated. Staff recommended approval and noted that a construction start date has not been set.
Usera moved, Thompson seconded and all voted to approve the Agreement for Use and Restoration of Haul Road with the South Dakota DOT.

- Consideration to approve Change Order No. 1 - Otter Road Reconstruction Project – Sturgis Animal Shelter Driveway

Bush presented Change Order No. 1 for the Otter Road reconstruction project to widen the animal shelter driveway entrance and improve access for city vehicles, service vehicles, and patrons. The $12,563.64 change order would increase the contract from $452,519.94 to $465,083.58, funded through the capital improvement fund.

Chaplin moved, Usera seconded to approve Change Order No. 1 for the Otter Road Reconstruction Project in the amount of $12,563.64 for modifications necessary to widen the Animal Shelter parking area approach from Otter Road. Ayes: Keszler, Thompson, Usera, Dargatz, Blakeman, Nichols and Chaplin. Abstain: Jensen

- Consider Resolution 2026-47, a Resolution Revising the Direction of the City's Rally Sponsorship Program and Authorizing the Issuance of an RFQI.

Davis presented the resolution explaining that it would keep the Rally sponsorship program under city management and authorize a request for qualifications and interest for outside sponsorship sales and development assistance. Existing transparency and financial reporting requirements would remain, and any consultant agreement or funding would require council approval.

Chaplin moved, Nichols seconded, and all voted to approve the resolution.

**RESOLUTION NO. 2026-47**

A RESOLUTION REVISING THE DIRECTION OF THE CITY OF STURGIS MOTORCYCLE RALLY SPONSORSHIP AND LICENSING PROGRAM AND AUTHORIZING THE ISSUANCE OF A REQUEST FOR QUALIFICATIONS AND INTEREST (RFQI)

WHEREAS, on March 2, 2026, the Council selected an outsourced operator model for commercialization of the City’s Rally sponsorship program, and Resolution 2026-19 subsequently established an interim framework for City administration during the 2026 86th Rally; and

WHEREAS, implementation of public-facing City agreements with targeted, legally supported redactions demonstrated a workable means of addressing public-records requirements while improving transparency and preserving sponsor relationships and the existing commercial model; and

WHEREAS, additional time, analysis, and experience, including further evaluation under Mayor Bradley’s direction, support continued City administration with specialized outside assistance, preserving the City’s ability to balance commercial opportunities with community interests, municipal responsibilities, and public resources;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Sturgis, South Dakota, as follows:

Section 1. Revised Program Direction.

The City shall continue to administer its Rally sponsorship and licensing program. Council shall establish policy, objectives, and the authorized contractual and budget framework and oversee results. The Mayor shall direct implementation through responsible City personnel. The City shall remain the direct contracting party with sponsors and licensees, receive program revenues, and retain ownership and control of City property and all governmental authority.

Program administration, fulfillment coordination, and ongoing relationship management shall remain with the City. Prior directions to transition the program to a third-party operator are superseded to the extent inconsistent with this resolution.

Section 2. Continuing Transparency and Financial Accountability.

The public-records and financial-reporting framework established for 2026 shall continue for subsequent Rally years. City sponsorship and licensing agreements shall be treated as public records subject to applicable law. Redactions shall be limited to information determined to be legally exempt after review in consultation with City legal counsel. Staff shall maintain records sufficient to track and

periodically report the aggregate gross revenue, expenses, and net revenue of the sponsorship and licensing program.

Section 3. Consultant Engagement and RFQI Authorization.

The Mayor and staff are authorized to finalize, release, and administer a voluntary Request for Qualifications and Interest (RFQI) for one consultant, which may be an individual, firm, or integrated team, to provide specialized commercial advice, develop and package opportunities, and secure new sponsorships, trademark licensees, and City-authorized growth in existing relationships. The contemplated assignment requires specialized market knowledge and professional judgment and constitutes consultant services exempt from competitive procurement requirements under SDCL § 5-18A-22(17). The RFQI shall provide a structured comparison of professional qualifications and approach before negotiation of detailed scope and compensation. The anticipated engagement shall cover the 2027-2029 Rally cycles, with work planning, performance review, and a defined handoff of secured relationships to City personnel. Commission-only compensation tied to new business and attributable growth is preferred, but alternative compensation models may be proposed and negotiated.

Section 4. Evaluation and Ranking.

The Mayor shall administer evaluation and ranking of responses with qualified assistance. Evaluation shall consider relevant experience and results; assigned personnel; knowledge of the Rally and the City's program; the proposed development and sales approach; and market relationships and demonstrated ability to secure business. The RFQI shall disclose the criteria, their relative importance, and the procedures for qualifications review, shortlisted interviews, and ranking when released. Evaluators shall be screened for conflicts and shall apply the published criteria consistently. The composition and appointment arrangements of any advisory evaluation panel remain reserved for subsequent Council determination before evaluation begins.

Section 5. Negotiations and Council Approval.

The Mayor, with staff support, is authorized to negotiate detailed scope, compensation, and agreement terms with respondents by ranked order. If an acceptable agreement cannot be reached, negotiations with that respondent shall be concluded before proceeding to the next-ranked respondent. Any resulting proposed consultant agreement and necessary funding shall be submitted to Council for approval. Ranking or negotiations create no contractual entitlement, and this resolution does not approve compensation or commit the City to an agreement.

Section 6. Implementation.

The Mayor and staff may establish schedules and issue clarifications and addenda consistent with this resolution. Material departures from its scope or governing process require further Council approval. Procurement records shall be maintained and disclosed as required by applicable law.

CITY OF STURGIS: Rodney J. Bradley, Mayor

ATTEST: Ann Bertolotto, Finance Officer

Adopted: Oct. 5, 2026

Published: Oct. 23, 2026

Effective: Nov. 12, 2026

- Comprehensive Plan Update – Black Hills Council of Local Governments

Chaplin moved, Nichols seconded to approve the performance contract with the Black Hills Council of Local Governments in the amount of $29,260 for completion of the City of Sturgis Comprehensive Plan. Ayes: Keszler, Jensen, Usera, Dargatz, Blakeman, Nichols and Chaplin. Nay: Thompson

- Consideration to approve 2027 property tax levy

Crane reviewed the proposed property tax levy for taxes payable in 2027, including allowable increases for property growth, previously banked CPI, and current CPI.

Chaplin moved, Keszler seconded, and all voted to approve the maximum property tax request of $3,358,370, an increase of $144,619.

**Executive Session**
Usera moved, Chaplin seconded and all voted in favor of entering into executive session pursuant to SDCL 1-25-2 Subsection 1 (Personnel) and SDCL 1-25-2 Subsection 3 (Legal).

**Resume Open Meeting**
The council returned to open session at 8:30 p.m.

**Adjourn**
Nichols moved, Chaplin seconded and all voted to adjourn the meeting at 8:31 p.m.

ATTEST: _____ APPROVED: _____
Name Mayor

Published once at the total approximate cost of $_____

City Council
# STAFF REPORT

**Meeting Date:** City Council - Oct 19 2026
**Agenda Item:** Consideration of Resolution 2026-48 - Approval of Final Plat for Lots 1 thru 6 of Pine Glenn Subdivision, Meade County, South Dakota
**Prepared By:** Casey Baldwin, Planner

## BACKGROUND INFORMATION:

The subject property is located in the Pine Glenn Subdivison in Meade County, South Dakota and is located in Area 1 of the City of Sturgis Three-Mile Platting Jurisdiction Agreement with Meade County.

**Parcel ID:**
11.76.0AR

**Legal Description:**
Lots 1 thru 6 of Pine Glenn Subdivision, (Formerly Lot A Revised of Pine Glenn Subdivision). All located in the SE1/4 of the SE1/4 of Section 8 and the NE1/4 of the NE1/4 of Section 17, T.5N., R.5E., B.H.M., Meade County, South Dakota.

**Applicant:**
Chris Bergman/Homestead Estates LLC

The applicant is requesting approval of the Final Plat for Lots 1 through 6 of Pine Glenn Subdivision, formerly part of Lot A Revised of the Pine Glenn Subdivision. The property is generally located at 2560 Dolan Creek Road within Meade County and inside the City of Sturgis Three-Mile Platting Jurisdiction.

**Project Summary:**

- **Subdivision Name:** Pine Glenn Subdivision Lots 1-6
- **Applicant / Owner:** Homestead Estates LLC
- **Location:** 2560 Dolan Creek Road
- **Total Lots:** 6
- **Zoning / Land Use:** Residential (consistent with surrounding development)
- **Access:** Dolan Creek Road and internal easements
- **Utilities:** City water, sewer, and streets

## DISCUSSION:

**Compliance with Ordinance - Chapter 154: Subdivisions**

Staff has reviewed the Final Plat and finds that:

- Lot layout and configuration are consistent with subdivision standards
- Adequate access is provided to all lots

- Utility and drainage easements are identified
- Required certifications and survey information are included
- Plat meets submittal requirements

**Three-Mile Area Policy Agreement:**

The property falls within Area #1, which allows:

- Residential development with private wells and septic systems
- City subdivision standards with County review and comment
- Coordination between City and County prior to final approval

The proposed subdivision is consistent with these requirements.

Staff Review & Comments:

- The proposed subdivision is compatible with surrounding residential development patterns
- Lot sizes are appropriate for residential use
- Utility provisions of city provided water/sewer are consistent with Area #1 requirements
- No major conflicts with City Subdivision standards have been identified

## CODE REFERENCES:

City of Sturgis Ordinance Chapter 154: Subdivisions
City of Sturgis Three-Mile Platting Agreement with Meade County

## BUDGET IMPACT:

None Anticipated

## RECOMMENDATION:

Staff recommends approval of the Final Plat of Lots 1 thru 6 of Pine Glenn Subdivision as submitted, finding it meets all applicable subdivision requirements.

## ATTACHMENTS:

23-150 LOTS 1 THRU 6 AND REMAINDER OF LOT A_PLAT
Three-Mile Agreement
Resolution 2026-48 - Lots 1 thru 6 of Pine Glenn Subdivision

**Approved By:**
Rick Bush, Director of Public Works

**Status:**
Approved - Oct 15 2026

# Plat of
# Lots 1 thru 6 of Pine Glenn Subdivision.
## (Formerly Lot A Revised of Pine Glenn Subdivision)
## All located in the SE1/4 of the SE1/4 of Section 8 and the NE1/4 of the NE1/4 of Section 17, T.5N., R.5E., B.H.M., Meade County, South Dakota.

### COUNTY TREASURER'S CERTIFICATE

I, Treasurer of Meade County, South Dakota, do hereby certify that all taxes which are liens upon the land described hereon, as shown by the records of my office, are fully paid.

Dated this_____day of_____, 20____.

_____
Meade County Treasurer

### COUNTY EQUALIZATION DIRECTOR CERTIFICATE

I Equalization Director of Meade County, South Dakota, do hereby certify that i have on record in my office a dated copy of the within described Plat.

Dated this_____ day of _____, 20____.

_____
Meade County
Director of Equalization

### CITY OF STURGIS PLANNING COMMISSION

Approved by the City of Sturgis Planning Commission, Meade County, South Dakota.

Dated this_____day of_____, 20____.

Signed:_____
Chairman

Attest:_____
Secretary

### CERTIFICATE OF HIGHWAY OR STREET AUTHORITY

The location of the proposed access to the Highway or Street as shown hereon is hereby approved. Any change in the location of the proposed access shall require additional approval.

Dated this_____day of_____, 20____.

_____
Highway or Street Authority

### STURGIS COMMON COUNCIL

We, the undersigned, as authorized representatives of the Sturgis City Common Council, do hereby certify that at an official meeting

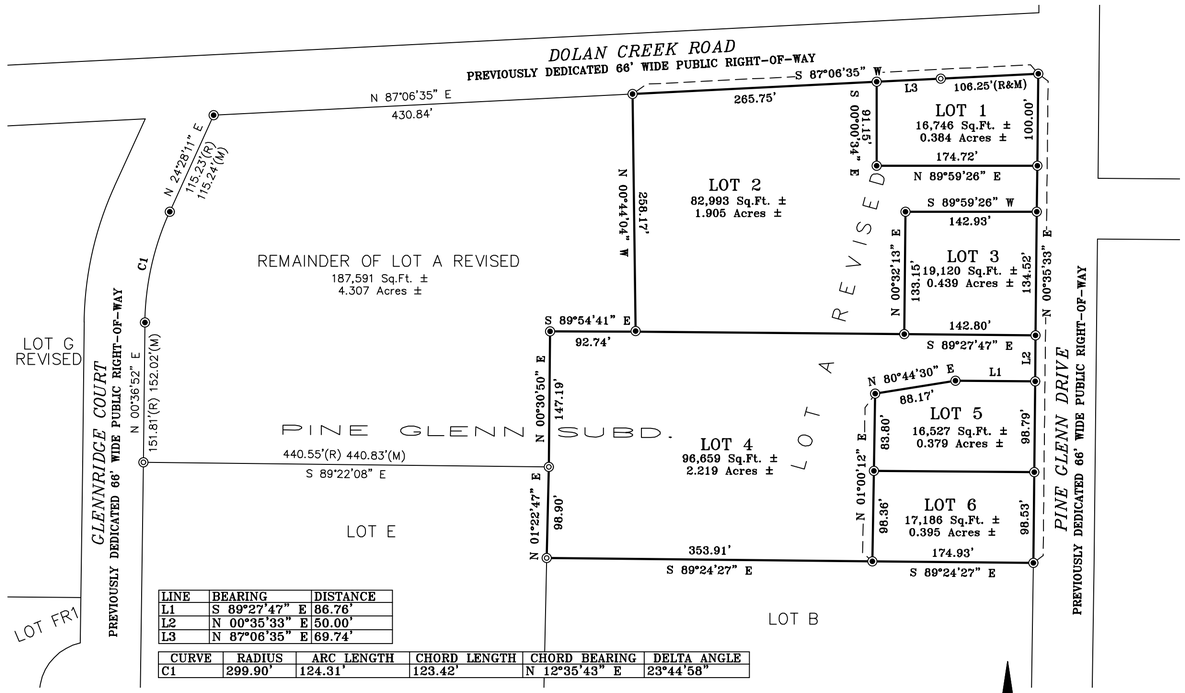
held on this _____ day of_____ , 20 ____, that we did Approve this Plat.

Attest:_____ _____
City Auditor: Mayor:

### OFFICE OF REGISTER OF DEEDS

_____

_____
Meade County Register of Deeds




| LINE | BEARING | DISTANCE |
|---|---|---|
| L1 | S 89°27'47" E | 86.76' |
| L2 | N 00°35'33" E | 50.00' |
| L3 | N 87°06'35" E | 69.74' |

| CURVE | RADIUS | ARC LENGTH | CHORD LENGTH | CHORD BEARING | DELTA ANGLE |
|---|---|---|---|---|---|
| C1 | 299.90' | 124.31' | 123.42' | N 12°35'43" E | 23°44'58" |

### SURVEYOR'S NOTES

1) Utility & Minor Drainage Easements: 8' Wide on the Interior Side of All Lot Lines.

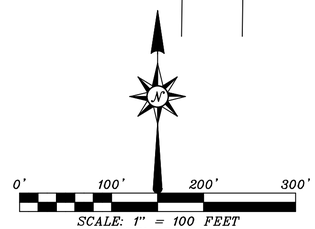
2) Building Setbacks as Per the City of Sturgis Ordinance.

3) Basis of Bearings using Geodetic North Determined from Global Positioning System (GPS).

### *Major Drainage Easement*

All major drainage easements shown hereon shall be kept free of all obstructions including, but not limited to, buildings, walls, fences, hedges, trees, and shrubs. These easements grant to all public authorities the right to construct, operate, maintain, inspect, and repair such improvements and structures as it deems necessary to facilitate drainage from any source.

Reference Documents as shown on:
1. Plat Book 24 at Page 156–157
2. Plat Book 21 at Page 37 as recorded at the Meade County Register of Deeds Office.




*SCALE: 1" = 100 FEET*
*SEPTEMBER 2026*

### LEGEND

- ◉ Found or Set 5/8" Rebar with Cap Marked 'Vasknetz RLS 7719'.
- ◎ Found Hale Cap, unless otherwise noted.
- (M) Denotes Measurement Per This Survey.
- (R) Denotes Measurement of Previous Record.

### SURVEYOR'S CERTIFICATE

I, Shanon E. Vasknetz, 2305 Junction Avenue, being a Registered Land Surveyor in the State of South Dakota, do hereby state that at the request of the Owner listed hereon, I have surveyed and platted the property shown and described hereon. I have marked upon the ground the boundaries in the manner shown, and that the plat is correct to the best of my knowledge, information and belief.

IN WITNESS WHEREOF
I hereunto set my hand and seal

this_____day of_____, 20____.

_____
Shanon E. Vasknetz
Registered Land Surveyor No. 7719

### OWNER'S CERTIFICATE

We, Homestead Estates, LLC, do hereby certify that we are the Owners of the land shown and described hereon and that we did authorize and do join in and approve the survey and plat. We further certify that the development of this land shall conform to all existing applicable zoning, subdivision and erosion and sediment control regulations. Dedicated right–of–way as shown hereon is dedicated to public use.

IN WITNESS WHEREOF
We hereunto set our hands

this_____ day of_____ , 20____.

_____
Christopher Bergman, Manager

### ACKNOWLEDGEMENT OF OWNERS

STATE OF SOUTH DAKOTA }
COUNTY OF_____ } SS

On this _____ day of_____, 20 ____, before me, the undersigned officer, personally appeared Christopher Bergman known to me to be the persons who executed the foregoing Owners' Certificate and acknowledged to me that they executed the same for purposes therein contained.

IN WITNESS WHEREOF, I hereby set my hand and official seal.

_____my commission expires:
Notary Public

PREPARED BY:
BASELINE SURVEYING,INC., 2305 JUNCTION AVENUE,
STURGIS, S.D. 57785 PHONE: 605 490–1401
EMAIL: baseline@sturgissurveying.com
JOB NO. 23–150

PREPARED BY:
Meade County
1300 Sherman Street, Suite 222
Sturgis, SD 57785
(605) 347-3818

City of Sturgis
1040 Harley-Davidson Way
Strugis, SD 57785
(605) 347-4422

## THREE-MILE AREA POLICY AGREEMENT

THIS AGREEMENT is entered into by and between Meade County, South Dakota, a local government in the state of South Dakota [hereinafter referred to as COUNTY], and the City of Sturgis, South Dakota, a municipality incorporated under the laws of the State of South Dakota [hereinafter referred to as CITY].

WHEREAS, the Meade County Board of Commissioners supports the preparation and adoption of development plans and agreements between the County and the City regarding the municipality and its environs; and

WHEREAS, the City of Sturgis Comprehensive Plan outlines the extent of urban development expected in the future and projects annexation of extraterritorial areas, and

WHEREAS, it is in the best interests of the County and the City to establish policies for the orderly growth and development within the three (3) mile extraterritorial jurisdiction of the City within Meade County; and

WHEREAS, Meade County and the City of Sturgis mutually agree that such policies are necessary in order to more effectively and economically provide services for future growth and development.

NOW THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties agree as follow:

1. **PURPOSE:** The purposes of the Agreement are as follows:

   To provide for accurate, clear, concise legal descriptions of real estate in order to prevent, whenever possible, boundary disputes or real estate title problems; to provide for a balance between land use rights of individual landowners and the economic, social, and environmental concerns of the public when the City or County is developing or enforcing land use regulations; to provide for uniform procedures and standards for the platting of land while allowing the widest possible latitude for the City and the County to establish and enforce ordinances regulating the division and use of land; to encourage orderly community development and provide for the regulation and control of the extension of public improvements, public services, and utility, the improvement of land, and the design of subdivisions consistent with approved community plans.

   To provide for the orderly and effective development patterns in those areas of the County within the three (3) mile extraterritorial jurisdiction of the City as shown on the attached map.

   To define how services will be provided for such development at the last cost to all of the citizens of the County.

2. **DEVELOPMENT AREAS:** There shall be under this Agreement two (2) Development Areas known as Area #1 and Area #2. The development type, policies, and implementation regulations applicable to each area shall be as set forth below. It is anticipated by the County and the City that upon annexation by the City of any portion of Area #1 or Area #2, the attached map will be updated to reflect a change in the description of the Areas.

**AREA #1**

***Development type:***

Development served by municipal utilities in the future that are constructed to City subdivision and design standards.

***Policy:***

Primary Land Use: Residential
Secondary Land Uses: Commercial and Industrial Services
Sewer: City Subdivision and Design Standards
Water: City Subdivision and Design Standards
Streets: City Subdivision and Design Standards
Public Road to Subdivision: Asphalt
Building Code and building and septic permits and inspections: County
Design Standards: City
Subdivision Standards: City
Plat Reviewed by: City with County Review for comments

***Implementation:***

- City subdivision regulations and design standards shall be applied to regulate development.
- The City shall provide the County with the opportunity to comment on all requests for conformance with the policies established for Area #1.
- Approval of the Plats will be by the City.

***Administration:***

Any Person wishing to subdivide land within Area #1 shall be required to file a subdivision application with the City.

The City design standards are required for subdivisions in Area #1 and each request will be forwarded to the County for review and comment prior to the public hearing of the City Planning and Zoning Commission.

**AREA #2**

***Development type:***

Development served either by a common water system, individual private wells, common sewage treatment facility, and/or individual septic system. Development may also be served by individual private wells and septic systems. Smaller lots may be permitted in the event that either a common water system or a common sewage treatment facility or enhanced on-site wastewater system is required.

*Policy:*

Primary Land Use: Agricultural
Secondary Land Uses: Residential, Commercial and Industrial Services
Sewer: Septic System and/or an enhanced on-site wastewater system of Common Sewer Collection and Treatment Facilities that are consistent with South Dakota Department of Natural Resources (SDDANR) and County Standards.
Water: Private Wells and/or Common Water Distribution and Treatment Facilities that are consistent with SDDANR and County standards.
Streets: County Subdivision and Design Standards are required
Building Code Permits and Inspections: County
Design Standards: County
Subdivision Standards: County
Plat Reviewed by: County and City

*Implementation:*

- County subdivision and design standards shall be applied to regulate development.
- The County shall provide the City with the opportunity to comment on all requests for conformance with the policies established for Area #2.
- Approval of the plats will be by the County subject to City approval.

*Administration:*

Any person(s) wishing to subdivide land within Area #2 shall be required to file a subdivision application with the County.

The County design standards are required for subdivision in Area #2 and each request will be forwarded to the City for review and comment prior to the public hearing before the County Planning Commission.

3. **DEVELOPMENT IN SEVERAL AREAS:** If a subdivision is located in the two (2) different development areas, Area #1 and Area #2, the policy and procedures of the most restrictive shall apply. For the purposes of the Agreement, Area #1 shall be considered the most restrictive and Area #2 shall be considered the least restrictive.

4. **SUBDIVISION ACTION:** For the purposes of this Agreement, property line adjustments and parcel splits shall be considered a subdivision action. The County or developer shall forward all major subdivisions, as classified by the County Subdivision Ordinance, to the City accordingly. Minor subdivision, as classified by the County Subdivision Ordinance, shall be forwarded to the City Manager.

5. **ANNEXATION:** In the event the City proceeds with annexation of property affected by this Agreement, the City will do so consistent with all applicable South Dakota statutory law.

6. **REVIEW AND COMMENT:** The City and the County may initiate a review of the area development policies, implementation measures, and administrative policies each year during the term of this Agreement. It is anticipated that the areas set forth in this Agreement will be amended following annexation by the City of any property affected by this Agreement.

7. **EFFECTIVE DATE AND MODIFICATIONS:** Upon execution by the parties, this Agreement shall be effective as of _____, 20_____. This Agreement shall be in effect for a period of five (5) years and may be modified and/or extended by the written mutual consent of the parties.

This Agreement shall be filed and recorded in the Register of Deeds Office of Meade County, South Dakota.

**CITY OF STURGIS, SOUTH DAKOTA**

DATED this 16 day of June, 2025.

Mayor

Attested By

**MEADE COUNTY, SOUTH DAKOTA**

DATED this 13 day of May, 2025.

Gary Deering, Chairman
Meade County Board of County Commissioners

Attested By: Rhea Crane

AUDITOR SEAL Meade County South Dakota

Prepared by: City of Sturgis
1040 Harley Davidson Way
Sturgis SD 57785
(605) 347-4422

**RESOLUTION 2026-48**
**RESOLUTION APPROVING PLAT**

**WHEREAS** the statutes of the State of South Dakota require that plats of property within the jurisdiction of the City of Sturgis be submitted to the governing body for approval before the same are recorded in the Office of the Register of Deeds; and

**WHEREAS**, the City of Sturgis Planning and Zoning have presented to the Common Council of the City of Sturgis a plat of the following described real property for City of Sturgis.

PLAT OF

Lots 1 thru 6 of Pine Glenn Subdivision.
(Formerly Lot A Revised of Pine Glenn Subdivision)
All Located in the SE1/4 of the SE1/4 of Section 8 and the NE1/4 of the NE1/4 of Section 17, T.5N., R.5E., B.H.M., Meade County, South Dakota.

**WHEREAS,** said plat meets the requirements of the statutes; and

**WHEREAS,** that the municipality approves the plat, and that the written certification of the City's approval will be affixed to the plat, by the Mayor; and

**BE IT RESOLVED** by the Common Council of the City of Sturgis, South Dakota, that the within and foregoing plat is hereby approved as provided herein.

Dated this 19th day of October 2026.

CITY OF STURGIS

BY:

_____
Rodney J. Bradley – Mayor

ATTEST:

_____
Ann Bertolotto – Finance Officer

Published: 11/06/26
Effective: 11/27/26

City Council
# STAFF REPORT

**Meeting Date:** City Council - Oct 19 2026

**Agenda Item:** Consideration to set a public hearing on November 2, 2026 for the renewal of the On/Off Sale Liquor and Wine licenses for the year 2027.

**Prepared By:** Robin Korth, Deputy Finance Officer

## BACKGROUND INFORMATION:

These licenses run from January 1st to December 31st each year. Each year the Council votes to approve the renewal of these licenses. We have 2 Off Sale Liquor licenses (Sturgis Liquor Store and Sturgis Liquor Annex), 9 On-Sale Liquor licenses, and 19 On/Off Sale Wine & Cider licenses.

## DISCUSSION:

I have two licenses that had not submitted their renewal applications at the time of publishing Friday. These licenses may need to be reviewed prior to the Public Hearing. Dollar General Store #18409 and Family Dollar Store #7146.

## BUDGET IMPACT:

The city receives $13,500 in fees from the On Sale Liquor licenses, and $9,500 in fees from the On/Off Sale wine & cider licenses. A list is attached.

## RECOMMENDATION:

to set a public hearing to approve the renewal of On/Off Sale Liquor and Wine licenses.

## ATTACHMENTS:

PUBLIC NOTICE - LIQUOR-WINE RENEWALS 2027

**Approved By:**
Ann Bertolotto, Finance Officer

**Status:**
Approved - Oct 16 2026

Publish: October 23, 2026

NOTICE OF PUBLIC HEARING
UPON APPLICATION FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN that the Common Council of the City of Sturgis, South Dakota, will meet in regular session at Sturgis City Hall Council Chambers, 1040 Harley-Davidson Way, on the 2nd day of November 2026 at 6:30 pm to consider the following liquor and wine license renewal applications for the calendar year 2027:

Package (off-sale) Liquor

1. City of Sturgis, dba Sturgis Liquor – 1075 Lazelle
2. City of Sturgis, dba Sturgis Liquor Annex – 985 Harley-Davidson Way

Retail (on-sale w/Sunday Sales) Liquor

a. American Legion Meade Post 33/ VFW Paha Sapa Post 2730 – 868 Main St
b. Willie Nillie Inc dba Baymont-Sturgis – 2721 Lazelle
c. GM B Services, LLC dba – Gas Monkey – 1025 Junction Ave
d. KSLB & D, Inc dba Iron Horse Saloon & Steakhouse – 888 Junction Ave
e. Homeslice Management, LLC dba Loud American Roadhouse – 1305 Main St
f. PSI Enterprises, LLC dba Oasis Bar & Lounge – 1145 Main St
g. One Eyed Jack's Saloon USA LLC – 1304 Main St
h. Shade Valley Inc, dba Sidehack Saloon – 1027 Lazelle Street
i. NCSC Sturgis Ops LLC, dba The Knuckle Saloon – 931 1st St

Retail (on-off sale) Wine and Cider License

a. Willie Nillie Inc. dba Baymont-Sturgis – 2721 Lazelle St
b. Moyle Petroleum dba Common Cents – 2421 Junction Ave
c. Days End Campground – 2501 Avalanche Rd
d. Dolgen Midwest LLC dba Dollar General Store #18409 – 1940 Lazelle St
e. Emma's Ice Cream Emporium LLC, dba Emma's Ice Cream Emporium – 1063 Main St
f. Family Dollar Store #7146 – 2415 Lazelle St
g. GM B Services LLC, dba Gas Monkey – 1025 Junction Ave
h. Kan-Meyer Inc dba Grocery Mart – 2216 Junction Ave
i. NCSC Sturgis Ops LLC, The Knuckle Saloon – 931 1st St
j. Lynn's Inc. dba Lynn's DakotaMart Sturgis – 1111 Lazelle St
k. Magnolia Soup Company/Sheree D Schriver – 2715 Lazelle St Ste B
l. Dungeon Bar dba Royal Flush Casino and Sports Bar – 1030 Main St
m. Smokes N' Things LLC dba Smokes N'Things – 2715 Lazelle St Suite A
n. Jawbone Investments, LLC dba Stinger Saloon – 1102 Main St
o. Sturgis Brewing Company, LLC dba Sturgis Brewing Company – 600 Anna St
p. MAJR, LLC dba Sturgis Coffee Company – 2275 Lazelle Street
q. Sturgis Wine Company LLC dba Sturgis Wine Company – 1117 Main St
r. T-Bob Investment Holdings LLC, dba The Thunderdome 12976 SD Hwy 34
s. BW Gas & Convenience LLC dba Yesway Store 1194 – 2350 Lazelle St

NOTICE IS FURTHER GIVEN that any person(s) or their attorney who is interested in the approval or rejection of any such application may appear and be heard. Individuals needing assistance pursuant to the Americans with Disabilities Act should contact the City of Sturgis Finance Officer (605-347-4422) in advance of the meeting to make any necessary arrangements.
Published once at the total approximate cost of $XX.XX.

| Vendor Name | Merchant Name | GL Account and Title | Description | Net Invoice Amount | Invoice Date |
|---|---|---|---|---|---|
| **Mayor & Council** | | | | | |
| **General** | | | | | |
| EVOGOV, INC. | EVOGOV, INC. | 101-4111-42200 Professional Fees | ADA Monthly Hosting ADA Compliance Suite | 59.00 | 09/20/2026 |
| BLACK HILLS PIONEER | BLACK HILLS PIONEER | 101-4111-42300 Publishing | NEWSLETTER 4 PAGES 4100 COPIES | 231.97 | 08/31/2026 |
| BLACK HILLS PIONEER | BLACK HILLS PIONEER | 101-4111-42300 Publishing | Publishing Sept 2026 | 419.25 | 09/30/2026 |
| MASTERCARD | MASTERCARD | 101-4111-42600 Supplies & Materials | USPS.com Mailing SIP | 1,084.20 | 10/04/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4111-42800 Utilities | 801 6th St | 459.16 | 10/02/2026 |
| MONTANA DAKOTA UTILITIES | MONTANA DAKOTA UTILITIES | 101-4111-42800 Utilities | 801 6th Street | 24.09 | 10/06/2026 |
| Total General: | | | | 2,277.67 | |
| Total Mayor & Council: | | | | 2,277.67 | |
| **Attorney** | | | | | |
| **General** | | | | | |
| MASTERCARD | MASTERCARD | 101-4141-42200 Professional Fees | Adobe Subs | 25.48 | 10/04/2026 |
| Total General: | | | | 25.48 | |
| Total Attorney: | | | | 25.48 | |
| **Finance Office** | | | | | |
| **General** | | | | | |
| MASTERCARD | MASTERCARD | 101-4142-42200 Professional Fees | Adobe Subs | .18 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4142-42200 Professional Fees | Adobe Subs | 81.73 | 10/04/2026 |
| A TO Z SHREDDING | A TO Z SHREDDING | 101-4142-42600 Supplies & Materials | Delivery of shred container | 33.34 | 10/01/2026 |
| CENTURY BUSINESS PRODUCTS, INC | CENTURY BUSINESS PRODUCTS, INC | 101-4142-42600 Supplies & Materials | Copies | 159.89 | 09/29/2026 |
| MASTERCARD | MASTERCARD | 101-4142-42600 Supplies & Materials | credit to Adobe Subs | 3.29- | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4142-42600 Supplies & Materials | Adobe Subs | 15.92 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4142-42600 Supplies & Materials | Adobe Subs Sept 2026 | 15.92 | 10/04/2026 |
| PITNEY BOWES INC. | PITNEY BOWES INC. | 101-4142-42600 Supplies & Materials | Postage | 451.68 | 10/07/2026 |
| RUSHMORE OFFICE SUPPLY | RUSHMORE OFFICE SUPPLY | 101-4142-42600 Supplies & Materials | Notary Stamp Blakeman | 49.00 | 09/25/2026 |
| Total General: | | | | 804.37 | |
| Total Finance Office: | | | | 804.37 | |
| **Human Resources** | | | | | |
| **General** | | | | | |
| MASTERCARD | MASTERCARD | 101-4143-42200 Professional Fees | Adobe Subs | 30.77 | 10/04/2026 |

| Vendor Name | Merchant Name | GL Account and Title | Description | Net Invoice Amount | Invoice Date |
|---|---|---|---|---|---|
| Total General: | | | | 30.77 | |
| Total Human Resources: | | | | 30.77 | |
| **City Administrator** | | | | | |
| **General** | | | | | |
| MASTERCARD | MASTERCARD | 101-4144-42200 Professional Fees | Adobe - credit to subs | 38.66- | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4144-42200 Professional Fees | Adobe - credit to subs | 19.33- | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4144-42200 Professional Fees | Adobe - credit to subs | 4.02- | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4144-42200 Professional Fees | Drop Box Subs Oct 2026 | 21.23 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4144-42200 Professional Fees | Acrobat Pro - Deb's Laptop | 21.23 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4144-42200 Professional Fees | Drop Box Subs Sept 2026 | 21.23 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4144-42200 Professional Fees | CHATGPT - Sept 23-Oct 23 | 21.24 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4144-42200 Professional Fees | Adobe Subs | 68.47 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4144-42200 Professional Fees | Adobe Subs | 244.23 | 10/04/2026 |
| Total General: | | | | 335.62 | |
| Total City Administrator: | | | | 335.62 | |
| **Information Technology** | | | | | |
| **General** | | | | | |
| DOUBLE STAR COMPUTING | DOUBLE STAR COMPUTING | 101-4145-42200 Professional Fees | 2.25 hrs @ $80.00=$180 | 180.00 | 10/14/2026 |
| K T CONNECTIONS, INC. | K T CONNECTIONS, INC. | 101-4145-42200 Professional Fees | Monthly Cloud Backup | 1,393.00 | 10/06/2026 |
| MUSILEK, TONY | MUSILEK, TONY | 101-4145-42200 Professional Fees | 67.75 hrs @ $45/hr for Maint & Support | 3,048.75 | 10/14/2026 |
| DOUBLE STAR COMPUTING | DOUBLE STAR COMPUTING | 101-4145-42600 Supplies & Materials | Lenovo ThinkPad E16 Intel Core Ultra 7 ATTY -LT | 1,799.00 | 10/14/2026 |
| Total General: | | | | 6,420.75 | |
| Total Information Technology: | | | | 6,420.75 | |
| **Insurance** | | | | | |
| **General** | | | | | |
| DAKOTA EXTINGUISHER & SAFETY, LLC | DAKOTA EXTINGUISHER & SAFETY, L | 101-4147-41600 Unemployment & Work | Sturgis Rubble Site: 4 FE 2.5# 6 yr Service/Recharge @ $35.00; 5 FE 5# 6 yr Service/Recharge @ $45.00; 7 Hydro @ $20.00; 1 new 5# FE @ $95.00; 1 new 10# @ $125.00 | 725.00 | 10/14/2026 |
| DAKOTA EXTINGUISHER & SAFETY, LLC | DAKOTA EXTINGUISHER & SAFETY, L | 101-4147-41600 Unemployment & Work | Wastewater Treatment Facility: 2 FE Hydro Tests @ $20; 2 FE 6yr Recharge 10# @ $56.00; 4 new 10 @ $125 | 656.00 | 10/14/2026 |
| DAKOTA EXTINGUISHER & SAFETY, LLC | DAKOTA EXTINGUISHER & SAFETY, L | 101-4147-41600 Unemployment & Work | City Hall Fire Extinguisher Replacement 1 5# @ $95.00 | 95.00 | 10/14/2026 |

| Vendor Name | Merchant Name | GL Account and Title | Description | Net Invoice Amount | Invoice Date |
|---|---|---|---|---|---|
| Total General: | | | | 1,476.00 | |
| Total Insurance: | | | | 1,476.00 | |
| **Buildings** | | | | | |
| **General** | | | | | |
| KONE INC | KONE INC | 101-4192-42500 Repairs & Maintenance | Labor & expense call out to reset | 1,879.20 | 09/29/2026 |
| ALSCO, INC | ALSCO, INC | 101-4192-42600 Supplies & Materials | Mats, mopheads & shop towels PW | 271.01 | 10/08/2026 |
| SERVALL TOWEL & LINEN | SERVALL TOWEL & LINEN | 101-4192-42600 Supplies & Materials | Mats at City Hall | 55.83 | 09/30/2026 |
| SERVALL TOWEL & LINEN | SERVALL TOWEL & LINEN | 101-4192-42600 Supplies & Materials | Mats at Library | 60.71 | 09/30/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4192-42800 Utilities | 1057 Dudley/PW Campus | 1,650.75 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4192-42800 Utilities | 1040 Harley-Davidson Way | 5,403.36 | 10/02/2026 |
| BLUE PEAK | BLUE PEAK | 101-4192-42800 Utilities | City Hall | 424.50 | 10/05/2026 |
| BLUE PEAK | BLUE PEAK | 101-4192-42800 Utilities | Buildings | 724.94 | 10/05/2026 |
| BLUE PEAK | BLUE PEAK | 101-4192-42800 Utilities | Public Works | 849.65 | 10/05/2026 |
| MONTANA DAKOTA UTILITIES | MONTANA DAKOTA UTILITIES | 101-4192-42800 Utilities | 1057 Dudley - Storage | 24.09 | 10/06/2026 |
| MONTANA DAKOTA UTILITIES | MONTANA DAKOTA UTILITIES | 101-4192-42800 Utilities | 1057 Dudley - Bldg A | 76.37 | 10/06/2026 |
| MONTANA DAKOTA UTILITIES | MONTANA DAKOTA UTILITIES | 101-4192-42800 Utilities | 1040 Harley-Davidson Way | 621.82 | 10/06/2026 |
| Total General: | | | | 12,042.23 | |
| Total Buildings: | | | | 12,042.23 | |
| **Custodial** | | | | | |
| **General** | | | | | |
| BLACK HILLS CHEMICAL | BLACK HILLS CHEMICAL | 101-4193-42600 Supplies & Materials | Cleaning products | 21.55 | 10/02/2026 |
| BLACK HILLS CHEMICAL | BLACK HILLS CHEMICAL | 101-4193-42600 Supplies & Materials | Paper products | 311.77 | 10/02/2026 |
| BLACK HILLS CHEMICAL | BLACK HILLS CHEMICAL | 101-4193-42600 Supplies & Materials | Towels & soap | 200.78 | 10/09/2026 |
| Total General: | | | | 534.10 | |
| Total Custodial: | | | | 534.10 | |
| **Planning and Permitting** | | | | | |
| **General** | | | | | |
| ABERNATHY, LAURA | ABERNATHY, LAURA | 101-4196-42200 Professional Fees | Configure data, design map layouts for MH-1 report, onsite mtg & customize Rick map workspace & print layouts | 805.00 | 10/13/2026 |
| WATSON, JAYNA | WATSON, JAYNA | 101-4196-42200 Professional Fees | September 2026 Professional fees | 562.50 | 10/06/2026 |
| CBH COOPERATIVE - #865928 | CBH COOPERATIVE - #865928 | 101-4196-42600 Supplies & Materials | Fuel Dennis | 78.00 | 10/08/2026 |

| Vendor Name | Merchant Name | GL Account and Title | | Description | Net Invoice Amount | Invoice Date |
|---|---|---|---|---|---|---|
| Total General: | | | | | 1,445.50 | |
| Total Planning and Permitting: | | | | | 1,445.50 | |
| **Fleet Management** | | | | | | |
| **General** | | | | | | |
| A & B WELDING CO, INC. | A & B WELDING CO, INC. | 101-4197-42600 | Supplies & Materials | Cylinder rent | 50.83 | 09/20/2026 |
| LAWSON PRODUCTS, INC. | LAWSON PRODUCTS, INC. | 101-4197-42600 | Supplies & Materials | Blk paint, wiper blades, gloves, drill bit & bolts | 163.41 | 10/07/2026 |
| Total General: | | | | | 214.24 | |
| Total Fleet Management: | | | | | 214.24 | |
| **Sponsorship** | | | | | | |
| **General** | | | | | | |
| BMI | BMI | 101-4198-42200 | Professional Fees | 2026 (Q3) Music Licensing (Non-Rally) | 96.00 | 10/02/2026 |
| MASTERCARD | MASTERCARD | 101-4198-42200 | Professional Fees | Adobe Subs | 25.48 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4198-42200 | Professional Fees | Docusign - Esignature Subs Renewal 2026 | 318.60 | 10/04/2026 |
| EPIC OUTDOOR ADVERTISING, LLP | EPIC OUTDOOR ADVERTISING, LLP | 101-4198-42400 | Rental--Sponsorship | Billboard Lease - Oct 2026 | 1,600.00 | 10/01/2026 |
| RATHERT SOLUTIONS | RATHERT SOLUTIONS | 101-4198-42500 | Repairs & Maintenance | 2026 CoSMR VIP - Facility Maintenance | 225.00 | 07/31/2026 |
| Total General: | | | | | 2,265.08 | |
| Total Sponsorship: | | | | | 2,265.08 | |
| **Rally Department** | | | | | | |
| **General** | | | | | | |
| BLUE PEAK | BLUE PEAK | 101-4199-42800 | Utilities--Rally | Rally | 280.54 | 10/05/2026 |
| Total General: | | | | | 280.54 | |
| Total Rally Department: | | | | | 280.54 | |
| **Police** | | | | | | |
| **General** | | | | | | |
| MARCO TECHNOLOGIES LLC. NW 7128 | MARCO TECHNOLOGIES LLC. NW 712 | 101-4211-42400 | Rent | Printer/Scanner Lease | 148.50 | 09/29/2026 |
| CBH COOPERATIVE #119343 | CBH COOPERATIVE #119343 | 101-4211-42600 | Supplies & Materials | CBH Sept 26' | 4,116.05 | 09/30/2026 |
| GALL'S LLC. | GALL'S LLC. | 101-4211-42600 | Supplies & Materials | Black Uniform Tie | 13.05 | 09/15/2026 |
| GALL'S LLC. | GALL'S LLC. | 101-4211-42600 | Supplies & Materials | Life Saving Pins | 53.68 | 09/29/2026 |
| GALL'S LLC. | GALL'S LLC. | 101-4211-42600 | Supplies & Materials | FlashlightHolder,BeltKeepers,BrassNamePlate | 71.28 | 09/30/2026 |

| Vendor Name | Merchant Name | GL Account and Title | Description | Net Invoice Amount | Invoice Date |
|---|---|---|---|---|---|
| GALL'S LLC. | GALL'S LLC. | 101-4211-42600 Supplies & Materials | Serving Since Plate | 31.12 | 09/30/2026 |
| MASTERCARD | MASTERCARD | 101-4211-42600 Supplies & Materials | USPS - Mailing to Graeff, B | 15.87 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4211-42600 Supplies & Materials | Amazon - Nose Plugs | 97.99 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4211-42600 Supplies & Materials | 5.11 Inc, Uniform Allow | 191.16 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4211-42600 Supplies & Materials | Gallsmen's - Uniform allow | 400.31 | 10/04/2026 |
| ON SITE FIRST AID AND SUPPLY | ON SITE FIRST AID AND SUPPLY | 101-4211-42600 Supplies & Materials | First Aid Kit Restock | 54.56 | 10/07/2026 |
| SPEEDY LUBE | SPEEDY LUBE | 101-4211-42600 Supplies & Materials | Oil Change | 90.18 | 09/30/2026 |
| SUDS, LLC | SUDS, LLC | 101-4211-42600 Supplies & Materials | Car Wash | 51.97 | 10/05/2026 |
| THE CORNER STATION | THE CORNER STATION | 101-4211-42600 Supplies & Materials | Fuel, Unit 158 Accademy | 49.19 | 10/02/2026 |
| THE CORNER STATION | THE CORNER STATION | 101-4211-42600 Supplies & Materials | Fuel, Unit 158 Accademy | 32.23 | 09/25/2026 |
| MASTERCARD | MASTERCARD | 101-4211-42700 Travel | Expedia, Highpoint Hotel - Training | 379.62 | 10/04/2026 |
| BLUE PEAK | BLUE PEAK | 101-4211-42800 Utilities | Police Department | 323.08 | 10/05/2026 |
| BAY, MICHAEL | BAY, MICHAEL | 101-4211-42900 Other | Transport Voucher | 30.00 | 09/26/2026 |
| MASTERCARD | MASTERCARD | 101-4211-42900 Other | credit for fraud charges paid | 221.63- | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4211-42900 Other | credit for fraud charges paid | 218.65- | 10/04/2026 |
| SERVALL TOWEL & LINEN | SERVALL TOWEL & LINEN | 101-4211-42900 Other | RALLY BARRACKS | 42.42 | 08/13/2026 |
| SERVALL TOWEL & LINEN | SERVALL TOWEL & LINEN | 101-4211-42900 Other | RALLY BARRACKS | 42.42 | 10/14/2026 |
| GRAFIX SHOPPE | GRAFIX SHOPPE | 101-4211-43400 Machinery & Equipmen | Graphics for 157 & 158 Chargers | 1,589.11 | 09/22/2026 |
| KC'S AUTO REPAIR | KC'S AUTO REPAIR | 101-4211-43400 Machinery & Equipmen | Engine Replacement for 2019 Charger | 4,948.05 | 09/29/2026 |
| Total General: | | | | 12,331.56 | |
| Total Police: | | | | 12,331.56 | |
| **Animal Shelter** | | | | | |
| **General** | | | | | |
| NORTHERN HILLS VET CLINIC | NORTHERN HILLS VET CLINIC | 101-4212-42200 Professional Fees | Betsy Shots | 35.00 | 09/18/2026 |
| NORTHERN HILLS VET CLINIC | NORTHERN HILLS VET CLINIC | 101-4212-42200 Professional Fees | Aurora Distemper | 35.00 | 09/23/2026 |
| NORTHERN HILLS VET CLINIC | NORTHERN HILLS VET CLINIC | 101-4212-42200 Professional Fees | Prince S966 - Shots | 42.00 | 10/02/2026 |
| NORTHERN HILLS VET CLINIC | NORTHERN HILLS VET CLINIC | 101-4212-42200 Professional Fees | Clohe Nail Trim S1001 | 25.00 | 10/05/2026 |
| MENARD'S | MENARD'S | 101-4212-42600 Supplies & Materials | Mice Buckets | 13.81 | 10/05/2026 |
| STURGIS ACE HARDWARE #3 | STURGIS ACE HARDWARE #3 | 101-4212-42600 Supplies & Materials | Bait for Mice | 22.17 | 09/21/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4212-42800 Utilities | 1141 Otter Rd | 429.80 | 10/02/2026 |
| BLUE PEAK | BLUE PEAK | 101-4212-42800 Utilities | Animal Shelter | 366.09 | 10/05/2026 |
| MONTANA DAKOTA UTILITIES | MONTANA DAKOTA UTILITIES | 101-4212-42800 Utilities | 1141 Otter Rd | 43.63 | 10/06/2026 |
| Total General: | | | | 1,012.50 | |
| Total Animal Shelter: | | | | 1,012.50 | |

| Vendor Name | Merchant Name | GL Account and Title | Description | Net Invoice Amount | Invoice Date |
|---|---|---|---|---|---|
| **Fire** | | | | | |
| **General** | | | | | |
| NORTHWEST PIPE FITTINGS | NORTHWEST PIPE FITTINGS | 101-4229-42500 Repairs & Maintenance | Leak Fix in Utility Room | 44.90 | 10/07/2026 |
| STURGIS MOTORSPORTS | STURGIS MOTORSPORTS | 101-4229-42500 Repairs & Maintenance | Balance Due on 2023 Arctic Cat | 253.43 | 10/06/2026 |
| CBH COOPERATIVE #912448 | CBH COOPERATIVE #912448 | 101-4229-42600 Supplies & Materials | Fuel Sept 2026 | 278.10 | 09/30/2026 |
| COCA COLA BOTTLING COMPANY HIGH CO | COCA COLA BOTTLING COMPANY HI | 101-4229-42600 Supplies & Materials | Water | 9.00 | 09/01/2026 |
| COCA COLA BOTTLING COMPANY HIGH CO | COCA COLA BOTTLING COMPANY HI | 101-4229-42600 Supplies & Materials | Water | 9.00 | 09/15/2026 |
| COCA COLA BOTTLING COMPANY HIGH CO | COCA COLA BOTTLING COMPANY HI | 101-4229-42600 Supplies & Materials | Water | 22.50 | 09/29/2026 |
| MACQUEEN EQUIPMENT LLC | MACQUEEN EQUIPMENT LLC | 101-4229-42600 Supplies & Materials | SCBA Flow Testing | 1,470.38 | 10/06/2026 |
| STURGIS ACE HARDWARE #3 | STURGIS ACE HARDWARE #3 | 101-4229-42600 Supplies & Materials | Silicone Lubr/Graphite Spray | 19.58 | 10/05/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4229-42800 Utilities | 1920 Ball Park Rd | 628.21 | 10/02/2026 |
| BLUE PEAK | BLUE PEAK | 101-4229-42800 Utilities | Fire/Ambulance | 125.52 | 10/05/2026 |
| MONTANA DAKOTA UTILITIES | MONTANA DAKOTA UTILITIES | 101-4229-42800 Utilities | 1901 Ball Park Rd | 36.21 | 10/06/2026 |
| Total General: | | | | 2,896.83 | |
| Total Fire: | | | | 2,896.83 | |
| **Streets** | | | | | |
| **General** | | | | | |
| MASTERCARD | MASTERCARD | 101-4311-42200 Professional Fees | www.APWA.net SD Chapter Dues | 252.00 | 10/04/2026 |
| SANFORD HEALTH OCCMED | SANFORD HEALTH OCCMED | 101-4311-42200 Professional Fees | Drug testing K Aga | 64.00 | 09/30/2026 |
| STURGIS NAPA | STURGIS NAPA | 101-4311-42500 Repairs & Maintenance | Flap wheel #50 | 7.80 | 09/30/2026 |
| STURGIS NAPA | STURGIS NAPA | 101-4311-42500 Repairs & Maintenance | Batttery #301 | 119.53 | 10/01/2026 |
| STURGIS NAPA | STURGIS NAPA | 101-4311-42500 Repairs & Maintenance | Rust fix #0 | 23.98 | 10/08/2026 |
| CBH COOPERATIVE #112407 | CBH COOPERATIVE #112407 | 101-4311-42600 Supplies & Materials | Dyed diesel-bulk PW | 3,689.74 | 10/01/2026 |
| CBH COOPERATIVE - #865928 | CBH COOPERATIVE - #865928 | 101-4311-42600 Supplies & Materials | Bulk fuel City Shop | 388.70 | 09/30/2026 |
| MASTERCARD | MASTERCARD | 101-4311-42600 Supplies & Materials | Adobe Subs | 19.99 | 10/04/2026 |
| OWENS INTERSTATE SALES INC. | OWENS INTERSTATE SALES INC. | 101-4311-42600 Supplies & Materials | HD oil, air, fuel & filters #70 | 202.32 | 09/29/2026 |
| OWENS INTERSTATE SALES INC. | OWENS INTERSTATE SALES INC. | 101-4311-42600 Supplies & Materials | Oil filter #0 | 4.55 | 10/08/2026 |
| OWENS INTERSTATE SALES INC. | OWENS INTERSTATE SALES INC. | 101-4311-42600 Supplies & Materials | Air filter #0 | 13.48 | 10/08/2026 |
| STURGIS NAPA | STURGIS NAPA | 101-4311-42600 Supplies & Materials | Oil (12) #0 | 65.04 | 10/08/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4311-42800 Utilities | 1057 Dudley St #tower | 15.50 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4311-42800 Utilities | 0 2nd St | 33.39 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4311-42800 Utilities | 1037 Dudley St | 59.58 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4311-42800 Utilities | 1039 Dudley St | 72.26 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4311-42800 Utilities | 1039 Dudley St | 162.94 | 10/02/2026 |
| Total General: | | | | 5,194.80 | |

| Vendor Name | Merchant Name | GL Account and Title | Description | Net Invoice Amount | Invoice Date |
|---|---|---|---|---|---|
| **Capital Improvement** | | | | | |
| MASTERCARD | MASTERCARD | 212-4311-42900 Other | Dept of Ag - Otter Rd/Raccoon Rd Street Improvements | 102.50 | 10/04/2026 |
| BROSZ ENGINEERING, INC. | BROSZ ENGINEERING, INC. | 212-4311-43300 Improvements Other th | Otter Rd Construction Mgmt | 18,245.00 | 10/07/2026 |
| Total Capital Improvement: | | | | 18,347.50 | |
| Total Streets: | | | | 23,542.30 | |
| **Street Lighting** | | | | | |
| **General** | | | | | |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 100 Canyon View Ct | 15.56 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 2804 Dump Rd | 16.35 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 1120 Howard St | 16.35 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 2111 1/2 Paha Sapa Rd | 16.35 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 952 Pineview Dr | 18.71 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 50 Anna St | 23.21 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 1232 Lazelle St | 23.71 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 1600 Lazelle St | 23.71 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 885 Lazelle St | 23.71 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 1920 Ball Park Rd | 28.48 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | E Ida St Light | 29.59 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 8516 Sly Hill Rd (street light) | 33.10 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 650 Lazelle | 44.40 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | Pine View | 50.48 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 2217 Junction Ave | 50.65 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 800 Junction Ave | 53.10 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 8625 Sly Hill | 58.40 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 1300 Junction Ave | 66.68 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 1341 Lazelle St | 72.16 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 0/1 Vanocker Canyon Rd | 77.78 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | E Main & Middle St | 78.53 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 2423 Lazelle St | 82.36 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | Quartzite Drive | 84.13 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 118/120 Main St | 85.54 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 0 Sly St | 158.49 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | Davenport St Lights | 168.24 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 2617 Meadows Dr | 171.11 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 902 2nd St | 185.80 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 0 SD Hwy 34 | 223.97 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 942 8th St | 228.67 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 741 Lazelle St | 235.05 | 10/02/2026 |

| Vendor Name | Merchant Name | GL Account and Title | Description | Net Invoice Amount | Invoice Date |
|---|---|---|---|---|---|
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 2877 Dickson Dr | 359.92 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 1211 Main St | 410.59 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 4200 S Baldwin St | 733.48 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4316-42800 Utilities | 1300 Meade Ave | 11,963.54 | 10/02/2026 |
| BUTTE ELECTRIC | BUTTE ELECTRIC | 101-4316-42800 Utilities | Utilites Sept 2026 | 675.51 | 10/01/2026 |
| Total General: | | | | 16,587.41 | |
| Total Street Lighting: | | | | 16,587.41 | |
| **Sanitary Service** | | | | | |
| **Sanitary Service** | | | | | |
| FARM BOY SERVICES LLC | FARM BOY SERVICES LLC | 612-4323-42500 Repairs & Maintenance | Labor-remove & install radiator & oil cooler #69 | 1,171.00 | 09/11/2026 |
| RUNNINGS SUPPLY INC | RUNNINGS SUPPLY INC | 612-4323-42500 Repairs & Maintenance | Battery protector & cable ends | 11.58 | 09/30/2026 |
| STURGIS NAPA | STURGIS NAPA | 612-4323-42500 Repairs & Maintenance | Carb. cleaner #6 | 16.98 | 10/05/2026 |
| CBH COOPERATIVE #920771 | CBH COOPERATIVE #920771 | 612-4323-42600 Supplies & Materials | Fuel at Rubble Site | 253.50 | 09/30/2026 |
| LYNN'S DAKOTAMART-STURGIS | LYNN'S DAKOTAMART-STURGIS | 612-4323-42600 Supplies & Materials | Bleach | 32.76 | 10/08/2026 |
| MASTERCARD | MASTERCARD | 612-4323-42600 Supplies & Materials | All State Notary Supply - Amy Notary | 42.97 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 612-4323-42600 Supplies & Materials | Starlink Subs Rubble Site | 55.00 | 10/04/2026 |
| RUNNINGS SUPPLY INC | RUNNINGS SUPPLY INC | 612-4323-42600 Supplies & Materials | Fly stick & mouse gel bait-Rubble Site | 10.89 | 09/30/2026 |
| MASTERCARD | MASTERCARD | 612-4323-42700 Travel | SDSWMA Assoc - Conf for Walker, C | 80.00 | 10/04/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 612-4323-42800 Utilities | 590 Marshall St | 15.50 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 612-4323-42800 Utilities | 20486 Avalanche Rd | 15.50 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 612-4323-42800 Utilities | 20492 Avalanche Rd | 104.13 | 10/02/2026 |
| KIEFFER SANITATION | KIEFFER SANITATION | 612-4323-42900 Other | September services | 95,023.87 | 10/01/2026 |
| Total Sanitary Service: | | | | 96,833.68 | |
| Total Sanitary Service: | | | | 96,833.68 | |
| **Wastewater Facilities** | | | | | |
| **Wastewater Facilities** | | | | | |
| MIDCONTINENT TESTING LAB, INC. | MIDCONTINENT TESTING LAB, INC. | 604-4325-42200 Professional Fees | Testing Pond #3 | 397.25 | 10/08/2026 |
| SANFORD HEALTH OCCMED | SANFORD HEALTH OCCMED | 604-4325-42200 Professional Fees | Drug testing N Murray | 104.00 | 09/30/2026 |
| HACH COMPANY | HACH COMPANY | 604-4325-42500 Repairs & Maintenance | Probe, red-rod, glass & gen. purp. WWTP | 712.95 | 10/01/2026 |
| ALSCO, INC | ALSCO, INC | 604-4325-42600 Supplies & Materials | Mats & mopheads-monthly service | 243.33 | 10/08/2026 |
| MASTERCARD | MASTERCARD | 604-4325-42600 Supplies & Materials | Zoom.com Monthly Subs | 16.99 | 10/04/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 604-4325-42800 Utilities | 0/1 SD Hwy 34/20555 Glencoe | 12,430.34 | 10/02/2026 |
| BLUE PEAK | BLUE PEAK | 604-4325-42800 Utilities | Wastewater | 559.07 | 10/05/2026 |
| MONTANA DAKOTA UTILITIES | MONTANA DAKOTA UTILITIES | 604-4325-42800 Utilities | Glencoe Dr | 63.34 | 10/06/2026 |
| MONTANA DAKOTA UTILITIES | MONTANA DAKOTA UTILITIES | 604-4325-42800 Utilities | 19550 Glencoe Dr | 63.96 | 10/06/2026 |

| Vendor Name | Merchant Name | GL Account and Title | Description | Net Invoice Amount | Invoice Date |
|---|---|---|---|---|---|
| KIEFFER SANITATION | KIEFFER SANITATION | 604-4325-42900 Other | September container rent | 706.90 | 10/01/2026 |
| Total Wastewater Facilities: | | | | 15,298.13 | |
| Total Wastewater Facilities: | | | | 15,298.13 | |
| **Water System Operations** | | | | | |
| **Water System Operations** | | | | | |
| MB SERVICES LLC | MB SERVICES LLC | 602-4330-42200 Professional Fees | Mowing near drainage & Well houses | 1,685.00 | 10/02/2026 |
| MIDCONTINENT TESTING LAB, INC. | MIDCONTINENT TESTING LAB, INC. | 602-4330-42200 Professional Fees | Water testing 10 locations | 266.00 | 10/08/2026 |
| SOUTH DAKOTA 811 | SOUTH DAKOTA 811 | 602-4330-42200 Professional Fees | SD 811 Subscription | 278.88 | 09/30/2026 |
| A & B WELDING CO, INC. | A & B WELDING CO, INC. | 602-4330-42500 Repairs & Maintenance | Gas to freeze service lines for repairs | 88.09 | 10/09/2026 |
| RUNNINGS SUPPLY INC | RUNNINGS SUPPLY INC | 602-4330-42500 Repairs & Maintenance | Mouse bait station | 15.98 | 09/29/2026 |
| STURGIS ACE HARDWARE #1 | STURGIS ACE HARDWARE #1 | 602-4330-42500 Repairs & Maintenance | Steel wool for mouse control | 6.99 | 10/08/2026 |
| WATT WORKS LLC | WATT WORKS LLC | 602-4330-42500 Repairs & Maintenance | Well 1 & 7 Generator operations | 1,377.55 | 10/12/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 602-4330-42800 Utilities | 2901 Vanocker | 48.42 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 602-4330-42800 Utilities | 2201 Bluebell Dr | 51.06 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 602-4330-42800 Utilities | 501 Pine View | 56.13 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 602-4330-42800 Utilities | 1214 Industry Rd | 56.80 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 602-4330-42800 Utilities | 1301 9th St | 59.84 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 602-4330-42800 Utilities | 1406 Pine View Rd | 64.23 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 602-4330-42800 Utilities | 624 14th St | 82.96 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 602-4330-42800 Utilities | 600 13th St | 100.55 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 602-4330-42800 Utilities | 952 Pineview Dr | 196.53 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 602-4330-42800 Utilities | 2901 Vanocker | 3,872.04 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 602-4330-42800 Utilities | 501 Pine View | 9,994.98 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 602-4330-42800 Utilities | 1777 Ball Park Rd | 10,035.19 | 10/02/2026 |
| BLUE PEAK | BLUE PEAK | 602-4330-42800 Utilities | Well #8 | 58.09 | 10/05/2026 |
| BUTTE ELECTRIC | BUTTE ELECTRIC | 602-4330-42800 Utilities | Utilites Sept 2026 | 2,452.76 | 10/01/2026 |
| MONTANA DAKOTA UTILITIES | MONTANA DAKOTA UTILITIES | 602-4330-42800 Utilities | 501 Pine View Dr | 23.36 | 10/06/2026 |
| MONTANA DAKOTA UTILITIES | MONTANA DAKOTA UTILITIES | 602-4330-42800 Utilities | 625 14th St | 24.09 | 10/06/2026 |
| MONTANA DAKOTA UTILITIES | MONTANA DAKOTA UTILITIES | 602-4330-42800 Utilities | 3439 Whitewood Rd | 24.09 | 10/06/2026 |
| MONTANA DAKOTA UTILITIES | MONTANA DAKOTA UTILITIES | 602-4330-42800 Utilities | 1214 Industry Rd | 24.09 | 10/06/2026 |
| MONTANA DAKOTA UTILITIES | MONTANA DAKOTA UTILITIES | 602-4330-42800 Utilities | 1301 9th St | 24.09 | 10/06/2026 |
| MONTANA DAKOTA UTILITIES | MONTANA DAKOTA UTILITIES | 602-4330-42800 Utilities | 2901 Vanocker Dr | 24.68 | 10/06/2026 |
| MONTANA DAKOTA UTILITIES | MONTANA DAKOTA UTILITIES | 602-4330-42800 Utilities | 2901 Vanocker Dr | 69.77 | 10/06/2026 |
| MONTANA DAKOTA UTILITIES | MONTANA DAKOTA UTILITIES | 602-4330-42800 Utilities | 501 Pine View Dr | 438.01 | 10/06/2026 |
| Total Water System Operations: | | | | 31,500.25 | |

| Vendor Name | Merchant Name | GL Account and Title | | Description | Net Invoice Amount | Invoice Date |
|---|---|---|---|---|---|---|
| Total Water System Operations: | | | | | 31,500.25 | |
| **Airport** | | | | | | |
| **General** | | | | | | |
| DOOLEY'S PETROLEUM INC | DOOLEY'S PETROLEUM INC | 101-4350-42600 | Supplies & Materials | Jet fuel | 18,516.17 | 09/30/2026 |
| BEAR BUTTE VALLEY WATER, INC. | BEAR BUTTE VALLEY WATER, INC. | 101-4350-42800 | Utilities | Utilities Sept 2026 | 139.30 | 09/30/2026 |
| BLUE PEAK | BLUE PEAK | 101-4350-42800 | Utilities | Airport | 61.05 | 10/05/2026 |
| WEST RIVER ELECTRIC ASSN | WEST RIVER ELECTRIC ASSN | 101-4350-42800 | Utilities | Utilities Sept 2026 | 846.59 | 09/30/2026 |
| Total General: | | | | | 19,563.11 | |
| Total Airport: | | | | | 19,563.11 | |
| **Cemetery** | | | | | | |
| **General** | | | | | | |
| CBH COOPERATIVE #920771 | CBH COOPERATIVE #920771 | 101-4370-42600 | Supplies & Materials | Fuel at Cemetery | 392.08 | 09/30/2026 |
| Total General: | | | | | 392.08 | |
| Total Cemetery: | | | | | 392.08 | |
| **Ambulance** | | | | | | |
| **Ambulance** | | | | | | |
| IMAGE TREND INC. | IMAGE TREND INC. | 644-4460-42200 | Professional Fees | Updated Invoice for CAD Hosting | 2,487.84 | 10/07/2026 |
| IMAGE TREND INC. | IMAGE TREND INC. | 644-4460-42200 | Professional Fees | Updated invoice for Comm Health Program Annual Fee | 2,347.67 | 10/07/2026 |
| IMAGE TREND INC. | IMAGE TREND INC. | 644-4460-42200 | Professional Fees | Monthly Subs for EMS Premier | 1,293.00 | 10/02/2026 |
| SANFORD HEALTH OCCMED | SANFORD HEALTH OCCMED | 644-4460-42200 | Professional Fees | Drug test-Collins | 100.00 | 09/30/2026 |
| NORTHWEST PIPE FITTINGS | NORTHWEST PIPE FITTINGS | 644-4460-42500 | Repairs & Maintenance | Leak Fix in Utility Room | 44.90 | 10/07/2026 |
| A & B WELDING CO, INC. | A & B WELDING CO, INC. | 644-4460-42600 | Supplies & Materials | Oxygen | 57.90 | 09/30/2026 |
| A & B WELDING CO, INC. | A & B WELDING CO, INC. | 644-4460-42600 | Supplies & Materials | Oxygen | 181.65 | 09/20/2026 |
| A TO Z SHREDDING | A TO Z SHREDDING | 644-4460-42600 | Supplies & Materials | credit to shredding service | 2.06- | 05/01/2026 |
| BLACK HILLS CHEMICAL | BLACK HILLS CHEMICAL | 644-4460-42600 | Supplies & Materials | Cleaning supplies | 101.49 | 10/02/2026 |
| CBH COOPERATIVE #912448 | CBH COOPERATIVE #912448 | 644-4460-42600 | Supplies & Materials | Fuel Sept 2026 | 1,437.83 | 09/30/2026 |
| COCA COLA BOTTLING COMPANY HIGH CO | COCA COLA BOTTLING COMPANY HI | 644-4460-42600 | Supplies & Materials | Water | 9.00 | 09/01/2026 |
| COCA COLA BOTTLING COMPANY HIGH CO | COCA COLA BOTTLING COMPANY HI | 644-4460-42600 | Supplies & Materials | Water | 9.00 | 09/15/2026 |
| COCA COLA BOTTLING COMPANY HIGH CO | COCA COLA BOTTLING COMPANY HI | 644-4460-42600 | Supplies & Materials | Water | 22.50 | 09/29/2026 |
| MASTERCARD | MASTERCARD | 644-4460-42600 | Supplies & Materials | Lynn's - batteries | 9.59 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 644-4460-42600 | Supplies & Materials | Amazon - waterproof mattress covers | 25.57 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 644-4460-42600 | Supplies & Materials | Amazon - Glucose Gel | 42.90 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 644-4460-42600 | Supplies & Materials | Amazon - Monitoring Electrodes | 265.80 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 644-4460-42600 | Supplies & Materials | Bound Tree Medical - Curplex Starter Kit | 330.43 | 10/04/2026 |

| Vendor Name | Merchant Name | GL Account and Title | Description | Net Invoice Amount | Invoice Date |
|---|---|---|---|---|---|
| PHOENIX UNIFORMS & TACTICAL | PHOENIX UNIFORMS & TACTICAL | 644-4460-42600 Supplies & Materials | Uniform Allow Zook, K | 355.00 | 10/02/2026 |
| SERVALL TOWEL & LINEN | SERVALL TOWEL & LINEN | 644-4460-42600 Supplies & Materials | Mops/Mats | 80.73 | 10/06/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 644-4460-42800 Utilities | 1920 Ball Park Rd | 628.21 | 10/02/2026 |
| BLUE PEAK | BLUE PEAK | 644-4460-42800 Utilities | Ambulance/Fire | 125.52 | 10/05/2026 |
| MONTANA DAKOTA UTILITIES | MONTANA DAKOTA UTILITIES | 644-4460-42800 Utilities | 1901 Ball Park Rd | 36.21 | 10/06/2026 |
| Total Ambulance: | | | | 9,990.68 | |
| Total Ambulance: | | | | 9,990.68 | |
| **Community Center** | | | | | |
| **General** | | | | | |
| MASTERCARD | MASTERCARD | 101-4511-42200 Professional Fees | VSP*Daxko, LLC software hosting fees | 617.55 | 10/04/2026 |
| CRESCENT ELECTRIC SUPPLY | CRESCENT ELECTRIC SUPPLY | 101-4511-42500 Repairs & Maintenance | fuses | 34.96 | 09/14/2026 |
| MASTERCARD | MASTERCARD | 101-4511-42500 Repairs & Maintenance | Global Industrial - parts for fountain | 62.62 | 10/04/2026 |
| RASMUSSEN MECHANICAL SERVICES INC. | RASMUSSEN MECHANICAL SERVICE | 101-4511-42500 Repairs & Maintenance | gaskets/header kit | 1,079.54 | 09/21/2026 |
| RASMUSSEN MECHANICAL SERVICES INC. | RASMUSSEN MECHANICAL SERVICE | 101-4511-42500 Repairs & Maintenance | Chiller 1 | 292.56 | 09/25/2026 |
| RASMUSSEN MECHANICAL SERVICES INC. | RASMUSSEN MECHANICAL SERVICE | 101-4511-42500 Repairs & Maintenance | HVAC Parts/Repairs | 308.00 | 10/07/2026 |
| RASMUSSEN MECHANICAL SERVICES INC. | RASMUSSEN MECHANICAL SERVICE | 101-4511-42500 Repairs & Maintenance | Chiller Programming | 1,310.00 | 10/07/2026 |
| STURGIS ACE HARDWARE #3 | STURGIS ACE HARDWARE #3 | 101-4511-42500 Repairs & Maintenance | Flex Seal | 38.99 | 09/29/2026 |
| STURGIS ACE HARDWARE #3 | STURGIS ACE HARDWARE #3 | 101-4511-42500 Repairs & Maintenance | clamp/flex tape | 22.17 | 09/30/2026 |
| STURGIS ACE HARDWARE #3 | STURGIS ACE HARDWARE #3 | 101-4511-42500 Repairs & Maintenance | oring | 3.96 | 10/01/2026 |
| STURGIS ACE HARDWARE #3 | STURGIS ACE HARDWARE #3 | 101-4511-42500 Repairs & Maintenance | ball valve/elbow - Hot tub repairs | 6.18 | 10/06/2026 |
| STURGIS ACE HARDWARE #3 | STURGIS ACE HARDWARE #3 | 101-4511-42500 Repairs & Maintenance | handheld shower | 26.99 | 10/08/2026 |
| STURGIS ACE HARDWARE #3 | STURGIS ACE HARDWARE #3 | 101-4511-42500 Repairs & Maintenance | fasteners/recess light bult | 27.17 | 10/13/2026 |
| STURGIS NAPA | STURGIS NAPA | 101-4511-42500 Repairs & Maintenance | brakes on blue pickup | 278.57 | 09/02/2026 |
| TURBIVILLE INDUSTRIAL ELECTRIC, LL | TURBIVILLE INDUSTRIAL ELECTRIC, L | 101-4511-42500 Repairs & Maintenance | motor Labor | 293.63 | 09/28/2026 |
| BLACK HILLS CHEMICAL | BLACK HILLS CHEMICAL | 101-4511-42600 Supplies & Materials | chlorine | 566.22 | 09/24/2026 |
| CBH COOPERATIVE - #865928 | CBH COOPERATIVE - #865928 | 101-4511-42600 Supplies & Materials | gas | 104.29 | 10/01/2026 |
| CBH COOPERATIVE - #865928 | CBH COOPERATIVE - #865928 | 101-4511-42600 Supplies & Materials | gas for pump to drain pool | 14.41 | 08/12/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4511-42800 Utilities | 1403 Lazelle St | 196.60 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4511-42800 Utilities | 113 Comanche Rd | 542.78 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4511-42800 Utilities | 1401 Lazelle St | 12,157.49 | 10/02/2026 |
| BLUE PEAK | BLUE PEAK | 101-4511-42800 Utilities | Community Center | 625.85 | 10/05/2026 |
| MONTANA DAKOTA UTILITIES | MONTANA DAKOTA UTILITIES | 101-4511-42800 Utilities | 1401 Lazelle St | 3,829.41 | 10/06/2026 |
| Total General: | | | | 22,439.94 | |
| Total Community Center: | | | | 22,439.94 | |

| Vendor Name | Merchant Name | GL Account and Title | Description | Net Invoice Amount | Invoice Date |
|---|---|---|---|---|---|
| **Recreation** | | | | | |
| **General** | | | | | |
| MASTERCARD | MASTERCARD | 101-4512-42300 Publishing | USPS - postage for girls basketball | 10.80 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4512-42600 Supplies & Materials | Amazon - Whistles & lanyards | 45.98 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4512-42600 Supplies & Materials | Amazon - softballs | 104.95 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4512-42600 Supplies & Materials | Amazon - flag football belts | 119.98 | 10/04/2026 |
| Total General: | | | | 281.71 | |
| Total Recreation: | | | | 281.71 | |
| **Park** | | | | | |
| **General** | | | | | |
| SANFORD HEALTH OCCMED | SANFORD HEALTH OCCMED | 101-4520-42200 Professional Fees | Drug testing D Schaefer & T Williams | 128.00 | 09/30/2026 |
| TRUGREEN | TRUGREEN | 101-4520-42200 Professional Fees | Weedspraying at parks | 1,988.67 | 09/30/2026 |
| ROUNDUP BUILDING CENTER | ROUNDUP BUILDING CENTER | 101-4520-42500 Repairs & Maintenance | Fascia-Soccer Fd bathroom | 34.80 | 10/01/2026 |
| NORTHWEST PIPE FITTINGS | NORTHWEST PIPE FITTINGS | 101-4520-42600 Supplies & Materials | Strong Fd- irrigation parts | 302.06 | 09/29/2026 |
| ON SITE FIRST AID AND SUPPLY | ON SITE FIRST AID AND SUPPLY | 101-4520-42600 Supplies & Materials | Restock first aid kit | 39.90 | 10/07/2026 |
| STURGIS ACE HARDWARE #1 | STURGIS ACE HARDWARE #1 | 101-4520-42600 Supplies & Materials | Plumbing parts for water leak Ft Meade fds | 35.94 | 09/29/2026 |
| STURGIS ACE HARDWARE #1 | STURGIS ACE HARDWARE #1 | 101-4520-42600 Supplies & Materials | Plumbing parts for water leak Ft Meade fds | 59.33 | 09/29/2026 |
| STURGIS ACE HARDWARE #1 | STURGIS ACE HARDWARE #1 | 101-4520-42600 Supplies & Materials | Pickup tool 36 inch (2) | 67.98 | 10/07/2026 |
| STURGIS ACE HARDWARE #1 | STURGIS ACE HARDWARE #1 | 101-4520-42600 Supplies & Materials | Brushes | 15.99 | 10/08/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4520-42800 Utilities | 1730 Ball Park Rd | 15.50 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4520-42800 Utilities | 1910 Ball Park Rd | 15.50 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4520-42800 Utilities | 1303 1/2 Ball Park Rd | 15.52 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4520-42800 Utilities | 2820 Starline Ave | 15.69 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4520-42800 Utilities | 401 City Park Rd | 17.29 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4520-42800 Utilities | 913 Woodland Dr | 25.86 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4520-42800 Utilities | 1301 Ball Park Rd | 28.70 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4520-42800 Utilities | 405 City Park Rd | 31.04 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4520-42800 Utilities | 216 Ball Park Rd | 32.25 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4520-42800 Utilities | 401 1/2 City Park Rd | 35.20 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4520-42800 Utilities | 830 6th St | 37.30 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4520-42800 Utilities | 405 City Park Rd | 49.37 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4520-42800 Utilities | 1870 Ball Park Rd | 58.77 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4520-42800 Utilities | 1930 1/2 Ball Park Rd. | 68.19 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4520-42800 Utilities | 606 City Park Rd | 100.92 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4520-42800 Utilities | 1510 Ball Park Rd | 114.85 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4520-42800 Utilities | 1301 Ball Park Rd | 144.55 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4520-42800 Utilities | 500 6th St | 166.02 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4520-42800 Utilities | 591 Lazelle St | 354.17 | 10/02/2026 |

| Vendor Name | Merchant Name | GL Account and Title | Description | Net Invoice Amount | Invoice Date |
|---|---|---|---|---|---|
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4520-42800 Utilities | 405 City Park Rd | 360.74 | 10/02/2026 |
| MONTANA DAKOTA UTILITIES | MONTANA DAKOTA UTILITIES | 101-4520-42800 Utilities | 830 6th St | 24.09 | 10/06/2026 |
| MONTANA DAKOTA UTILITIES | MONTANA DAKOTA UTILITIES | 101-4520-42800 Utilities | 1870 Ball Park Rd | 24.09 | 10/06/2026 |
| Total General: | | | | 4,408.28 | |
| Total Park: | | | | 4,408.28 | |
| **Library** | | | | | |
| **General** | | | | | |
| CENGAGE LEARNING, INC / GALE | CENGAGE LEARNING, INC / GALE | 101-4551-42600 Supplies & Materials | books | 74.25 | 09/24/2026 |
| CENGAGE LEARNING, INC / GALE | CENGAGE LEARNING, INC / GALE | 101-4551-42600 Supplies & Materials | books | 74.25 | 09/24/2026 |
| INGRAM LIBRARY SERVICES | INGRAM LIBRARY SERVICES | 101-4551-42600 Supplies & Materials | books | 55.08 | 09/25/2026 |
| INGRAM LIBRARY SERVICES | INGRAM LIBRARY SERVICES | 101-4551-42600 Supplies & Materials | books | 572.41 | 09/30/2026 |
| MASTERCARD | MASTERCARD | 101-4551-42600 Supplies & Materials | Dollar Tree - Supplies for Murder Mystery | 2.66 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4551-42600 Supplies & Materials | Amazon - Packing tape | 11.99 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4551-42600 Supplies & Materials | Amazon - DVD | 16.20 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4551-42600 Supplies & Materials | Amazon - Books | 27.44 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4551-42600 Supplies & Materials | Subs - Sports Illustrated | 35.00 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4551-42600 Supplies & Materials | Amazon - Cardstock & Clock | 50.16 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4551-42600 Supplies & Materials | Amazon - Kids Programming Supplies | 54.97 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4551-42600 Supplies & Materials | Wal-Mart Shredder & Kleenex | 162.97 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4551-42600 Supplies & Materials | Wal-Mart - Supplies for Chocolate Olympics | 190.77 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4551-42600 Supplies & Materials | Amazon - Books/DVDs | 196.73 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4551-42600 Supplies & Materials | B & H Photo - Replacement Monitor | 248.74 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 101-4551-42600 Supplies & Materials | Wal-Mart Supplies for Murder Mystery | 335.20 | 10/04/2026 |
| MIDAMERICA BOOKS | MIDAMERICA BOOKS | 101-4551-42600 Supplies & Materials | books | 71.85 | 09/29/2026 |
| MIDAMERICA BOOKS | MIDAMERICA BOOKS | 101-4551-42600 Supplies & Materials | books | 465.10 | 10/02/2026 |
| BLUE PEAK | BLUE PEAK | 101-4551-42800 Utilities | Library | 406.85 | 10/05/2026 |
| Total General: | | | | 3,052.62 | |
| Total Library: | | | | 3,052.62 | |
| **Auditorium** | | | | | |
| **General** | | | | | |
| MASTERCARD | MASTERCARD | 101-4560-42200 Professional Fees | Simplsafe.com Camera Surveillance | 37.16 | 10/04/2026 |
| STURGIS ACE HARDWARE #3 | STURGIS ACE HARDWARE #3 | 101-4560-42500 Repairs & Maintenance | roof sealant/brushes | 92.96 | 09/29/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 101-4560-42800 Utilities | 1023 Main St | 1,032.26 | 10/02/2026 |
| BLUE PEAK | BLUE PEAK | 101-4560-42800 Utilities | Auditorium | 109.49 | 10/05/2026 |
| MONTANA DAKOTA UTILITIES | MONTANA DAKOTA UTILITIES | 101-4560-42800 Utilities | 1019 Main St | 78.31 | 10/06/2026 |

| Vendor Name | Merchant Name | GL Account and Title | Description | Net Invoice Amount | Invoice Date |
|---|---|---|---|---|---|
| Total General: | | | | 1,350.18 | |
| Total Auditorium: | | | | 1,350.18 | |
| **Liquor** | | | | | |
| **Liquor** | | | | | |
| MASTERCARD | MASTERCARD | 601-4990-42200 Professional Fees | Counterpoint POS & Inv Mgmt Sept 2026 | 122.46 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 601-4990-42200 Professional Fees | Counterpoint POS & Inv Mgmt Oct 2026 | 154.35 | 10/04/2026 |
| MASTERCARD | MASTERCARD | 601-4990-42200 Professional Fees | LPA Retail - Monthly Hosting Liquor Store | 1,470.00 | 10/04/2026 |
| BLACK HILLS PIONEER | BLACK HILLS PIONEER | 601-4990-42300 Publishing | Publishing | 98.00 | 09/03/2026 |
| RIVERFRONT BROADCASTING, LLC | RIVERFRONT BROADCASTING, LLC | 601-4990-42300 Publishing | Radio Ads | 639.60 | 09/30/2026 |
| RIVERFRONT BROADCASTING, LLC | RIVERFRONT BROADCASTING, LLC | 601-4990-42300 Publishing | Radio Ads | 639.60 | 09/30/2026 |
| BLACK HILLS CHEMICAL | BLACK HILLS CHEMICAL | 601-4990-42600 Supplies & Materials | Bags | 95.70 | 10/02/2026 |
| CBH COOPERATIVE - #865928 | CBH COOPERATIVE - #865928 | 601-4990-42600 Supplies & Materials | Fuel Additive | 14.43 | 10/08/2026 |
| CBH COOPERATIVE - #865928 | CBH COOPERATIVE - #865928 | 601-4990-42600 Supplies & Materials | Fuel | 97.00 | 10/01/2026 |
| CBH COOPERATIVE - #865928 | CBH COOPERATIVE - #865928 | 601-4990-42600 Supplies & Materials | Fuel | 31.99 | 10/14/2026 |
| RUSHMORE OFFICE SUPPLY | RUSHMORE OFFICE SUPPLY | 601-4990-42600 Supplies & Materials | Supplies | 318.00 | 09/30/2026 |
| STURGIS NAPA | STURGIS NAPA | 601-4990-42600 Supplies & Materials | Bulbs for head lights | 3.20 | 10/08/2026 |
| CASK & CORK | CASK & CORK | 601-4990-42620 Off Sale Liquor | Liquor | 579.03 | 09/29/2026 |
| CASK & CORK | CASK & CORK | 601-4990-42620 Off Sale Liquor | Liquor | 84.00 | 09/29/2026 |
| JOHNSON WESTERN WHOLESALE | JOHNSON WESTERN WHOLESALE | 601-4990-42620 Off Sale Liquor | Liquor | 1,296.75 | 09/30/2026 |
| JOHNSON WESTERN WHOLESALE | JOHNSON WESTERN WHOLESALE | 601-4990-42620 Off Sale Liquor | Liquor | 4,293.75 | 09/30/2026 |
| JOHNSON WESTERN WHOLESALE | JOHNSON WESTERN WHOLESALE | 601-4990-42620 Off Sale Liquor | Liquor | 1,242.45 | 09/30/2026 |
| JOHNSON WESTERN WHOLESALE | JOHNSON WESTERN WHOLESALE | 601-4990-42620 Off Sale Liquor | Liquor | 13,730.46 | 09/30/2026 |
| JOHNSON WESTERN WHOLESALE | JOHNSON WESTERN WHOLESALE | 601-4990-42620 Off Sale Liquor | Liquor | 1,684.80 | 10/01/2026 |
| JOHNSON WESTERN WHOLESALE | JOHNSON WESTERN WHOLESALE | 601-4990-42620 Off Sale Liquor | Liquor | 17,841.01 | 10/07/2026 |
| JOHNSON WESTERN WHOLESALE | JOHNSON WESTERN WHOLESALE | 601-4990-42620 Off Sale Liquor | Liquor | 319.25 | 10/07/2026 |
| QUALITY BRANDS DISTRIBUTION LLC | QUALITY BRANDS DISTRIBUTION LLC | 601-4990-42620 Off Sale Liquor | Liquor | 920.40 | 09/30/2026 |
| QUALITY BRANDS DISTRIBUTION LLC | QUALITY BRANDS DISTRIBUTION LLC | 601-4990-42620 Off Sale Liquor | Liquor | 2,477.93 | 10/06/2026 |
| QUALITY BRANDS DISTRIBUTION LLC | QUALITY BRANDS DISTRIBUTION LLC | 601-4990-42620 Off Sale Liquor | RTV Liquor | 6.00- | 10/02/2026 |
| QUALITY BRANDS DISTRIBUTION LLC | QUALITY BRANDS DISTRIBUTION LLC | 601-4990-42620 Off Sale Liquor | RTV Liquor | 9.84- | 10/02/2026 |
| QUALITY BRANDS DISTRIBUTION LLC | QUALITY BRANDS DISTRIBUTION LLC | 601-4990-42620 Off Sale Liquor | RTV Liquor | 18.00- | 10/02/2026 |
| QUALITY BRANDS DISTRIBUTION LLC | QUALITY BRANDS DISTRIBUTION LLC | 601-4990-42620 Off Sale Liquor | RTV Liquor | 37.56- | 10/02/2026 |
| QUALITY BRANDS DISTRIBUTION LLC | QUALITY BRANDS DISTRIBUTION LLC | 601-4990-42620 Off Sale Liquor | RTV Liquor | 42.52- | 10/02/2026 |
| QUALITY BRANDS OF THE BLACK HILLS | QUALITY BRANDS OF THE BLACK HIL | 601-4990-42620 Off Sale Liquor | Liquor | 988.63 | 09/30/2026 |
| QUALITY BRANDS OF THE BLACK HILLS | QUALITY BRANDS OF THE BLACK HIL | 601-4990-42620 Off Sale Liquor | Liquor | 803.08 | 10/07/2026 |
| SOUTHERN GLAZER'S OF SD | SOUTHERN GLAZER'S OF SD | 601-4990-42620 Off Sale Liquor | Liquor | 53.49 | 09/30/2026 |
| SOUTHERN GLAZER'S OF SD | SOUTHERN GLAZER'S OF SD | 601-4990-42620 Off Sale Liquor | Liquor | 4,064.13 | 09/30/2026 |
| BLACK HILLS SNACKS | BLACK HILLS SNACKS | 601-4990-42640 Snacks for Resale | Snacks | 71.29 | 09/30/2026 |
| CASH-WA DISTRIBUTING, INC. | CASH-WA DISTRIBUTING, INC. | 601-4990-42640 Snacks for Resale | Snacks | 86.05 | 09/29/2026 |

| Vendor Name | Merchant Name | GL Account and Title | Description | Net Invoice Amount | Invoice Date |
|---|---|---|---|---|---|
| DAKOTA'S BEST | DAKOTA'S BEST | 601-4990-42640 Snacks for Resale | Snacks | 262.50 | 10/01/2026 |
| QUALITY BRANDS DISTRIBUTION LLC | QUALITY BRANDS DISTRIBUTION LLC | 601-4990-42640 Snacks for Resale | RTV Liquor | 225.40- | 10/07/2026 |
| ADMIRAL BEVERAGE CORP | ADMIRAL BEVERAGE CORP | 601-4990-42650 Pop for Resale | Pop | 229.13 | 10/06/2026 |
| COCA COLA BOTTLING COMPANY HIGH CO | COCA COLA BOTTLING COMPANY HI | 601-4990-42650 Pop for Resale | RTV Pop | 70.00- | 06/22/2026 |
| COCA COLA BOTTLING COMPANY HIGH CO | COCA COLA BOTTLING COMPANY HI | 601-4990-42650 Pop for Resale | Pop | 219.00 | 09/28/2026 |
| COCA COLA BOTTLING COMPANY HIGH CO | COCA COLA BOTTLING COMPANY HI | 601-4990-42650 Pop for Resale | RTV Pop | 5.00- | 09/28/2026 |
| COCA COLA BOTTLING COMPANY HIGH CO | COCA COLA BOTTLING COMPANY HI | 601-4990-42650 Pop for Resale | Pop | 93.00 | 10/05/2026 |
| COCA COLA BOTTLING COMPANY HIGH CO | COCA COLA BOTTLING COMPANY HI | 601-4990-42650 Pop for Resale | RTV Pop | 50.00- | 10/05/2026 |
| QUALITY BRANDS OF THE BLACK HILLS | QUALITY BRANDS OF THE BLACK HIL | 601-4990-42650 Pop for Resale | Pop | 34.85 | 10/07/2026 |
| VOSS DISTRIBUTING | VOSS DISTRIBUTING | 601-4990-42650 Pop for Resale | Pop | 260.16 | 09/29/2026 |
| ADMIRAL BEVERAGE CORP | ADMIRAL BEVERAGE CORP | 601-4990-42660 Off Sale Beer | RTV Beer | 30.00- | 09/29/2026 |
| ADMIRAL BEVERAGE CORP | ADMIRAL BEVERAGE CORP | 601-4990-42660 Off Sale Beer | Beer | 2,112.15 | 09/28/2026 |
| ADMIRAL BEVERAGE CORP | ADMIRAL BEVERAGE CORP | 601-4990-42660 Off Sale Beer | Beer | 3,019.70 | 09/29/2026 |
| ADMIRAL BEVERAGE CORP | ADMIRAL BEVERAGE CORP | 601-4990-42660 Off Sale Beer | Beer | 2,656.55 | 10/02/2026 |
| ADMIRAL BEVERAGE CORP | ADMIRAL BEVERAGE CORP | 601-4990-42660 Off Sale Beer | RTV Beer | 106.00- | 10/02/2026 |
| ADMIRAL BEVERAGE CORP | ADMIRAL BEVERAGE CORP | 601-4990-42660 Off Sale Beer | Beer | 3,457.05 | 10/06/2026 |
| GLOBAL DISTRIBUTING INC. | GLOBAL DISTRIBUTING INC. | 601-4990-42660 Off Sale Beer | Beer | 385.00 | 09/30/2026 |
| JOHNSON WESTERN WHOLESALE | JOHNSON WESTERN WHOLESALE | 601-4990-42660 Off Sale Beer | Beer | 36.00 | 09/30/2026 |
| JOHNSON WESTERN WHOLESALE | JOHNSON WESTERN WHOLESALE | 601-4990-42660 Off Sale Beer | Beer | 141.50 | 10/07/2026 |
| QUALITY BRANDS OF THE BLACK HILLS | QUALITY BRANDS OF THE BLACK HIL | 601-4990-42660 Off Sale Beer | RTV Beer | 60.00- | 10/07/2026 |
| QUALITY BRANDS OF THE BLACK HILLS | QUALITY BRANDS OF THE BLACK HIL | 601-4990-42660 Off Sale Beer | Beer | 49.35 | 10/05/2026 |
| QUALITY BRANDS OF THE BLACK HILLS | QUALITY BRANDS OF THE BLACK HIL | 601-4990-42660 Off Sale Beer | Beer | 5,477.43 | 09/02/2026 |
| QUALITY BRANDS OF THE BLACK HILLS | QUALITY BRANDS OF THE BLACK HIL | 601-4990-42660 Off Sale Beer | Beer | 6,190.55 | 09/23/2026 |
| QUALITY BRANDS OF THE BLACK HILLS | QUALITY BRANDS OF THE BLACK HIL | 601-4990-42660 Off Sale Beer | Beer | 5,531.03 | 09/30/2026 |
| QUALITY BRANDS OF THE BLACK HILLS | QUALITY BRANDS OF THE BLACK HIL | 601-4990-42660 Off Sale Beer | RTV Beer | 348.50- | 09/30/2026 |
| QUALITY BRANDS OF THE BLACK HILLS | QUALITY BRANDS OF THE BLACK HIL | 601-4990-42660 Off Sale Beer | Beer | 306.50 | 09/30/2026 |
| QUALITY BRANDS OF THE BLACK HILLS | QUALITY BRANDS OF THE BLACK HIL | 601-4990-42660 Off Sale Beer | Beer | 5,539.03 | 10/07/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 601-4990-42800 Utilities | 1075 Lazelle St | 36.13 | 10/02/2026 |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 601-4990-42800 Utilities | 1075 Lazelle St | 1,991.08 | 10/02/2026 |
| BLUE PEAK | BLUE PEAK | 601-4990-42800 Utilities | Liquor Store | 411.22 | 10/05/2026 |
| MONTANA DAKOTA UTILITIES | MONTANA DAKOTA UTILITIES | 601-4990-42800 Utilities | 1075 Lazelle St | 24.09 | 10/06/2026 |
| MASTERCARD | MASTERCARD | 601-4990-42900 Other | LPA Retail - New POS Register | 2,905.85 | 10/04/2026 |
| CASH-WA DISTRIBUTING, INC. | CASH-WA DISTRIBUTING, INC. | 601-4990-45200 Merchandise for Resal | Misc. | 168.28 | 09/29/2026 |
| CASK & CORK | CASK & CORK | 601-4990-45200 Merchandise for Resal | Misc. | 307.33 | 09/29/2026 |
| MILTON'S SEASONINGS, LLC | MILTON'S SEASONINGS, LLC | 601-4990-45200 Merchandise for Resal | Misc. | 90.00 | 10/07/2026 |
| TWICE THE ICE | TWICE THE ICE | 601-4990-45200 Merchandise for Resal | Misc. | 157.80 | 09/29/2026 |
| CASH-WA DISTRIBUTING, INC. | CASH-WA DISTRIBUTING, INC. | 601-4990-45210 Cigarettes for Resale | Cigarettes | 752.32 | 09/29/2026 |
| CASH-WA DISTRIBUTING, INC. | CASH-WA DISTRIBUTING, INC. | 601-4990-45220 Tobacco for Resale | Tobacco | 215.05 | 09/29/2026 |
| Total Liquor: | | | | 96,271.64 | |

| Vendor Name | Merchant Name | GL Account and Title | Description | Net Invoice Amount | Invoice Date |
|---|---|---|---|---|---|
| Total Liquor: | | | | 96,271.64 | |
| **Misc Expenditures** | | | | | |
| **Special Sales Tax** | | | | | |
| BLACK HILLS ENERGY | BLACK HILLS ENERGY | 211-9000-42800 Utilities | 1211 Main St | 45.62 | 10/02/2026 |
| BLUE PEAK | BLUE PEAK | 211-9000-42800 Utilities | HD Rally Point | 352.35 | 10/05/2026 |
| MONTANA DAKOTA UTILITIES | MONTANA DAKOTA UTILITIES | 211-9000-42800 Utilities | 985 Harley-Davidson Way | 24.09 | 10/06/2026 |
| Total Special Sales Tax: | | | | 422.06 | |
| **Capital Improvement** | | | | | |
| HELMS & ASSOCIATES | HELMS & ASSOCIATES | 212-9000-43300 Improvements | Taxiway | 8,697.93 | 09/22/2026 |
| HELMS & ASSOCIATES | HELMS & ASSOCIATES | 212-9000-43300 Improvements | Snow Removal Equipment (SRE) | 250.00 | 09/22/2026 |
| Total Capital Improvement: | | | | 8,947.93 | |
| Total Misc Expenditures: | | | | 9,369.99 | |
| Grand Totals: | | | | 395,275.24 | |

Smart Data

# Accounting Code Detail

Run Date: 10/14/2026
Report ID: sd10020

Posting Date: 09/04/2026 - 10/03/2026

CHRISTOPHER HAHN
XX -3473
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

| Posting Date | Transaction Date | Description | Expense Amount |
|---|---|---|---|
| 09/09/2026 | 09/08/2026 | DOLLARTREESPEARFISH,SD -57783 | 2.66 |
| **Expense Description** | Adult Programming-murder mystery | | |
| **Accounting Codes** | | | |
| **Fund:** | 101 -General Fund | **Department:** 4551 -Library | **Expense:** 42600 -Supplies & Materials |
| 09/09/2026 | 09/08/2026 | WAL-MART #1543SPEARFISH,SD -57783 | 190.77 |
| **Expense Description** | Children's Programming-chocolate olympics | | |
| **Accounting Codes** | | | |
| **Fund:** | 101 -General Fund | **Department:** 4551 -Library | **Expense:** 42600 -Supplies & Materials |
| 09/13/2026 | 09/12/2026 | AMAZON MARK* 5L4AN8PZ0SEATTLE,WA -98109 | 11.99 |
| **Expense Description** | Office Supplies-packing tape | | |
| **Accounting Codes** | | | |
| **Fund:** | 101 -General Fund | **Department:** 4551 -Library | **Expense:** 42600 -Supplies & Materials |
| 09/15/2026 | 09/14/2026 | B&H PHOTO 800-606-6969NEW YORK,NY -10001 | 248.74 |
| **Expense Description** | Computers & Software-replacement monitor | | |
| **Accounting Codes** | | | |
| **Fund:** | 101 -General Fund | **Department:** 4551 -Library | **Expense:** 42600 -Supplies & Materials |
| 09/16/2026 | 09/15/2026 | AMAZON MARK* 5L08109V2SEATTLE,WA -98109 | 50.16 |
| **Expense Description** | Office Supplies-cardstock & clock | | |
| **Accounting Codes** | | | |
| **Fund:** | 101 -General Fund | **Department:** 4551 -Library | **Expense:** 42600 -Supplies & Materials |
| 09/23/2026 | 09/22/2026 | WAL-MART #1543SPEARFISH,SD -57783 | 335.20 |
| **Expense Description** | Adult Programming-murder mystery | | |
| **Accounting Codes** | | | |
| **Fund:** | 101 -General Fund | **Department:** 4551 -Library | **Expense:** 42600 -Supplies & Materials |
| 09/24/2026 | 09/23/2026 | AMAZON MKTPL*5X69638K1SEATTLE,WA -98109 | 16.20 |




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CHRISTOPHER HAHN
XX -3473
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

| Posting Date | Transaction Date | Description | | | | Expense Amount |
|---|---|---|---|---|---|---|
| **Expense Description** | Audio visual materials-DVD | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 101 -General Fund | **Department:** | 4551 -Library | **Expense:** | 42600 -Supplies & Materials | |
| 09/24/2026 | 09/23/2026 | WAL-MART #1543SPEARFISH,SD -57783 | | | | 162.97 |
| **Expense Description** | Office Supplies-shredder & kleenex | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 101 -General Fund | **Department:** | 4551 -Library | **Expense:** | 42600 -Supplies & Materials | |
| 09/27/2026 | 09/25/2026 | AMAZON MARK* 5X6HL10Y2SEATTLE,WA -98109 | | | | 54.97 |
| **Expense Description** | Kid's Programming-supplies | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 101 -General Fund | **Department:** | 4551 -Library | **Expense:** | 42600 -Supplies & Materials | |
| 09/30/2026 | 09/29/2026 | AMAZON MARK* 510YS5JM0SEATTLE,WA -98109 | | | | 27.44 |
| **Expense Description** | Books-Adult | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 101 -General Fund | **Department:** | 4551 -Library | **Expense:** | 42600 -Supplies & Materials | |
| 09/30/2026 | 09/29/2026 | AMAZON MARK* 5X2I96WF2SEATTLE,WA -98109 | | | | 196.73 |
| **Expense Description** | Books-Adult; Audio Visual-DVDs | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 101 -General Fund | **Department:** | 4551 -Library | **Expense:** | 42600 -Supplies & Materials | |
| 10/02/2026 | 10/01/2026 | SPORTS ILLUSTRATEDNEW YORK,NY -10013 | | | | 35.00 |
| **Expense Description** | Subscriptions-Sports Illustrated magazine | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 101 -General Fund | **Department:** | 4551 -Library | **Expense:** | 42600 -Supplies & Materials | |
| | | | | | **Total** | **1,332.83** |




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DEBRA HOLLAND
XX -4706
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

| Posting Date | Transaction Date | Description | | | | Expense Amount |
|---|---|---|---|---|---|---|
| 09/04/2026 | 09/03/2026 | Dropbox NC38SBNSXVFGSan Francisco,CA -94107 | | | | 21.23 |
| **Expense Description** | Media storage so that colleagues and media can access photos and videos | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 101 -General Fund | **Department:** | 4144 -City Administrator | **Expense:** | 42200 -Professional Fees | |
| 09/13/2026 | 09/11/2026 | AdobeSan Jose,CA -95110 | | | | 0.18 |
| **Expense Description** | Specialized software used for graphic design, photo editing, document creation and other professional communications work. | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 101 -General Fund | **Department:** | 4142 -Finance Office | **Expense:** | 42200 -Professional Fees | |
| 09/18/2026 | 09/17/2026 | ADOBE *ADOBE4085366000,CA -95110 | | | | 21.23 |
| **Expense Description** | Acrobat Pro for Deb Holland's laptop | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 101 -General Fund | **Department:** | 4144 -City Administrator | **Expense:** | 42200 -Professional Fees | |
| 09/23/2026 | 09/22/2026 | OPENAI *CHATGPT SUBSCRSAN FRANCISCO,CA -94158 | | | | 21.24 |
| **Expense Description** | ChatGPT Plus Subscription (per seat)☐Sep 23–Oct 23, 2026 | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 101 -General Fund | **Department:** | 4144 -City Administrator | **Expense:** | 42200 -Professional Fees | |
| 09/25/2026 | 09/24/2026 | USPS.COM EVERY DOOR DTWashington,DC -20260 | | | | 1,084.20 |
| **Expense Description** | Cost of mailing the monthly newsletter | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 101 -General Fund | **Department:** | 4111 -Mayor & Council | **Expense:** | 42600 -Supplies & Materials | |
| 09/30/2026 | 09/29/2026 | AdobeSan Jose,CA -95110 | | | | 68.47 |
| **Expense Description** | Adobe Subs | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 101 -General Fund | **Department:** | 4144 -City Administrator | **Expense:** | 42200 -Professional Fees | |




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DEBRA HOLLAND
XX -4706
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

| Posting Date | Transaction Date | Description | Expense Amount |
|---|---|---|---|
| 10/01/2026 | 09/30/2026 | ADOBE *ADOBE4085366000,CA -95110 | (38.66) |
| **Expense Description** | credit to Adobe Subs | | |
| **Accounting Codes** | | | |
| **Fund:** | 101 -General Fund | **Department:** 4144 -City Administrator | **Expense:** 42200 -Professional Fees |
| 10/01/2026 | 09/30/2026 | ADOBE *ADOBE4085366000,CA -95110 | (19.33) |
| **Expense Description** | credit to Adobe Subs | | |
| **Accounting Codes** | | | |
| **Fund:** | 101 -General Fund | **Department:** 4144 -City Administrator | **Expense:** 42200 -Professional Fees |
| | | | **Total** **1,158.56** |




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FINANCE OFFICE
XX -9370
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

| Posting Date | Transaction Date | Description | Expense Amount |
|---|---|---|---|
| 09/07/2026 | 09/06/2026 | AdobeSan Jose,CA -95110 | 15.92 |
| **Expense Description** | Adobe Subs Sept 2026 | | |
| **Accounting Codes** | | | |
| **Fund:** | 101 -General Fund | **Department:** 4142 -Finance Office | **Expense:** 42600 -Supplies & Materials |
| 09/22/2026 | 09/21/2026 | NCR VOYIX COUNTERPOINTATLANTA,GA -30308 | 122.46 |
| **Expense Description** | Liquor Store POS system 08/16-09/15 | | |
| **Accounting Codes** | | | |
| **Fund:** | 601 -Liquor Fund | **Department:** 4990 -Liquor | **Expense:** 42200 -Professional Fees |
| 09/24/2026 | 09/23/2026 | LPA RETAIL SYSTEMSBURNSVILLE,MN -55337 | 2,905.85 |
| **Expense Description** | New POS Register Liquor Store | | |
| **Accounting Codes** | | | |
| **Fund:** | 601 -Liquor Fund | **Department:** 4990 -Liquor | **Expense:** 42900 -Other |
| 09/30/2026 | 09/29/2026 | AdobeSan Jose,CA -95110 | (3.29) |
| **Expense Description** | Credit to Adobe Subs | | |
| **Accounting Codes** | | | |
| **Fund:** | 101 -General Fund | **Department:** 4142 -Finance Office | **Expense:** 42600 -Supplies & Materials |
| 09/30/2026 | 09/29/2026 | AdobeSan Jose,CA -95110 | 15.92 |
| **Expense Description** | Adobe Subs | | |
| **Accounting Codes** | | | |
| **Fund:** | 101 -General Fund | **Department:** 4142 -Finance Office | **Expense:** 42600 -Supplies & Materials |
| 10/02/2026 | 10/01/2026 | NCR VOYIX COUNTERPOINTATLANTA,GA -30308 | 154.35 |
| **Expense Description** | Counterpoint POS & Inventory Mgmt Oct 2026 | | |
| **Accounting Codes** | | | |
| **Fund:** | 601 -Liquor Fund | **Department:** 4990 -Liquor | **Expense:** 42200 -Professional Fees |
| 10/02/2026 | 10/01/2026 | LPA RETAIL SYSTEMSBURNSVILLE,MN -55337 | 1,470.00 |




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FINANCE OFFICE
XX -9370
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

| Posting Date | Transaction Date | Description | | | | Expense Amount |
|---|---|---|---|---|---|---|
| **Expense Description** | Monthly Subs Liquor Store Hosting | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 601 -Liquor Fund | **Department:** | 4990 -Liquor | **Expense:** | 42200 -Professional Fees | |
| | | | | | **Total** | **4,681.21** |




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GEODY VANDEWATER
XX -2920
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

| Posting Date | Transaction Date | Description | Expense Amount |
|---|---|---|---|
| 09/22/2026 | 09/21/2026 | EXPEDIA 73549434299008Seattle,WA -98119 | 379.62 |
| **Expense Description** | Highpoint Hotel - Training | | |
| **Accounting Codes** | | | |
| **Fund:** | 101 -General Fund | **Department:** 4211 -Police **Expense:** 42700 -Travel | |
| 09/22/2026 | 09/22/2026 | 5.11, INC.8664511726,CA -92614 | 191.16 |
| **Expense Description** | Work Pants | | |
| **Accounting Codes** | | | |
| **Fund:** | 101 -General Fund | **Department:** 4211 -Police **Expense:** 42600 -Supplies & Materials | |
| | | **Total** | **570.78** |




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Posting Date: 09/04/2026 - 10/03/2026

POLICE DEPT
XX -5403
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

| Posting Date | Transaction Date | Description | Expense Amount |
|---|---|---|---|
| 09/04/2026 | 09/03/2026 | GALLSLEXINGTON,KY -40505 | 400.31 |
| **Expense Description** | Boots, Pants & Shipping | | |
| **Accounting Codes** | | | |
| **Fund:** | 101 -General Fund | **Department:** 4211 -Police **Expense:** 42600 -Supplies & Materials | |
| 09/10/2026 | 06/18/2026 | CC DIVERTED TRANSACTION | (218.65) |
| **Expense Description** | credit to fraud charge paid | | |
| **Accounting Codes** | | | |
| **Fund:** | 101 -General Fund | **Department:** 4211 -Police **Expense:** 42900 -Other | |
| 09/10/2026 | 06/22/2026 | CC DIVERTED TRANSACTION | (221.63) |
| **Expense Description** | credit for fraud charges paid | | |
| **Accounting Codes** | | | |
| **Fund:** | 101 -General Fund | **Department:** 4211 -Police **Expense:** 42900 -Other | |
| 09/17/2026 | 09/16/2026 | AMAZON MARK* 5L0YQ4WU2SEATTLE,WA -98109 | 97.99 |
| **Expense Description** | Nose Plugs | | |
| **Accounting Codes** | | | |
| **Fund:** | 101 -General Fund | **Department:** 4211 -Police **Expense:** 42600 -Supplies & Materials | |
| 09/18/2026 | 09/17/2026 | USPS.COM CLICKNSHIPWashington,DC -20260 | 15.87 |
| **Expense Description** | USPS to Brandon Graeff | | |
| **Accounting Codes** | | | |
| **Fund:** | 101 -General Fund | **Department:** 4211 -Police **Expense:** 42600 -Supplies & Materials | |
| | | **Total** | **73.89** |




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Posting Date: 09/04/2026 - 10/03/2026

PUBLIC WORKS
XX -7381
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

| Posting Date | Transaction Date | Description | | | | Expense Amount |
|---|---|---|---|---|---|---|
| 09/04/2026 | 09/03/2026 | ALLSTATENOTARYSUPPLIES9043962291,FL -32207 | | | | 42.97 |
| **Expense Description** | Amy Notary | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 612 -Sanitary Service Fund | **Department:** | 4323 -Sanitation Service | **Expense:** | 42600 -Supplies & Materials | |
| 09/13/2026 | 09/13/2026 | GIH*GLOBALINDUSTRIALEQMIAMI,FL -33144 | | | | 62.62 |
| **Expense Description** | Parts for water fountain at CC | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 101 -General Fund | **Department:** | 4511 -Community Center | **Expense:** | 42500 -Repairs & Maintenance | |
| 09/18/2026 | 09/17/2026 | DEPARTMENT OF AGRICULTPIERRE,SD -57501-3182 | | | | 102.50 |
| **Expense Description** | Otter Road/Raccoon Road Street Improvements Stormwater Permit | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 212 -Capital Improvements | **Department:** | 4311 -Streets | **Expense:** | 42900 -Other | |
| 09/29/2026 | 09/28/2026 | SDSWMA6052163256,SD -57401 | | | | 80.00 |
| **Expense Description** | C Walker attendance at conference | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 612 -Sanitary Service Fund | **Department:** | 4323 -Sanitation Service | **Expense:** | 42700 -Travel | |
| | | | | | **Total** | **288.09** |




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RICK BUSH
XX -1582
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

| Posting Date | Transaction Date | Description | | | | Expense Amount |
|---|---|---|---|---|---|---|
| 09/17/2026 | 09/16/2026 | ZOOM.COM 888-799-9666SAN JOSE,CA -95113 | | | | 16.99 |
| **Expense Description** | Zoom monthly subscription | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 604 -Wastewater Fund | **Department:** | 4325 -Wastewater | **Expense:** | 42600 -Supplies & Materials | |
| 09/23/2026 | 09/22/2026 | ADOBE *ADOBE4085366000,CA -95110 | | | | 19.99 |
| **Expense Description** | Adobe Subscription | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 101 -General Fund | **Department:** | 4311 -Streets | **Expense:** | 42600 -Supplies & Materials | |
| 09/24/2026 | 09/24/2026 | StarlinkHawthorne,CA -90250 | | | | 55.00 |
| **Expense Description** | Starlink Subscription Rubble Site | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 612 -Sanitary Service Fund | **Department:** | 4323 -Sanitation Service | **Expense:** | 42600 -Supplies & Materials | |
| 09/29/2026 | 09/28/2026 | WWW.APWA.NETKANSAS CITY,MO -64105 | | | | 252.00 |
| **Expense Description** | SD Chapter Dues APWA | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 101 -General Fund | **Department:** | 4311 -Streets | **Expense:** | 42200 -Professional Fees | |
| | | | | | **Total** | **343.98** |




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ROD HEIKES
XX -2956
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

| Posting Date | Transaction Date | Description | | | | Expense Amount |
|---|---|---|---|---|---|---|
| 09/16/2026 | 09/15/2026 | VSP*DAXKO, LLCBIRMINGHAM,AL -35209 | | | | 617.55 |
| **Expense Description** | Software Hosting Fees | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 101 -General Fund | **Department:** | 4511 -Community Center | **Expense:** | 42200 -Professional Fees | |
| 09/20/2026 | 09/18/2026 | AMAZON MKTPL*5R62X2KP1SEATTLE,WA -98109 | | | | 45.98 |
| **Expense Description** | whistles and lanyards | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 101 -General Fund | **Department:** | 4512 -Recreation | **Expense:** | 42600 -Supplies & Materials | |
| 09/22/2026 | 09/21/2026 | USPS PO 4681720785STURGIS,SD -57785 | | | | 10.80 |
| **Expense Description** | Postage for Girls Basketball | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 101 -General Fund | **Department:** | 4512 -Recreation | **Expense:** | 42300 -Publishing | |
| 09/24/2026 | 09/24/2026 | AMAZON MKTPL*5X8NZ5631SEATTLE,WA -98109 | | | | 119.98 |
| **Expense Description** | flag football belts | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 101 -General Fund | **Department:** | 4512 -Recreation | **Expense:** | 42600 -Supplies & Materials | |
| 09/27/2026 | 09/25/2026 | AMAZON RETA* 5X8UQ8YT1SEATTLE,WA -98109 | | | | 104.95 |
| **Expense Description** | Softballs | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 101 -General Fund | **Department:** | 4512 -Recreation | **Expense:** | 42600 -Supplies & Materials | |
| 09/29/2026 | 09/29/2026 | SIMPLISAFEBOSTON,MA -02108 | | | | 37.16 |
| **Expense Description** | Camera Surveillance | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 101 -General Fund | **Department:** | 4560 -Auditorium | **Expense:** | 42200 -Professional Fees | |
| | | | | | **Total** | **936.42** |




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STURGIS AMBULANCE
XX -7756
1040 HARLEY DAVIDSON WAY
STURGIS, SD 577858505 USA

| Posting Date | Transaction Date | Description | | | | Expense Amount |
|---|---|---|---|---|---|---|
| 09/11/2026 | 09/08/2026 | BOUND TREE MEDICAL LLCDUBLIN,OH -43016 | | | | 330.43 |
| **Expense Description** | Curaplex Start Kit | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 644 -Ambulance Fund | **Department:** | 4460 -Ambulance | **Expense:** | 42600 -Supplies & Materials | |
| 09/13/2026 | 09/11/2026 | LYNN'S DAKOTAMARTSTURGIS,SD -57785 | | | | 9.59 |
| **Expense Description** | Batteries | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 644 -Ambulance Fund | **Department:** | 4460 -Ambulance | **Expense:** | 42600 -Supplies & Materials | |
| 09/13/2026 | 09/11/2026 | AMAZON MKTPL*5L85M3N30SEATTLE,WA -98109 | | | | 42.90 |
| **Expense Description** | Glucose Gel | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 644 -Ambulance Fund | **Department:** | 4460 -Ambulance | **Expense:** | 42600 -Supplies & Materials | |
| 09/13/2026 | 09/11/2026 | AMAZON MKTPL*5L2E58LF2SEATTLE,WA -98109 | | | | 265.80 |
| **Expense Description** | Monitoring Electrodes | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 644 -Ambulance Fund | **Department:** | 4460 -Ambulance | **Expense:** | 42600 -Supplies & Materials | |
| 09/14/2026 | 09/13/2026 | AMAZON MKTPL*5L6XX3WQ1SEATTLE,WA -98109 | | | | 25.57 |
| **Expense Description** | Waterproof Mattress Covers | | | | | |
| **Accounting Codes** | | | | | | |
| **Fund:** | 644 -Ambulance Fund | **Department:** | 4460 -Ambulance | **Expense:** | 42600 -Supplies & Materials | |
| | | | | | **Total** | **674.29** |




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City Council
# STAFF REPORT

**Meeting Date:** City Council - Oct 19 2026
**Agenda Item:** Consideration for a Use on Review at 2167 Ferguson Dr, Sturgis, South Dakota to operate an at-home sharpening business.
**Prepared By:** Casey Baldwin, Planner

## BACKGROUND INFORMATION:

**Applicant:**
Dustin Hoiten, SoDak Sharp

**Request:**
Use on Review for an in-home sharpening business

**Property Address:**
2167 Ferguson Dr, Sturgis, SD 57785

**Legal Description:**
9-5-5 Ferguson Plat Lot 2 of Lot A SESW

**Zoning District:**
Low-Density Residential Housing - LDR

**Hearing Dates:**
- **Planning Commission:** October 6, at 5:30 PM MT
- **Board of Adjustment:** October 19, at 6:30 PM MT

**Summary of Request:**
The applicant, Dustin Hoiten who owns and operates SoDark Sharp, has submitted an application for a Use on Review to operate an at-home sharpening business at 2167 Ferguson Dr.

The proposed use is to utilize the garage/workshop space on the property as well as an enclosed trailer for business operations.

The proposed at-home business is permitted in residential zoning districts subject to approval of a Use on Review by the Board of Adjustment, following the recommendation from the Planning Commission.

**Traffic and Parking:**
The business is anticipated to have 5 to 15 customers per week that will stop by the subject property for picking up or dropping off items.

Traffic will be intermittent and irregular during normal business hours.

The two driveways provide space for multiple parked vehicles

**Noise:**
Noise levels are anticipated to remain consistent with normal residential activity.

Any noise generated by business operations are to be contained within the enclosed spaces.

**Signage:**
No signage is proposed for the property.

**Neighborhood Compatibility:**
The applicant has indicated that the business will operate in a manner that will not create nuisances, odors, safety hazards, or adverse impacts to the surrounding properties.

The use is intended to remain secondary to the residential use of the property.

**Surrounding Land Use:**
The surrounding area consists primarily of residential uses. The proposed business use is intended to function within the existing residential setting without altering the character of the neighborhood.

**Public Notification:**
In accordance with City requirements, notice of the public hearing was mailed to property owners withing 200 feet of the subject property. The notification described the proposed use and provided the date, time, and location of the public hearings. A physical notice was also posted on the property.

## DISCUSSION:

In reviewing a Use on Review application, the Planning Commission and Board of Adjustment must consider whether the proposed use:

- Is compatible with the surrounding neighborhood
- Will not be detrimental to public health, safety, or welfare
- Will not create excessive noise, traffic, or parking issues
- Is consistent with the intent of the zoning district
- Can be conditioned, if necessary, to mitigate any potential impacts

Staff has reviewed the application and finds that:

- At-home businesses are considered compatible with residential neighborhoods.
- Traffic impacts are expected to be minimal and limited to the intermittent customer drop-off and pick-up times.
- No signage or exterior changes are proposed that would alter the residential appearance of the property.

Staff finds that the request, as proposed, meets the general intent of the Use on Review criteria, provided the operations remain consistent with the submitted application.

Should the Board of Adjustment approve the request, Planning Commission and staff suggests that the following conditions be considered:

- Hours of operation remain during normal daytime working hours.
- No signage related to the business be permitted on the property.

- The use shall remain secondary to the primary residential use.
- Any expansion or changes in the scope of the business shall require additional review and approval.

## CODE REFERENCES:

City of Sturgis Ordinance Chapter 156: Zoning

## BUDGET IMPACT:

None Anticipated

## RECOMMENDATION:

Based on the information provided in the analysis above, staff recommends approval of the Use on Review for an at-home sharpening business at 2167 Ferguson Dr, subject to the recommended conditions or any additional conditions deemed necessary by the Board of Adjustment.

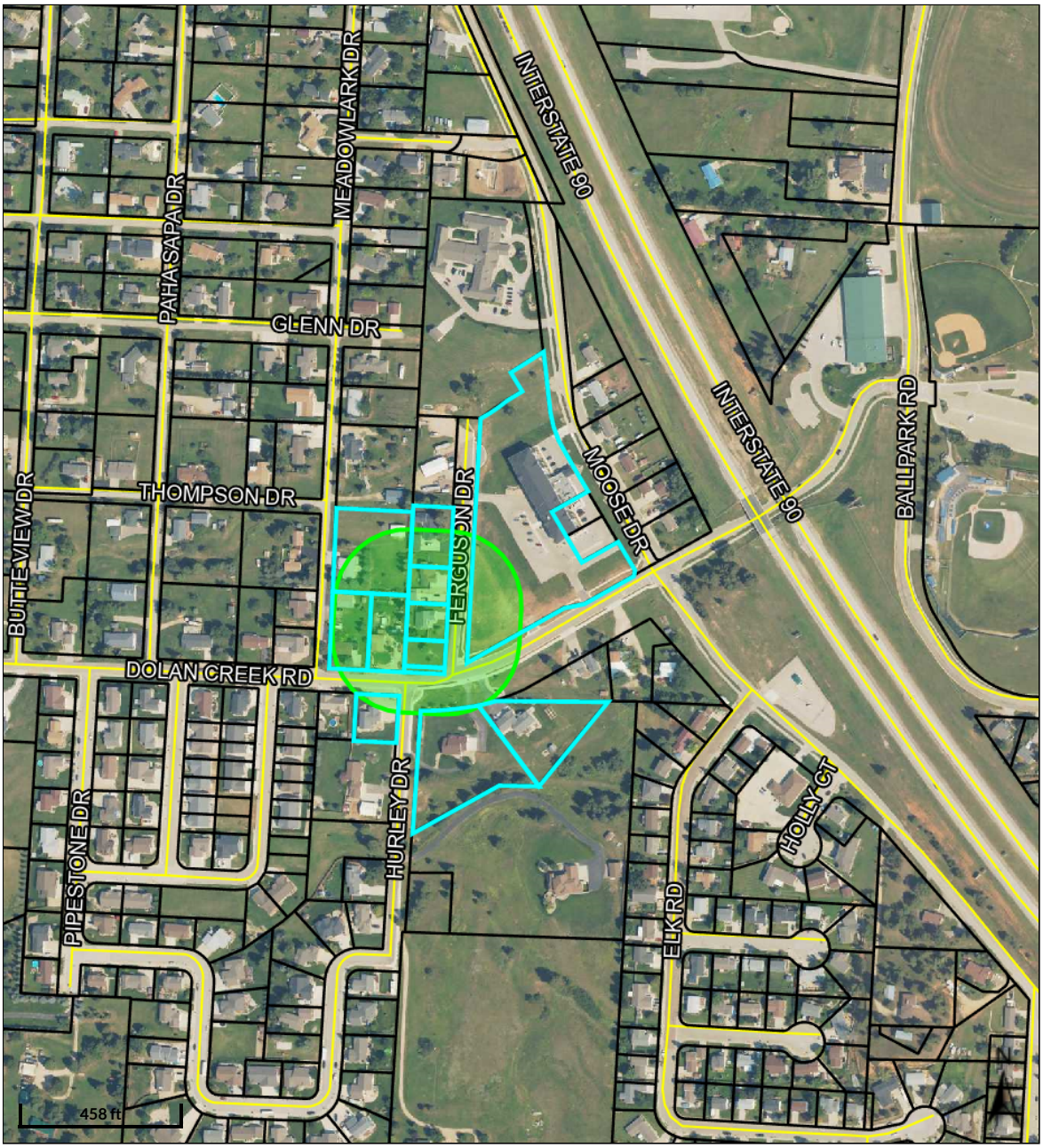
## ATTACHMENTS:

2167 Ferguson Dr - 200 ft radius addresses map
2167 Ferguson Dr - Zoning Map

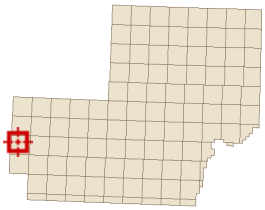
**Approved By:**
Rick Bush, Director of Public Works

**Status:**
Approved - Oct 16 2026

# Beacon™ Meade County, SD




**Overview**

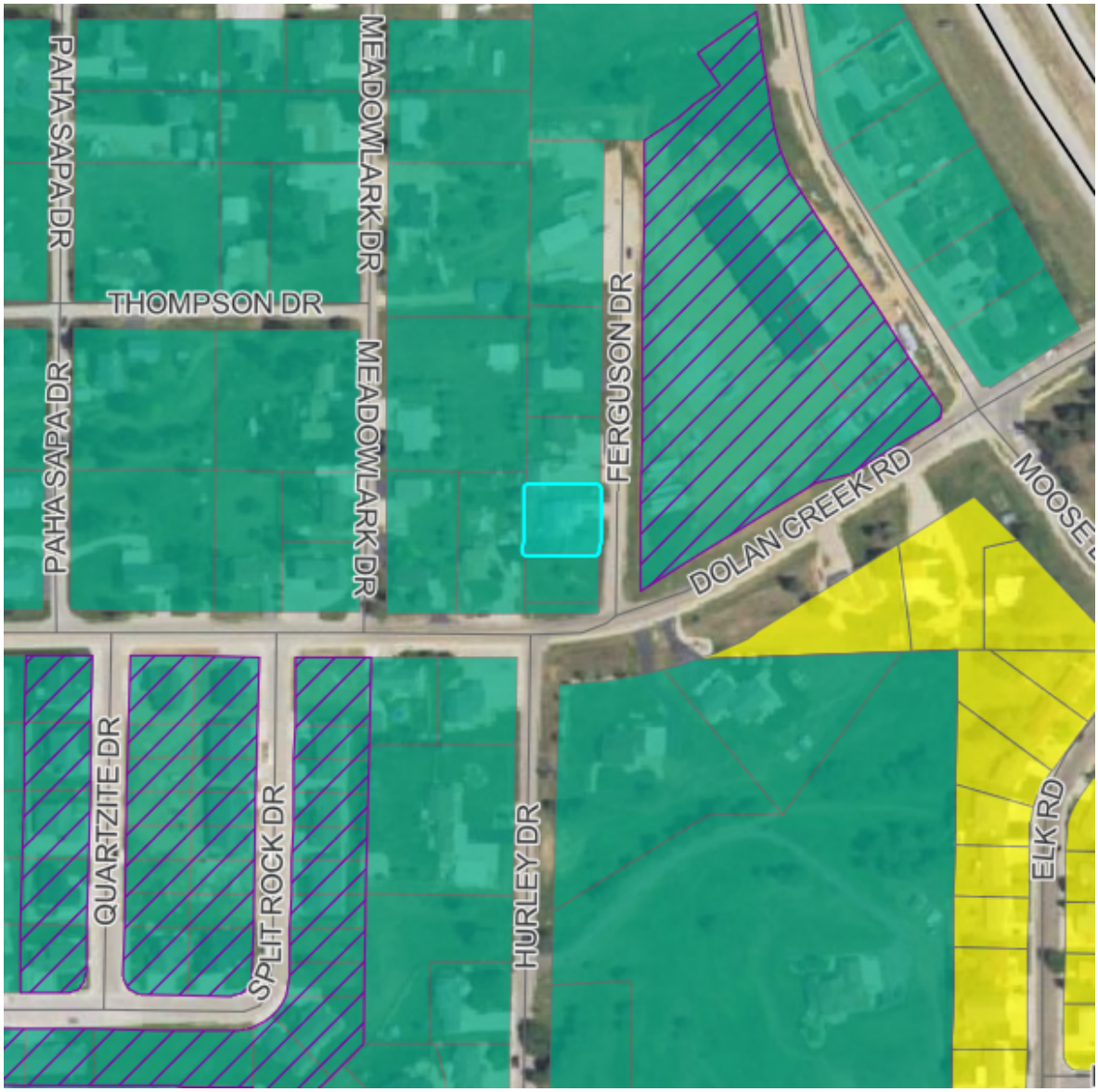


**Legend**

- Parcels 2026
- Roads

Date created: 9/4/2026
Last Data Uploaded: 9/4/2026 9:13:23 AM

Developed by SCHNEIDER GEOSPATIAL




# 2167 FERGUSON DRIVE

# LOW DENSITY RESIDENTIAL ZONING DISTRICT

City Council
# STAFF REPORT

**Meeting Date:** City Council - Oct 19 2026

**Agenda Item:** Consideration of a Variance to the side setback requirement of a Single-Family Residential/Office Commercial zoned area for Allen Harwood at 1522 Junction Ave., Sturgis SD. VAR26-0005

**Prepared By:** Casey Baldwin, Planner

## BACKGROUND INFORMATION:

**Location:**
The subject property is situated at 1522 Junction Ave. in Sturgis, South Dakota and is legally described as Lots 5-7 of Block 10 of the Dudley & Caldwell Addition to the City of Sturgis.

**Applicant:**
The applicant is Allen Harwood

**Zoning:**
The subject property is zoned Single-Family Residential/Office Commercial (GC-1)

The applicant desires to construct a carport over the existing driveway on the subject property at 1522 Junction Avenue, which is a use generally permitted within the Single-Family Residential/Office Commercial (GC-1) zoning district, subject to the applicable setback, lot coverage, building permit, and other requirements contained in Chapter 156 of the City of Sturgis Municipal Code and all other applicable laws and ordinances.

**Area Regulations:**
The City of Sturgis Municipal Code, Chapter 156, establishes the following setback requirements for the subject property, located within the Single-Family Residential/Office Commercial (GC-1) zoning district, relevant to the requested variance:

- Side Yard Setback: 10 feet from the property line.
- Front Yard Setback: 25 feet from the property line.
- Rear Yard Setback: 15 feet from the property line.

**Variance Request:**
The applicant is requesting a variance to reduce the required 10-foot side yard setback to approximately 1.40 feet and 1.56 feet, as identified on the submitted site plan, to accommodate the construction of a carport over the existing driveway.

## DISCUSSION:

The applicant, Allen Harwood, is requesting a variance to the required 10-foot side yard setback to allow construction of a carport over the existing driveway at 1522 Junction Avenue. According to the submitted site plan, the proposed carport would be located approximately 1.40 feet and 1.56 feet from the northern property line, requiring setback reductions of approximately 8.60 feet and 8.44 feet, respectively.

The subject property is legally described as Lots 5–7, Block 10, Dudley & Caldwell Addition to the City of Sturgis. The property is located within the Single-Family Residential/Office Commercial (GC-1) zoning district and is currently developed with an existing residence, detached garage, driveway, and accessory shed. The surrounding area consists of a mixture of residential and commercial uses consistent with the property's zoning designation.

The property measures approximately 140 feet in width and 76 feet in depth, as illustrated on the submitted survey. The existing residence occupies a central portion of the parcel, with an existing garage located toward the rear of the property and accessed from the alley. The driveway extends between Junction Avenue and the alley, providing access to the property and existing garage.

The applicant proposes to construct a carport approximately 24 feet long and 12 feet wide over a portion of the existing driveway. The proposed location would allow the applicant to provide covered parking without relocating the existing driveway, removing established green space, or making substantial modifications to the existing residence or garage.

Pursuant to Chapter 156 of the City of Sturgis Municipal Code, the subject property's zoning district requires a minimum 10-foot side yard setback. The proposed carport would extend into this required setback, necessitating approval of a variance before construction could proceed.

The applicant's request is limited to relief from the required side yard setback. The proposed carport would remain subject to all other applicable zoning, building, drainage, and permitting requirements.

**Existing Property Conditions and Exceptional Circumstances**

The applicant's proposed location is influenced by the existing configuration of the property, including the location of the residence, driveway, and detached garage. The placement of these existing improvements limits the available space for constructing a carport over the current driveway while maintaining the required side yard setback.

These existing conditions provide context for the requested variance. However, the presence of existing improvements and the applicant's preference to maintain the current driveway configuration do not, by themselves, establish an exceptional physical condition or unnecessary hardship under the variance standards.

Staff must consider whether the property contains exceptional physical characteristics that distinguish it from similarly situated properties, or whether the requested variance is primarily intended to accommodate the applicant's preferred placement of the structure.

**Reasonable Use of the Property and Alternative Locations**

The property is currently developed with a residential dwelling, detached garage, and an existing driveway providing access between Junction Avenue and the alley.

The proposed carport would provide additional protection for vehicles and improve the functionality of the existing parking area. Staff recognizes that utilizing the existing driveway may be a practical approach that minimizes disturbance to other portions of the property.

However, the variance standards require consideration of whether strict application of the setback requirement would deprive the applicant of reasonable use of the property, rather than simply preventing the construction of a particular improvement in the applicant's preferred location.

The existing residence, garage, and driveway demonstrate that the property currently supports an established residential use. Consequently, staff must distinguish between the continued reasonable use of the property and the applicant's desire to add a covered parking structure.

Potential alternatives that should be evaluated include reducing the dimensions of the proposed carport, relocating or reorienting the structure, modifying the existing driveway configuration, or utilizing another location on the property that would comply with the required setbacks or require a lesser variance.

Based on the information currently submitted, staff has not established that these alternatives are infeasible or that the requested setback reduction represents the minimum adjustment necessary for reasonable use of the property.

**Impacts on Adjacent Properties and Neighborhood Character**

The proposed carport would be an open-sided accessory structure intended for residential vehicle parking. Its proposed use is generally compatible with the existing residential character of the property and surrounding neighborhood.

The adjoining property owner has reportedly expressed support for the proposed carport location and does not object to the requested setback reduction. This support is a favorable consideration when evaluating potential impacts on neighboring properties.

Additionally, locating the carport over the existing driveway would generally preserve existing yard areas and avoid creating a new driveway or parking location elsewhere on the property.

Nevertheless, the proximity of the proposed structure to the property line warrants consideration of potential impacts associated with roof overhangs, stormwater runoff, snow accumulation, maintenance access, and applicable building and fire separation requirements.

Any approval should ensure that the complete structure, including roof projections and drainage improvements, remains within the applicant's property unless otherwise lawfully authorized.

While adjoining property owner support is relevant, it does not independently establish that the statutory and ordinance requirements for granting a variance have been satisfied.

**Consistency with the Zoning Ordinance and Variance Standards**

The purpose of the required side yard setback is to maintain separation between structures, provide access and open space, and protect neighboring properties and the general welfare.

The proposed carport would be located substantially closer to the property line than normally permitted by the zoning ordinance.

Under the applicable variance criteria, the Board of Adjustment must determine that special circumstances justify the requested relief, strict application of the ordinance would deprive the

applicant of reasonable use of the property, the variance represents the minimum necessary adjustment, and approval would remain consistent with the intent of the ordinance and the public interest.

The proposed carport's residential use, its placement over an existing driveway, and the adjoining property owner's reported support are factors favoring consideration of the request.

However, these circumstances must be evaluated in conjunction with the hardship and minimum-adjustment requirements. The Board should not rely exclusively on the absence of neighboring objections or the convenience of the proposed location.

**Planning Commission Review**

The Sturgis Planning Commission considered the variance request at its October 6, 2026, meeting and recommended approval to the Board of Adjustments.

## CODE REFERENCES:

The granting of variances is governed by South Dakota Codified Law (SDCL) Chapter 11-4 and Chapter 156, § 156.497 of the City of Sturgis Municipal Code.

- **SDCL § 11-4-13:** The Board of Adjustment may, in appropriate cases and subject to appropriate conditions and safeguards, grant variances to the terms of an ordinance establishing zoning regulations and restrictions.
- **SDCL § 11-4-17.2:** The Board of Adjustment may authorize a variance in specific cases when the variance is not contrary to the public interest, when special conditions make literal enforcement of the ordinance an unnecessary hardship, and when the spirit of the ordinance is observed and substantial justice is achieved.
- **SDCL § 11-4-24:** The concurring vote of at least two-thirds of the members of the Board of Adjustment is necessary to approve a variance.
- **Chapter 156: Zoning, § 156.497 – Variances:** The purpose of a variance is to provide relief from the strict application of zoning requirements when exceptional physical conditions, such as irregular lot dimensions, narrowness, topography, or other unusual circumstances, result in practical difficulty or unnecessary hardship that deprives a property owner of reasonable use of the land.

Pursuant to **Chapter 156, § 156.497(C) of the City of Sturgis Municipal Code**, the Board of Adjustment must determine that the following criteria have been satisfied:

1. Variances shall be granted only where special circumstances or conditions (such as exceptional narrowness, topography, or when the relaxation of a restriction of the code, granted by the Board of Adjustment shall provide a quantifiable benefit to the City and the surrounding neighborhood of the parcel) are fully described in the findings of the Board.

2. Variances shall not be granted to allow a use otherwise excluded from the particular district in which it is requested.

3. For reasons fully set forth in the findings of the board, the aforesaid circumstances or conditions are such that the strict application of the provisions of the Ordinance would deprive the applicant of any reasonable use of his land. Mere loss in value shall not justify a variance, there must be a deprivation of beneficial use of land.

4. Any variance granted under the provisions of this section shall be the minimum adjustment necessary for the reasonable use of the land.

5. The granting of any variance is in harmony with the general purposes and intent of this Ordinance and will not be injurious to the neighborhood, detrimental to the public welfare or in conflict with the comprehensive plan for development.

**BUDGET IMPACT:**

None Anticipated

**RECOMMENDATION:**

Staff and the Sturgis Planning Commission recommend approval of Allen Harwood's request for a side yard setback variance at 1522 Junction Avenue, reducing the required 10-foot setback to approximately 1.40 feet and 1.56 feet to accommodate construction of a carport over the existing driveway.

The proposed carport would serve the property's existing residential use and would not introduce a new land use or substantially alter the character of the surrounding neighborhood.

Staff recognizes that the required 10-foot side yard setback is intended to provide adequate separation between structures, maintain open space, and protect adjoining properties. However, the existing configuration of the residence, driveway, and detached garage influences the location of the proposed improvement. Constructing the carport over the existing driveway would preserve established green space, maintain existing vehicle access, and minimize changes to the property's current layout.

Additionally, the adjoining property owner has reportedly expressed support for the proposed location and has not identified any adverse impacts associated with the requested setback reduction.
Sturgis Fire Department has no objections to the setback variance as requested.
Based on these considerations, staff and the Planning Commission support the proposed variance, subject to the Board of Adjustment determining that the applicable variance criteria established under Chapter 156, § 156.497(C) of the City of Sturgis Municipal Code have been satisfied.

**ATTACHMENTS:**

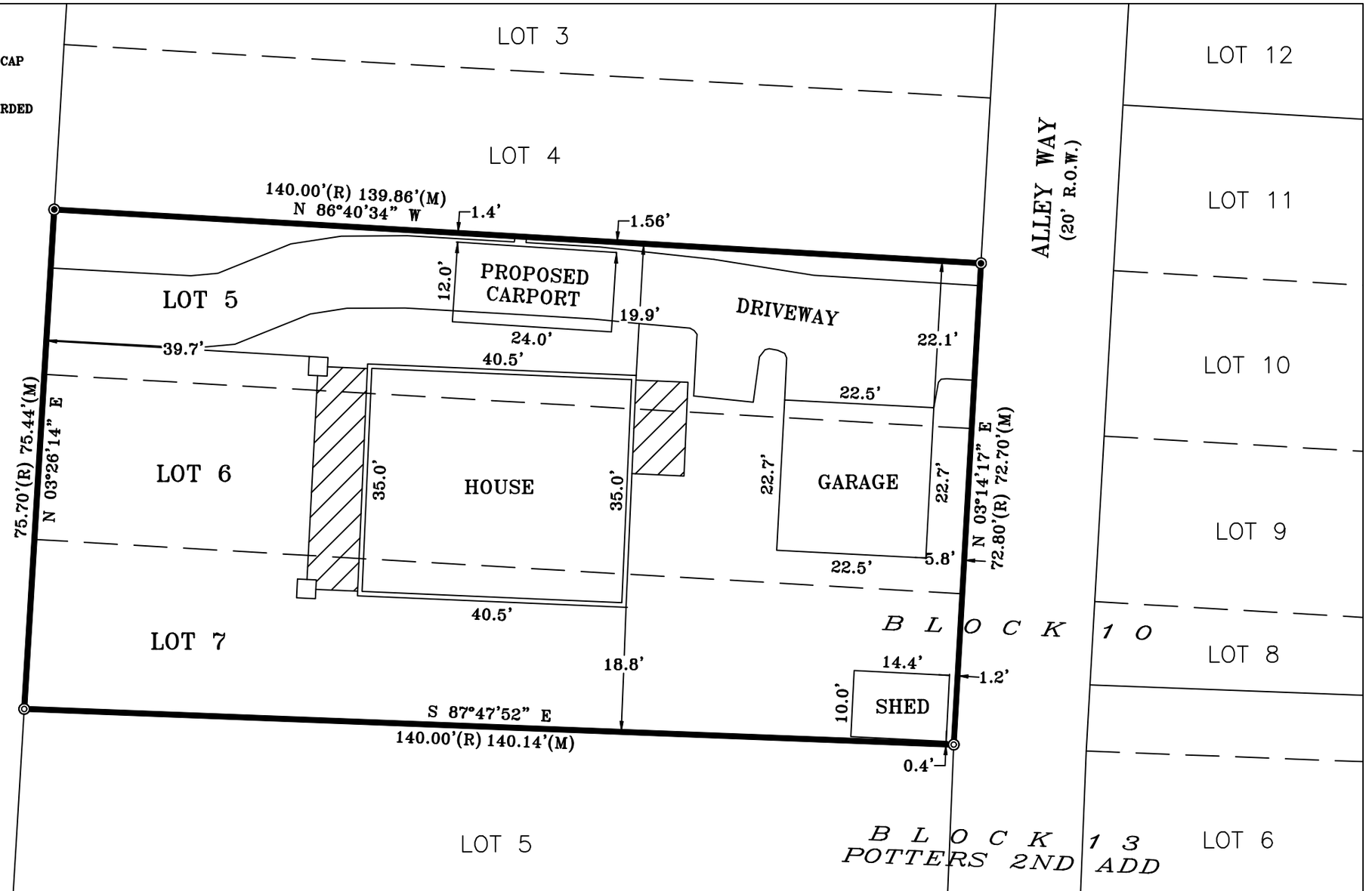
1522 Junction Ave - Site Plan Updated
1522 Junction Ave - 200 ft radius addresses map
1522 Junction Ave - Notification Letter
1522 Junction Ave - Zoning Map
1522 Junction Ave - Fire Chief Approval
1522 Junction Ave - Carport Rendering

**Approved By:**
Rick Bush, Director of Public Works

**Status:**
Approved - Oct 16 2026

*LEGEND*

- ◉ – DENOTES FOUND OR SET 5/8" REBAR AND CAP MARKED 'VASKNETZ RLS 7719.
- ◎ – DENOTES FOUND 5/8" REBAR
- (R) – DENOTES MEASUREMENTS PREVIOUSLY RECORDED
- (M) – DENOTES MEASUREMENTS THIS SURVEY




REGISTERED LAND SURVEYOR
REG. NO
7719
SHANON
VASKNETZ
SOUTH DAKOTA

*SHANON E. VASKNETZ*
*RLS. 7719*

BASELINE SURVEYING, INCORPORATED

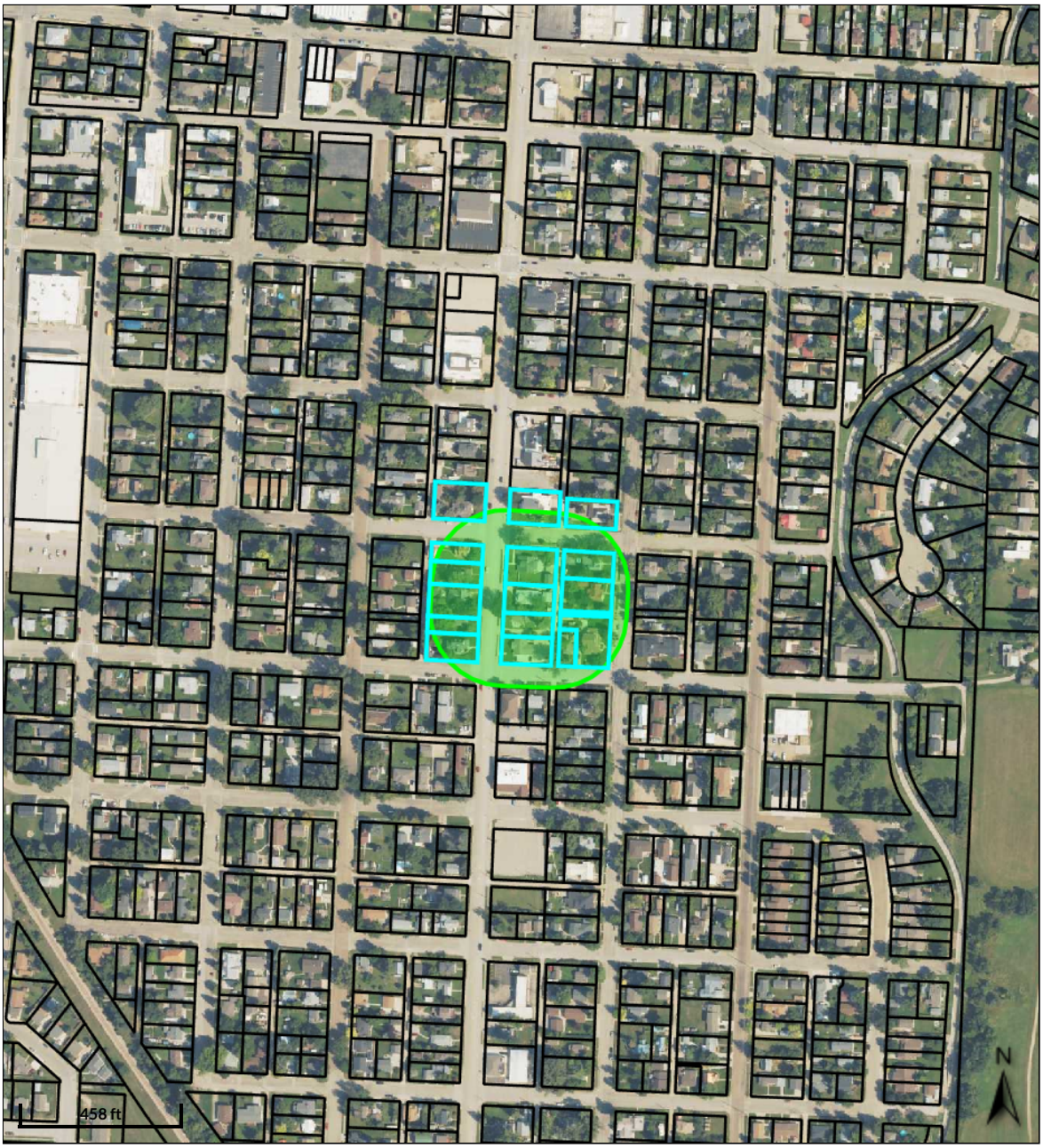
LOTS 5-7 OF BLOCK 10
DUDLEY & CALDWELL ADDITION

# SITEPLAN

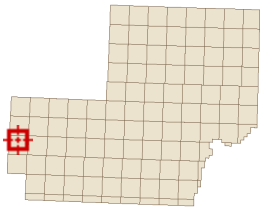
FIGURE 1-1

| DRAWN | NWW | DATE | 08/12/2026 | APPROVED | SEV | SCALE | 1"=20' | PROJECT NO. | 26-203 |
|---|---|---|---|---|---|---|---|---|---|

# Beacon™ Meade County, SD




**Overview**



**Legend**

Parcels 2026

Date created: 9/15/2026
Last Data Uploaded: 9/15/2026 9:41:20 AM

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CITY OF STURGIS™
1040 HARLEY-DAVIDSON WAY
STURGIS, SD 57785
605.347.4422 | STURGIS-SD.GOV

September 17, 2026

RE: Application for Setback Variance at 1522 Junction Ave

Dear Property Owner,

The City of Sturgis has received a Variance Application concerning property located at 1522 Junction Ave, Sturgis, South Dakota. You are receiving this notice because City records indicate you own property within the notification area of the subject property.

The applicant, Allen Harwood, is requesting a variance to the required setback requirements per City Ordinance under the Single-Family Residential/Office Commercial Zoning District. The request is being reviewed pursuant to the applicable provisions of Chapter 156 of the City of Sturgis Municipal Code.

Pursuant to Sturgis City Ordinance, notice is hereby provided to property owners within 200 feet of the subject property regarding the submitted Zoning Variance Application. Written comments may be submitted to the Planning and Permitting Department using the contact information below.

The Sturgis Planning & Zoning Commission will discuss this application and accept public comments during a public hearing.

When: Tuesday, October 6, 2026 at 5:30 PM
Where: Council Chambers, Sturgis City Hall, 1040 Harley-Davidson Way, Sturgis, SD 57785

Following the recommendation of the Planning & Zoning Commission, the Sturgis City Council will hold a formal public hearing prior to taking final action on the request.

When: Monday, October 19, 2026 at 6:30 PM
Where: Council Chambers, Sturgis City Hall, 1040 Harley-Davidson Way, Sturgis, SD 57785

A staff report and recommendation regarding the request will be available on the City's website under the "Meetings" tab.

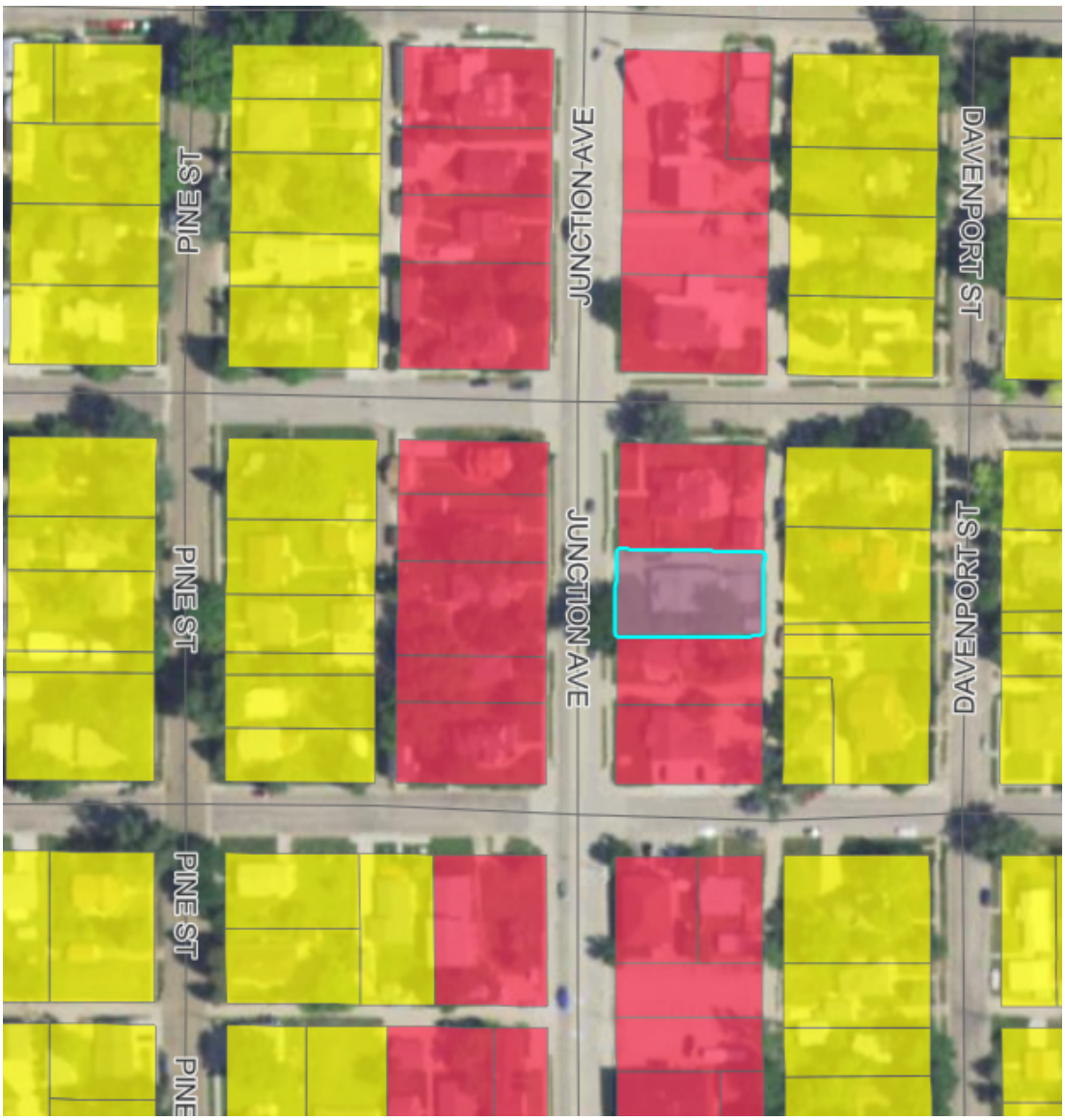
Written comments may be submitted to: Planning & Permitting Department
1057 Dudley Street
Sturgis, SD 57785

Interested persons may attend and speak at the public hearings and we encourage your participation in this public process.

Best Regards,

Casey Baldwin

Casey Baldwin
Planning & Permitting
Office (605) 347-3916
cbaldwin@sturgisgov.com




# 1522 JUNCTION AVE

## SINGLE-FAMILY RESIDENTIAL/OFFICE COMMERCIAL DISTRICT

## Casey Baldwin

**From:** Fire Chief
**Sent:** Tuesday, October 6, 2026 9:45 AM
**To:** Casey Baldwin
**Subject:** RE: Carport Variance for Setback - Junction

Casey,
I don't see any issues with the carport.
Thanks,

Scott Lensegrav
Fire Chief

---

**From:** Casey Baldwin <CBaldwin@sturgisgov.com>
**Sent:** Tuesday, October 6, 2026 8:21 AM
**To:** Fire Chief <firechief@sturgisgov.com>
**Subject:** Carport Variance for Setback - Junction

Scott-- We have a variance coming up to Planning Commission tonight. The side yard setback is zoned to be 10'.

They are building a carport over their existing driveway, and it will be about 1.5' away from the property line (which is about 6" from the fence).

Do you see any issues or have any concerns?





City Council
# STAFF REPORT

**Meeting Date:** City Council - Oct 19 2026

**Agenda Item:** Request from Ride Across South Dakota for use of the gym and camping in the green space west of the Community Center for the night of June 15, 2026

**Prepared By:** Rod Heikes, Community Center Director

## BACKGROUND INFORMATION:

Community Center Director Rod Heikes was contacted by Kasey Abbott with RASDak, which is an annual bicycle ride across South Dakota. They typically get 250-300 riders to participate and participants normally come from 25 to 30 states. They are lining up their schedule for next year and would like to spend the night in Sturgis on Tuesday, June 15, 2026. The bicyclists would arrive between 9am-12pm on June 15th and leave by 8am on the 16th. They have requested the use of the Community Center for showers, the gym for staying the night, and possibly a breakfast. (They usually arrange with a local group or non-profit to provide the meal.) They also have riders that prefer to tent outside and have requested the ability to camp in the grassy area next to the Sturgis Community Center.

This event was approved once before in 2023.
Per the organization's website http://rasdak.com/,
"
RASDak is an annual bicycle ride to enjoy the beautiful scenery and hospitality of South Dakota, the 'Land of Infinite Variety'.
Many local church/school/youth organizations provide the rest stops, lunches, and dinners along the route and at our overnight locations. We also provide a $750 scholarship to one student at each of our overnight locations."

## DISCUSSION:

This event was approved once before in 2023. In the past the City has allowed overnight use of the gym for supervised "sleepover" or "all night" events for youth and non-profits at both the Community Center and the Armory. We are able to secure the Center so that access is only available to the gym and restrooms during the evening when the facility is not staffed. Additionally, there is closed camera video. The Center gym is available for the requested evening.

The Center can accommodate showers throughout the time frame that the riders are in town without overburdening our facility.

The use of the facility would not impact swim lessons that will be occurring on both dates as they will arrive after swim lessons and leave before they start. Therefore, the time for higher parking demand at the Center is not impacted.

However, City ordinance prohibits camping on publicly owned land. Therefore, Council action is required to allow this request. The City Council in the past has lifted this restriction on a case-by-case basis, typically for Barry Stadium near Fort Meade, as related to an event or a non-profit

organization's request. This request would be in line with past requests. It is just in an area where we have not had the request in the past.

In addition to bikes, the riders are accompanied by personal SAG, RV drivers, and support personnel in private vehicles. We would request that any RVs with the group stay at a local campground as we do not have the facilities or space for RVs.

Besides showcasing our community and tying into our biking focused promotions, there is positive economic impact of accommodating this event in town. Many of these riders will eat at our restaurants Tuesday evening and fuel up at our local convenience stores. They reached out to the Center due to its proximity to downtown. Additionally, per their website they provide a $750 scholarship to a student from each overnight stop.

This road biking race event will help highlight Sturgis. Our community has positively positioned itself as a cycling hub and this will help introduce our community to another set of riders. Because this is an annual event, it is possible that they will want to return to our community if their participants have a good experience.

The coordinator is aware that there is no alcohol allowed on the Center premises nor in the grassy area.

This event does not conflict with any other events happening in town. It is not on a Music on Main night so it brings people into our local restaurants and businesses on a slower / non-weekend night.

As a thank you for hosting RASDak would donate $1500 to the City of Sturgis, ideally to support bicycling in Sturgis. Although they have an idea to make this a bigger deal pending approval of their board. Kasey met our former mayor, Kevin Forrester, and remembered his passion for developing biking opportunities in communities.

Some ideas still in the works pending approval:

- RASDak donates $5K with the money going to support a bigger project in Sturgis and do it in Kevin's memory?
- Have an event/meal at Harley-Davidson Rally Point with the net proceeds going to this project in Kevin's memory?

They would be required to sign the normal Center lease agreement and have appropriate insurance.

The Center staff would recommend that the Council permit overnight camping in the grassy area west of the Community Center. Additionally, staff would recommend that the 6th Street Park bathrooms be left open that evening and extra 90 gallon garbage totes be strategically placed in the grassy area. Additional police patrols by the area that evening/night would also be provided for the campers' security.

**CODE REFERENCES:**

**Title 13: Offenses & Regulations**

**13.02.09: TRESPASS AND UNAUTHORIZED USE OF PROPERTY**

...

No person shall camp or otherwise lodge in any public way, park public place or on any property owned by the public which is not specifically designated as an area authorized for camping or other lodging, unless authorized by the City Council.

## BUDGET IMPACT:

None.  This event will mainly require staff time to coordinate the event, etc.

## RECOMMENDATION:

Motion to lift restrictions in Title 13.02.09 to allow participants in the Ride Across South Dakota to tent camp in the grassy area to the west of the Community Center the night of Tuesday, June 15, 2026 and to approve the related requests for use of City property.

**Approved By:**
Ann Bertolotto, Finance Officer

**Status:**
Approved - Oct 13 2026

City Council
# STAFF REPORT

**Meeting Date:** City Council - Oct 19 2026

**Agenda Item:** Consideration to approve use of Harley-Davidson Rally Point for the Foothills Community Church Cookies & Carols on December 6, 2026.

**Prepared By:** Robin Korth, Deputy Finance Officer

## BACKGROUND INFORMATION:

Foothills Community Church would like to request the use of Harley-Davidson Rally Point on December 6, 2026 from 6-9pm for their Cookies & Carols event. They would like to host this Christmas carol event which will be open to the public. They will be singing well-known carols, read the Christmas story from the Bible and hand out cookies and hot chocolate. They will be promoting unity and peace in the community.

## DISCUSSION:

They are requesting use of the TV's, speakers and lighting, if possible. They will coordinate with city staff prior to event to access these items.

They will provide their own garbage tote and clean up after the event.

Since they are a church, they would request we forego the $250 fee for the use of the space.

## BUDGET IMPACT:

None

## ATTACHMENTS:

Foothills Community Church Cookies & Carols

**Approved By:**
Ann Bertolotto, Finance Officer

**Status:**
Approved - Oct 13 2026

## REQUEST FOR USE OF CITY PROPERTY

Complete and return this form to the City Rally & Events Office
1040 2nd Street, Sturgis, SD 57785 (605) 720-0800

**Event / Activity Name:** Foothills Community Church Cookies + Carols

Starting Time: 6:00 am/(pm) on 12/6/26 Ending Time: 9:00 am/(pm) on 12/6/26
Address / Location: Harley Davidson Rally Point
Organization: Foothills Community Church Contact person: Jay Heeren
Phone number (daytime): _____ Phone number (cell): 605-210-2467
Email: jdheerensr@gmail.com

**Event/activity:** Describe fully and how the event provides financial, educational, and/or cultural benefits to the public:
We would like to host a christmas carol event open to the public. We will sing well-known carols, read the Christmas story from the Bible, and hand out cookies and hot chocolate. We would like to promote unity and peace in the community.
City property and/or Right-of-Way closure(s) being requested: Rally Point

**Notification of nearby residents:**
Is event to be held in or adjacent to residence or business property? Yes X No ___
- ☐ If yes, written notification must be given to residents and businesses within 200 feet of the event.
- ☐ If notification is required, attach a copy of the written notification. Date of notification: _____

**Electrical requirements,** if any: Requesting use of TV's, speakers, and lighting if possible.

**Amplified sound?** Yes X No ___ All *noise that would disturb the peace, quiet and comfort of neighboring inhabitants must end no later than 2:00 a.m. and may not begin earlier than 8:00 a.m.*

**Safety and Security:** Describe security and/or safety provisions: _____

**Alcohol:** Will alcohol be sold, served, or present? Yes ___ No X
- ☐ If necessary, provide a copy of the Special Events Liquor License.
- ☐ If yes, attach plan to comply with all state liquor laws (addressing site access, security, etc.)
- ☐ Police presence will be required by the direction of the Chief of Police. *(May incur additional costs)*

**Liability Insurance:** Coverage amount: $ 2,000,000 *(Minimum of $1,000,000 general liability)*
- ☐ Attach a current copy of the certificate of insurance listing carrier, amount of coverage, and City as "Additional Insured".

**Health and Sanitation:** Describe process to collect all trash and garbage generated by the event: _____

**Event Equipment:** Do you request tents, picnic tables, photo towers, or other City equipment? Yes X No ___
- ☒ If yes, describe needs. TVs, speakers, lights?

**Closure of Right-of-Way(s):** Do you request a street closure? Yes ___ No X

☐ If yes, which right-of-ways? _____

☐ When will the public right-of-way be reopened? Date: _____ Time: _____

☐ Attach Street Closure Request Form to this application. *There is a $50 fee. (Cash and check accepted)*

Describe signage and/or traffic controls that will be used to ensure public safety from traffic: _____

_____

Do you request barricades, fencing, or traffic cones? Yes ___ No X

☐ If yes, contact the Street Department at 347-3916 for availability and to reserve. A security deposit may be required.

- *Arrangements to pick up and return such equipment are made with the Streets Department. Applicant will ensure that all equipment is returned in the same condition as provided.*

**Sales:** Will you or your vendors be selling merchandise? Yes ___ No X

☐ If yes, applicant (and all vendors) must demonstrate ability to comply with all state sales tax laws and will be responsible for their own security.

The undersigned acknowledges that the requested area must be cleaned and restored to its original appearance and the same condition at a time and date as determined by the City Manager (with input from the applicant). This includes removal of traffic controls, trash and garbage containers, portable restrooms, temporary structures, etc.

The undersigned acknowledges receipt it will comply with the City's General Nuisance Ordinance (Title 12), Offenses and Regulation (Title 13), and any other applicable City ordinance. Ordinances can be found online at www.sturgis-sd.gov.

The undersigned further agrees to be personally responsible for the provisions required thereunder, including, without limitation, collection of trash, security and sanitary facilities, return of City property, and shall indemnify and hold harmless the City from failure to follow said policies.

Signature of Applicant: Jay Heeren Date: 10/5/26

_____

**For administrative use only:**

Applicable Fees and/or Deposits: $_____ (Check Cash) Paid on: _____

| Department | Signature | Date | Approve | Deny | N/A |
|---|---|---|---|---|---|
| Police | | | | | |
| Public Works | | | | | |
| Parks | | | | | |
| City Manager | | | * | | |

*Recommend approval with the following conditions: _____

_____ ☐ If multiple dates, conditional upon successful resolution of any citizen complaints from a similar event

**City Council Action:** ☐ **Approve** ☐ **Deny** **Public Hearing Date:** _____

FOOTCOM-03 LMUNI

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 6/24/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| PRODUCER | CONTACT NAME: Brittan Lilly | |
|---|---|---|
| HUB International Great Plains, LLC<br>1238 Main Street<br>Suite 1<br>Sturgis, SD 57785 | PHONE (A/C, No, Ext): (402) 964-5465 | FAX (A/C, No): |
| | E-MAIL ADDRESS: brittan.lilly@hubinternational.com | |
| | INSURER(S) AFFORDING COVERAGE | NAIC # |
| | INSURER A : GuideOne Mutual | 15032 |
| INSURED | INSURER B : | |
| Foothills Community Church<br>3501 Avalanche Road<br>Sturgis, SD 57785 | INSURER C : | |
| | INSURER D : | |
| | INSURER E : | |
| | INSURER F : | |

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|---|---|---|---|---|---|---|---|---|
| A | X COMMERCIAL GENERAL LIABILITY | | | | | | EACH OCCURRENCE | $ 2,000,000 |
| | CLAIMS-MADE X OCCUR | | | 010035167 | 11/17/2025 | 11/17/2026 | DAMAGE TO RENTED PREMISES (Ea occurrence) | $ 100,000 |
| | | | | | | | MED EXP (Any one person) | $ 5,000 |
| | | | | | | | PERSONAL & ADV INJURY | $ 2,000,000 |
| | GEN'L AGGREGATE LIMIT APPLIES PER: | | | | | | GENERAL AGGREGATE | $ 4,000,000 |
| | X POLICY PRO-JECT LOC | | | | | | PRODUCTS - COMP/OP AGG | $ 4,000,000 |
| | OTHER: | | | | | | | $ |
| | AUTOMOBILE LIABILITY | | | | | | COMBINED SINGLE LIMIT (Ea accident) | $ |
| | ANY AUTO | | | | | | BODILY INJURY (Per person) | $ |
| | OWNED AUTOS ONLY / SCHEDULED AUTOS | | | | | | BODILY INJURY (Per accident) | $ |
| | HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY | | | | | | PROPERTY DAMAGE (Per accident) | $ |
| | | | | | | | | $ |
| | UMBRELLA LIAB OCCUR | | | | | | EACH OCCURRENCE | $ |
| | EXCESS LIAB CLAIMS-MADE | | | | | | AGGREGATE | $ |
| | DED RETENTION $ | | | | | | | $ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY | | | | | | PER STATUTE / OTH-ER | |
| | ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) | N / A | | | | | E.L. EACH ACCIDENT | $ |
| | If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | E.L. DISEASE - EA EMPLOYEE | $ |
| | | | | | | | E.L. DISEASE - POLICY LIMIT | $ |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

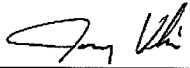
**CERTIFICATE HOLDER**

City of Sturgis
1040 Harley-Davidson Way
Sturgis, SD 57785

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE




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City Council
# STAFF REPORT

**Meeting Date:** City Council - Oct 19 2026

**Agenda Item:** Authorization of Professional Services Agreement – Phase 1 Lazelle Street Utility Reconstruction

**Prepared By:** Rick Bush, Director of Public Works

## BACKGROUND INFORMATION:

The South Dakota Department of Transportation (SDDOT) is currently developing plans for the reconstruction and widening of Lazelle Street (SD Highway 34) through the City of Sturgis. This major transportation improvement project will address aging roadway infrastructure, traffic capacity, pedestrian accessibility, and other improvements along this important corridor.

The overall reconstruction is anticipated to occur in three phases, with the first phase extending from approximately 12th Street to Junction Avenue. Construction is currently anticipated to begin in 2030.

As part of the roadway reconstruction and proposed widening of the right-of-way, several existing City-owned utiliies (primarily Water) may conflict with the proposed improvements. These conflicts will require utility adjustments, relocations, or reconstruction to accommodate the new roadway configuration.

The City will be responsible for developing a separate utility reconstruction plan set that will accompany and be coordinated with SDDOT's roadway construction plans. This will allow the necessary utility improvements to be incorporated into the overall project and coordinated with SDDOT's construction schedule.

## DISCUSSION:

Avid4 Engineering, Inc. has submitted a proposal to provide professional engineering services necessary to identify utility conflicts and develop construction-ready plans for the City's utility relocations.

The proposed scope of services includes:

- Review of existing water and sanitary sewer infrastructure and identification of potential conflicts with the proposed roadway improvements.
- Additional field surveying and research of existing utility locations and easements.
- Engineering design for necessary water main adjustments, relocations, fire hydrants, valves, water services, and associated improvements.
- Coordination with SDDOT, City staff, and other affected utility providers.
- Preparation of preliminary and final construction plans, specifications, quantities, and engineer's cost estimates.
- Development of construction sequencing, traffic control, and erosion control plans coordinated with SDDOT's roadway construction.

- Assistance with permitting, bid documents, and coordination necessary to incorporate the City's utility improvements into the SDDOT project.

The agreement is limited to Phase 1 of the Lazelle Street Reconstruction Project. Engineering services for future phases would require separate authorization.

Based on the current SDDOT project schedule, Avid4 anticipates the following design milestones:

| Milestone | Anticipated Date |
|---|---|
| 35% Plans Submitted to City | May 19, 2028 |
| 95% Plans Submitted to City | July 21, 2028 |
| 95% Plans Submitted to SDDOT | September 5, 2028 |
| Final Plans Ready | January 15, 2029 |
| Anticipated Roadway Construction | Beginning 2030 |

These dates are subject to adjustments based on SDDOT's overall project development schedule.

The proposed Professional Services Agreement with Avid4 Engineering, Inc. is for a not-to-exceed amount of $64,690.00, with services billed monthly on a time-and-materials basis.

This agreement covers engineering design and related professional services only. The actual construction costs associated with relocating or reconstructing City utilities will be determined as the design progresses and will be presented for future budget consideration.

The proposed utility engineering work is necessary to ensure the City's infrastructure is properly accommodated within the SDDOT reconstruction project.

Early coordination and engineering design are essential to identifying potential utility conflicts, evaluating relocation alternatives, and ensuring that the City's infrastructure improvements are incorporated into SDDOT's overall reconstruction plans.

Completing this work in conjunction with SDDOT's design schedule will help minimize construction conflicts, reduce potential delays, maintain utility service to affected customers, and provide an opportunity to strategically address aging utility infrastructure within the project corridor.

**BUDGET IMPACT:**

The funding source will come from the appropriate City utility funds and the Capital Improvement fund.

**RECOMMENDATION:**

Staff recommends approval of the Professional Services Agreement with Avid4 Engineering, Inc. for Phase 1 of the Lazelle Street Utility Reconstruction Project and authorize the Mayor to sign the agreement.

**ATTACHMENTS:**

Phase 1 Lazelle Street Utilities Proposal
SDDOT
PublicMeetingHandout

**Approved By:**
Rick Bush, Director of Public Works

**Status:**
Approved - Oct 14 2026

October 8, 2026

Rick Bush, CPWP-M
Director of Public Works
1057 Dudley Street
Sturgis, SD 57785

Via email: RBush@sturgisgov.com

RE: Professional Engineering Services Fee Proposal
Lazelle Street Utility Reconstruction
Sturgis, SD

12th Street to Junction Avenue,
SDDOT Project NH 0034()34, PCN 6924

Dear Rick,

Thank you for the opportunity to submit the following fee proposal to provide professional engineering services for the above-referenced project.

**Project Understanding**

It is our understanding that the proposed project consists of civil design services provided by Avid4 Engineering, Inc. (Consultant) for the City of Sturgis (Client) in support of City water and sanitary sewer infrastructure relocation along Lazelle Street between 12th Street and approximately 200 feet east of Junction Avenue to accommodate the reconstruction of Lazelle Street by the South Dakota Department of Transportation (SDDOT). The reconstruction of Lazelle Street will be completed by the SDDOT in three phases over the next 5-10 years beginning in 2030. The first phase will be from approximately 12th Street to Junction Avenue, the second phase will be from Junction Avenue to 1000 feet east of Blanche Street, and the last phase will be from 1000 feet east of Blanche Street to east of the Custer Avenue entrance into Fort Meade. Preliminary plans for the first two phases of the SDDOT reconstruction have been prepared, and initial utility coordination meetings have been held.

This proposal only includes utility relocation services for the first phase as identified above. Utility relocation services for the final two phases will be completed under a separate agreement or future amendment to this agreement.

**Scope of Services**

We anticipate providing the following civil engineering services for the proposed project.

1. Research existing City utility easements to supplement SDDOT property base.
2. Additional survey to supplement SDDOT topographic survey
    i) Stick gate valves to determine water main depth.
    ii) Topographic survey as needed for utility reconstruction outside the SDDOT survey limits.
    iii) Reduce line work and surface features from field survey for use in design drawings.
3. Determine locations of existing water services.
    i) City of Sturgis Utility Personnel will provide locating services for all water mains and services.
    ii) Review existing City information to confirm the location of service lines and resolve conflicts based on best available information and engineering judgement.
4. Coordination with City Engineering Staff, SDDOT, private utilities etc. This includes SDDOT organized meetings such as review and utility coordination.
5. Water system improvements.
    i) Review existing water system in relation to proposed SDDOT improvements.
    ii) Identify potential water conflicts and provide design for necessary improvements, including relocation of fire hydrants and water main lowering(s).
    iii) Investigate and recommend the most appropriate location for the alignment of the new water mains and consider use of existing right-of-way versus obtaining permanent utility easements while considering locations of other existing utilities.
    iv) Provide valve adjustments where water mains can remain in place.
    v) Provide relocation of water services including curb stops and meter pit as necessary.
6. Surfacing Replacements.
    i) Engineer shall identify surfacing replacement limits for proposed disturbance outside the SDDOT disturbance limits. Surface replacement is expected to be replaced in kind.
7. Preliminary Drawings
    i) Submit a PDF version of the Preliminary Drawings to City of Sturgis for review and comment. The preliminary drawings will contain the following sheets:
    ii) Cover Sheet – Including an index of Sheets indicating the anticipated drawing sheets shall be provided.
    iii) Alignment Data and Survey Control Sheet – The Survey Control sheet shall include control points with Northing, Easting, Elevation, and. Horizontal alignments including beginning and end stations, and deflections and curve data. Combined ground to grid scale factor and Basis of Bearings.
    iv) Plan and Profile Sheets - Show existing and proposed utility mains and existing services, storm sewers, driveway locations, fittings, and proposed surfacing and drainage items. The utilities should be shown in profile as well.
8. Attend submittal review meeting with City staff, if necessary and incorporate design changes.
9. Provide a complete stormwater pollution prevention narrative and plan including detailed erosion and sediment control measures and specifications for work outside SDDOT disturbance limits.
    i) Design and layout required temporary erosion and sediment control devices.
    ii) Prepare SWPPP document if necessary.
    iii) Create special erosion and sediment control details as necessary.
10. Review SDDOT traffic control and phasing plans. Provide detailed traffic control plans showing all devices required for a MUTCD compliant plan for anything outside of SDDOT limits.

i) Create special traffic control details as necessary.

11. Provide a Project Sequence of implementation and phasing schedule which shall include such items as traffic control, erosion and sediment control, utility installations, paving, restoration, and construction milestones that will generally follow SDDOT phasing.
    i) Water system sequencing will be detailed to provide nearly uninterrupted water service and necessary changes to SDDOT Phasing will be forwarded appropriately.
12. Create a detailed list of all utility conflicts for incorporation into SDDOT Utility Conflict meetings. Document the resolution of each utility conflict agreed upon by each utility company.
13. Provide detailed specifications, as necessary.
14. Provide a PDF version of the complete 11”x17” plans and specifications for a unit price construction contract. The final plans will contain the following sheets:
    i) Cover Sheet.
    ii) Estimate of Quantities and Legend Sheet.
    iii) General Notes Sheets.
    iv) Alignment Data and Survey Control Sheet – The Survey Control sheet shall include control points with Northing, Easting, and Elevation. Horizontal alignments include beginning and end stations, and curve data. Combined ground to grid scale factor and Basis of Bearings.
    v) Removals Sheets.
    vi) Construction traffic control and phasing sheets.
    vii) Erosion and sediment control notes, layouts, and detail sheets.
    viii) Utility plan and profile sheets.
    ix) Surfacing layout sheets.
    x) Project Specific Details.
15. Address Final Design Services submittal staff comments as necessary.
16. Prepare final “Engineer’s Estimate” of probable construction cost for the project.
17. Assist City with front end documents to comply with SDDOT bidding requirements.
18. Prepare a Project Submittal Register including a list of required submittals by the contractor during construction.
19. The City will submit plans and specifications to the Department of Agriculture and Natural Resources for approval, and the Engineer shall address any comments or corrections required.
20. Answer questions through the SDDOT Q & A platform.
21. Prepare and issue addenda to the bid documents as required.

Our proposal specifically excludes the following items.

Geotechnical investigation.
ROW acquisition services

**Proposed Schedule (Based on current SDDOT project schedule)**

35% Plans Submittal to City – May 19, 2028
95% Plans Submittal to City – July 21, 2028
95% Plans Submittal to SDDOT – September 5, 2028
Plans Ready Date – January 15, 2029

**Professional Fee**

**Total Project Not to Exceed $64,690.00.**

We will bill you monthly on a time and materials basis using our current year schedule of charges which are attached. Work will be performed in accordance with the attached General Terms and Conditions. Fees for additional services shall be negotiated at the time of request and will be charged at our then-current schedule of charges.

Please let us know if you accept this Fee Proposal by signing this Authorization and Agreement for Services and returning this executed agreement to our office.

We appreciate the opportunity to provide professional engineering services for this project. If you have any questions, comments or believe any of the assumptions we have made should be modified, please call me at 605-343-3311 to discuss. This fee proposal is valid for 60 days.

Sincerely,
Avid4 Engineering, Inc.

Adam Krogman, PE
Principal

| Accepted By (Print Name) | Signature | Title | Date |
|---|---|---|---|

*AUTHORIZATION AND AGREEMENT FOR SERVICES*

*This Agreement represents the entire and integrated agreement between the Client and the Consultant covering services herein and supersedes any prior negotiations, representations, or agreements therefore, either written or oral. This Agreement may be amended only by written instrument signed by both the Client and Consultant. All services will be performed in accordance with the Consultant's General Terms and Conditions attached hereto.*

Avid4 ENGINEERING

## GENERAL TERMS AND CONDITIONS

1. Avid4 Engineering, Inc., herein referred to as Avid4, will bill the Client monthly with net payment due in thirty (30) days. Past due balances will be subject to a service charge at a rate of 1.5% per month. In addition, Avid4 may, after giving seven (7) days' notice, suspend service under any agreement until the Client has paid in full all amounts due for services rendered and expenses incurred, including service charges for past due invoices.
2. The stated fees and scope of services constitute our best estimate of the fees and tasks required to perform the services as defined. This agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development services, activities often cannot be fully defined during the initial planning. As the project does progress, facts and conditions uncovered may reveal a change in direction that may alter the scope of services. Avid4 will promptly inform the Client in writing of such situations so that changes in this agreement can be renegotiated.
3. Costs and schedule commitments shall be subject to renegotiation for delays caused by the Client's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, acts of God, or the public enemy, or acts or regulations of any governmental agency. Temporary delays of services caused by any of the above which results in additional costs beyond those outlined may require renegotiation of this agreement.
4. Avid4 will maintain insurance coverage for: Workers Compensation, General Liability, Professional Liability, and Automobile Liability. Avid4 will provide specific limits upon request. If the Client requires coverages or limits in addition to those in effect as of the date of the agreement, the Client shall pay premiums for additional insurance.
5. The risk involved in this project, has been allocated such that Client agrees that Avid4's total liability to Client for any and all injuries, claims, losses, expenses, damages or claims expenses arising out of this Agreement from any cause or causes, shall not exceed the total amount of our fee or $100,000, whichever is greater. Such causes include but are not limited to: design professional's negligent acts, errors or omissions, strict liability, breach of contract, or breach of implied or express warranty.
6. It is acknowledged by both parties that Avid4's scope of services does not include any services related to asbestos or hazardous or toxic materials. In the event Avid4 or any other party encounters asbestos or toxic materials at the jobsite, or should it become known in any way that such materials may be present at the jobsite or any adjacent areas that may affect the performance of Avid4's services, Avid4 may, at their option and without liability for consequential or any other damages, suspend performance of services on the project until the Client retains appropriate specialist consultant(s) or contractor(s)to identify, abate, and or remove the asbestos or hazardous or toxic materials, and warrant that the jobsite is in full compliance with applicable laws and regulations.
7. The Client agrees to provide such legal, accounting, and insurance counseling services as may be required for the project.
8. Termination of this agreement by the Client or Avid4 shall be effective upon seven (7) days written notice to the other party. The written notice shall include the reasons and details for termination. Avid4 will prepare a final invoice showing all charges incurred through the date of the termination. Payment is due as stated in Paragraph 1. If the Client violates any of the agreements entered into between Avid4 and the Client or if the Client fails to carry out any of the duties contained in these terms and conditions, Avid4 may upon seven (7) days written notice, suspend services without further obligation or liability to the Client unless, within such seven (7) day period, the Client remedies such violation to the reasonable satisfaction of Avid4.
9. All products and documents including Drawings and Specifications provided or furnished by Avid4 pursuant to this Agreement are instruments of service in respect of the Project and Avid4 shall retain an ownership therein. Reuse of any products or documents pertaining to this project by the Client on extensions of this project or on any other project shall be at the Client's risk. The Client agrees to defend, indemnify, and hold harmless Avid4 from all claims, damages, and expenses including attorney's fees arising out of such reuse of the products or documents by the Client or by others acting through the Client.
10. Avid4 will endeavor to provide all services in accordance with generally accepted professional practices. Avid4 will not provide or offer to provide services inconsistent with or contrary to such practices nor make any warranty or guarantee, expressed or implied, nor to have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, Avid4 will not accept those terms and conditions offered by the Client in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly accepted in writing. Written acknowledgement of receipt of the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.
11. In lieu of or in addition to execution of the Authorization and Agreement for Services, the Client may authorize Avid4 to commence services by issuing a purchase order by a duly authorized representative. Such authority to commence services or purchase order shall incorporate by reference the terms and conditions of this Agreement. In the event the terms and conditions of this Agreement conflict with those contained in the Client's purchase order, the terms and conditions of this Agreement shall govern. Notwithstanding any purchase order provisions to the contrary, no warranties, express or implied, are made by Avid4. In order to implement the intent of Avid4 and the Client to this Agreement, Avid4 and the Client agree that the Authorization and Agreement for Services, these General Terms and Conditions, and any Exhibits constitute the entire Agreement between them. Avid4 and the Client further agree that the preprinted terms and conditions of any Client-generated purchase order issued to request work pursuant to this Agreement will not apply to the work, regardless of whether Avid4 executes the purchase order in acceptance of the work.
12. Avid4 intends to serve as the Client's professional representative for those services as defined in this agreement and to provide advice and consultation to the Client as a professional. Any opinions of probable project cost, approvals, and other decisions made by Avid4 for the Client are rendered on the basis of experience and qualifications and represent Avid4's professional judgment.
13. This agreement shall not be construed as giving Avid4 the responsibility or authority to direct or supervise construction means, methods, techniques, sequences, or procedures of construction selected by any contractors or subcontractors or the safety precautions and programs incident to the work of any contractors or subcontractors.
14. Avid4 shall make such revisions in plans or project deliverables which may already have been completed, approved and accepted by the Client, as are necessary to correct errors or omissions in the deliverables when requested to do so by the Client, without extra compensation therefore.

# EXHIBIT A

## 2026 SCHEDULE OF CHARGES

| EMPLOYEE CLASSIFICATION | HOURLY RATE |
|---|---|
| Principal Professional Engineer/Land Surveyor | $215.00 |
| Principal Professional Engineer | $200.00 |
| Professional Engineer IV | $180.00 |
| Professional Engineer III | $160.00 |
| Professional Engineer II | $145.00 |
| Professional Engineer I | $135.00 |
| Geospatial Professional | $145.00 |
| Geospatial Analyst | $135.00 |
| Graduate Engineer IV | $130.00 |
| Graduate Engineer III | $120.00 |
| Graduate Engineer II | $110.00 |
| Graduate Engineer I | $100.00 |
| Senior Technician | $145.00 |
| Technician IV | $115.00 |
| Technician III | $105.00 |
| Technician II | $95.00 |
| Technician I | $85.00 |
| CAD Technician II | $130.00 |
| CAD Technician I | $90.00 |
| Office Manager | $125.00 |
| Administrative | $95.00 |
| Clerical | $75.00 |
| Mileage Rate | $0.725/mile |

*Mileage Rate is adjusted according to current U.S. General Services Administration rate*

# THE RAPID CITY POST: STATE D.O.T. HOLDS LAZELLE STREET CONSTRUCTION OPEN HOUSE

https://rapidcitypost.com/state-d-o-t-holds-lazelle-street-construction-open-house/?fbclid=IwY2xjawUCiNdwZG9mAWV4dG4DYWVtAjExAHNydGMGYXBwX2lkEDIyMjAzOTE3ODgyMDA4OTIAAR7B9GMDze3n4qTANo14Sezdnz1WY32dKUL5ecYcgMa1a5gocFkxRUCi6KxzcUg_aem_HnB0iRFzruMUJIqHYFvkdQ

The State Department of Transportation held a public meeting Thursday night to update residents about the major project that will widen and rebuild Lazelle Street.

D.O.T. Regional Engineer Mike Carlson says Lazelle Street, also referred to as State Highway 34, is seeing increased traffic amounts and is in desperate need of improvements. The project will address aging pavement and infrastructure, outdated pedestrian accessibility, traffic signal updates and a widening of the highway.

That widening of the highway is what brought out many residents and business owners who live along Lazelle Street, where the D.O.T. will more than likely, have to use their right of way acquisition process.

"It's a big impact to them. It's a small impact to us, of course, because because we're doing so many of them," Carlson says.

"There's, what, 60 to 80 of them. So, every one's a small, but it's huge for them and we understand it completely. We want to give them time to think about what their needs are. Um you know, we've done this, I've done this for 42 years, and so I understand the impacts that we we do on a construction project when we take property from them, even temporarily take property from them. They can't use it for a year or two while we're building stuff. It takes time, so we want to make sure that they understand what what the impacts are, they have a good understanding of what we're going to do, and what their rights and responsibilities are, and what our what we need to do for them."

The D.O.T. wants to make the driving lanes and the middle turning lanes through Sturgis each 11-feet wide. Currently, the driving lanes are 9-feet each with the middle turning lane at 12-feet. Sidewalks would grow from their current 5-feet wide to 6-feet wide. To do that, the project would encroach onto private property, although Carlson says they would work around buildings that were built right up to the current sidewalks. Such a building is the Key City Lanes Bowling Alley. In that situation, engineers would take more from the north side of the road.

Carlson the plan is to begin construction in 2030 with right-of-way acquisition beginning in 2029. Because of the motorcycle rally, he says the project would need to be done in phases.

"Yeah, it is time. It's probably even well past time, but it needs to be done. Sooner rather than later, as always. But this fits our time frame really well. So, our goal is try to get this done. And as we work through this, we'll work through the construction phasing, as well. We'll try to get it done as soon as possible, but the problem is the Rally, which is very economically beneficial to Sturgis, but it takes a huge portion of our construction time out of production that we can't do anything with. So, that's why it takes two years to build those projects."

SD DEPARTMENT OF TRANSPORTATION

# Public Information

**Project Number:** NH 0034( ) 34 and NH-PH 0034(225)35, Meade County, PCN 6924 and 6929

**Project Location:** S.D. Highway 34 (Lazelle Street) – From west of 10th Street to east of Blanche Street in Sturgis

**Project Description:** Grading, Structure Work, PCC Surfacing, Curb & Gutter, Sidewalk, ADA Improvements, Storm Sewer, Lighting, and Signals

**Public Meeting Information @**

https://dot.sd.gov/projects-studies/projects/public-meetings#sturgis-34

Individuals needing assistance, pursuant to the Americans with Disabilities Act (ADA), should contact the SDDOT ADA Coordinator (605-773-3540) two business days prior to the meeting in order to ensure accommodations are available. For any in-person meeting, notice is further given to individuals with disabilities that the meeting is being held in a physically accessible location.

SD DEPARTMENT OF TRANSPORTATION

# Public Meeting Open House

**Project Location:** Fm W of 10th St to E of Blanche St in Sturgis
**Project Number:** NH0034()34 and NH-PH 0034(225)35
**Date:** August 27, 2026 | 5:30 P.M.

**Presenter Name:** Mike Carlson
**Presenter Job Title:** DOT Area Engineer

1

## Mission Statement

**We provide a safe and efficient public transportation system.**

https://dot.sd.gov/

2

## Purpose of the Meeting

- Involve the public in the planning and design process
- Provide a project overview
  - ✓ Background information
  - ✓ Proposed project
  - ✓ Project schedule
- Gather input and comments

3




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## Background Information

- Grading, Paving, Storm sewer – 1958/1966
- Traffic Signals & Lighting – 1989/1991/1993/1999
- Last Surface Improvements in 2021

5

## Traffic Data and Information

- 2025 Average Daily Traffic (ADT): 9,102
- 2045 Projected ADT: 14,217
- 4.0% Average Truck Traffic

6

## Crash History

**109 Reported Crashes**

(Five-year period from 2020-2025)

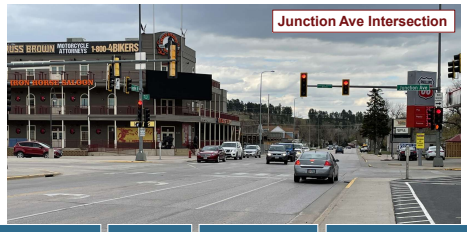
- **Fifty-three (53)** intersection crashes
- **Fourteen (14)** run-off the road crashes
- **Ten (10)** overturn/rollover crashes
- **Two (2)** fatalities, Thirty-four (34) injury crashes

**Urban Principal Arterial**

- Reported crash rate = 6.39
- Statewide weighted crash rate = 2.02 (crashes per million vehicle miles of travel)

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## Why This Project is Needed




Capacity Needs | Safety | Infrastructure Upgrades | Substandard Pedestrian Facilities

8

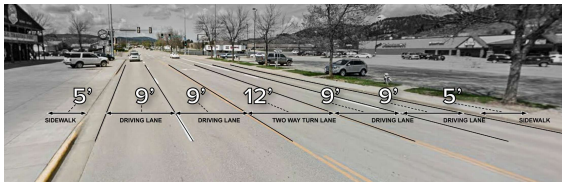
## Proposed Improvements



Widened Five-lane Section | Improved Sidewalks | New Storm Sewer | Improved Signals & Lighting

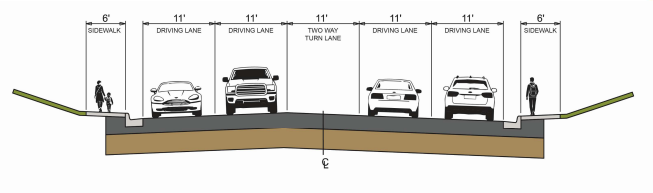
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## Existing Typical Section




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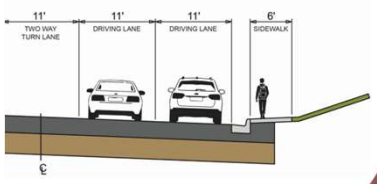
## Proposed Typical Section




11

## Proposed Pedestrian Facilities

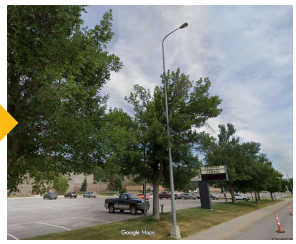



12

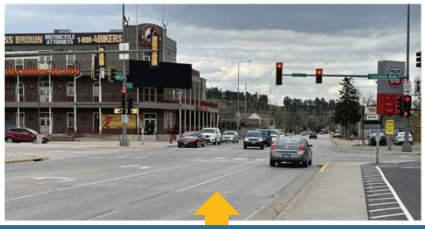
## Roadway Lighting

Upgrade existing lighting



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## Traffic Signals



The proposed projects upgrade existing traffic signals at 4th Street, 2nd Street, Junction Avenue, and Nellie Street.

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## Right of Way (ROW)

Existing width: 66 feet

Purchase additional ROW as needed

Temporary easements as needed

See handout

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## Encroachments

**Private Property in Public ROW**

Federal highway regulations for safety

**Examples**

- Signs
- Private use (parking)
- Landscaping

**Notification**

Owners of encroachments will be notified by the Rapid City Area Office

See handout

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## Utility Coordination

Some utilities may need to be relocated.

Utility companies negotiate easements with landowners.

- Black Hills Power
- Lumen
- Bluepeak
- Midco
- SDN
- MDU

See handout

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## Environmental, Social, & Economic Concerns

**This project is being developed in accordance with applicable State and Federal environmental regulations.**

- **National Environmental Policy Act (NEPA)**

Projects receiving federal funding are reviewed under the National Environmental Policy Act (NEPA) to identify and evaluate potential effects on the human and natural environment. The review considers topics such as historic and cultural resources, wetlands and other waters, Section 4(f) resources, threatened and endangered species, socioeconomics, and other environmental considerations.

*This project is currently being evaluated as a Categorical Exclusion under Federal Highway Administration regulations at 23 CFR 771.117. If the project scope or potential impacts change, the project will be reevaluated to determine whether additional environmental review is required.*

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## Environmental, Social, & Economic Concerns

**This project is being developed in accordance with applicable State and Federal environmental regulations.**

- **Wetlands and Section 404 of the Clean Water Act**

The Project is being reviewed to determine avoidance, minimization, and possible mitigation of impacts to wetlands. If you are interested in creating or restoring wetlands on your property, please complete the Wetland Mitigation Registry Form in the handouts.

*The U.S. Fish and Wildlife Services' National Wetlands Inventory identifies Bear Butte Creek and Vanocker Creek as riverine wetland features adjacent to the project area. Prior to construction, an on-site wetland delineation will be completed to identify and appropriately permit any wetlands or waters of the U.S. that may be impacted by the project.*

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## Environmental, Social, & Economic Concerns

**This project is being developed in accordance with applicable State and Federal environmental regulations.**

- **Section 4(f) of the USDOT Transportation Act**

Project action will include all possible planning to avoid and minimize harm to publicly owned parks, recreational areas, wildlife & waterfowl refuges, or public & private historical sites.

*The City of Sturgis maintains multiple parks and recreation areas adjacent to the project including Woodland Park, City Municipal Park, and Lions Club Park.*

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## Environmental, Social, & Economic Concerns

**This project is being developed in accordance with applicable State and Federal environmental regulations.**

- **Section 7 of the Endangered Species Act**

According to the U.S. Fish and Wildlife, the following federally listed species are known to occur in Meade County:

- Mammals: Black-footed Ferret^, Northern Long-eared Bat, Tricolored Bat*
- Birds: Rufa Red-Knot, Whooping Crane
- Insects: Monarch Butterfly*, Suckley's Cuckoo Bumble Bee*, Western Regal Fritillary*

^ - This is an experimental population and is presently considered "non-essential"
* - This species is currently proposed for listing under the Endangered Species Act

According to the South Dakota Game, Fish, and Parks, the following state listed species are known to occur in Meade County:

- Fish: Longnose Sucker, Sturgeon Chub, Banded Killifish
- Mammals: Swift Fox
- Birds: Interior Least Tern, American Dipper

**Efforts are proceeding to ensure this undertaking will not adversely affect listed species in Meade County.**

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## Environmental, Social, & Economic Concerns

**This project is being developed in accordance with applicable State and Federal environmental regulations.**

- **Section 106 of the National Historic Preservation Act**

Section 106 of the National Historic Preservation Act requires Federal actions to take into account the effects of project undertakings on historic properties.

*The project is in the vicinity of multiple structures and buildings that have the potential to be listed on the National Register of Historic Places. A full architectural and archeological survey will be completed to determine what potential effects this project could have to historical and cultural resources.*

**The public is invited to provide information on any culturally or archaeologically known site(s) in the project area, including the Bear Butte Historic District.**

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## Environmental, Social, & Economic Concerns

**This project is being developed in accordance with applicable State and Federal environmental regulations.**

- **Floodplains**

The project will be designed to avoid or minimize floodplain impacts where practicable. Any proposed work within a regulated floodplain will be coordinated with the appropriate local, state, and federal agencies and completed in accordance with applicable floodplain requirements.

*Known floodplain and regulatory floodway resources within the project area include the 500-year (0.2% annual chance) floodplain of Bear Butte Creek and Vanocker Creek, and the 100-year (1% annual chance) and 500-year (0.2% annual chance) floodplains and Regulatory Floodway of an unnamed tributary to Bear Butte Creek.*

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## Construction Traffic Control

**Four-Year Plan**

2030-2031: W of 10th Street to Junction Avenue

2032-2033: Junction Avenue to E of Blanche Street

**Partial Closures**

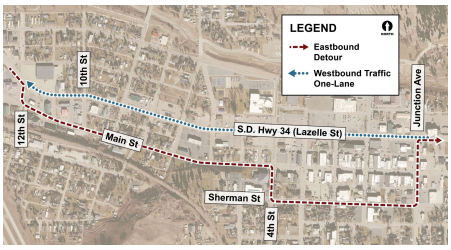
**Phased Construction**

**See handout**

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## Construction Traffic Control (2030-2031)

Potential Detour Routes for S.D. 34 Construction from West of 10th Street to Junction Avenue

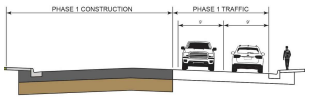



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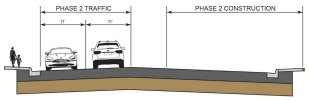
## Construction Traffic Control (2032-2033)

**Phased Construction from Junction Avenue past Blanche Street**

**PHASE 1**




**PHASE 2**

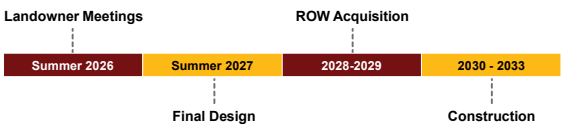



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## Tentative Project Schedule

**Estimated Cost:** $26.99 million

Dependent on federal funding




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## Questions or Comments?

**Written Comment Deadline:**
Friday, September 11, 2026

**Submit to:**
Jacob Rosecky
South Dakota Department of Transportation
5316 West 60th St. N.
Sioux Falls, SD 57107-6464
Jacob.Rosecky@state.sd.us

**Website:**
https://dot.sd.gov/projects-studies/projects/public-meetings#sturgis-34

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**Individual Landowner Meetings**

During the early stages of the project's design, SDDOT will schedule a meeting with individual landowners having property adjacent to the project. See the following page for an explanation of the landowner meeting.

**Property Acquisition Offer**

After the project construction plans have been prepared and the right of way limits have been established, you may be contacted by an appraiser or negotiations agent to visit with you for that portion of your property that is needed for construction of the project. Your property will be valued and a written offer presented to you by a negotiating agent who will contact you for an appointment to make the written offer.

**Relocation Assistance Program**

This program provides a variety of services and payments to owners and tenants who have personal property affected by the right of way being acquired for the project.

Relocation payments are in addition to payments made for the real property being acquired. To preserve your eligibility for payments, do not move property until you have received a written relocation offer or have contacted John Keyes of the SDDOT Right of Way Program in Pierre. His phone number is 605-773-3746. Anyone not satisfied with the relocation offer made to them may appeal using the procedures described in the Relocation Brochure.

The landowner may be reimbursed for various fair and reasonable incidental expenses that may be incurred during the transfer of property to the State depending on impacts to personal property and qualifications.

**Right of Way Information Brochures**

Two brochures "Better Roads Brochure" and "Relocation Assistance Brochure" have been prepared which explain the SDDOT's Right of Way process. They provide information on your rights regarding the acquisition of your property and the benefits available to you with regard to the Relocation Assistance Program. These brochures are available at this meeting on the "Sign-in" table. Please feel free to take a copy of each with you. These brochures are available at the following SDDOT website: https://dot.sd.gov/inside-sddot/forms-publications/brochures

SD DEPARTMENT OF TRANSPORTATION

# Individual Landowner Meetings

The purpose of this meeting is to provide you with an opportunity to comment on various issues pertaining to the design of this highway project as it relates to your property.

The following topics will be discussed at the meetings. Please note that not all topics will apply to every property owner.

- Permanent purchase and/or temporary use of your property.
- Locations and widths of entrances to your property: The standard South Dakota Department of Transportation (SDDOT) entrance-width for rural highways is 24 feet. Note: In general, existing entrance widths along rural State Highways are 24 feet or smaller. A maximum width of 40 feet is allowed at locations where it is deemed appropriate and necessary. Entrances in urban areas can vary from 16 feet to 40 feet.

  The goal of the SDDOT is to provide property owners located adjacent to the project with the access they need, and at the same time, enhance highway safety and reduce project costs. In some instances, the SDDOT may seek to combine duplicate entrances. For example, if your property has two or three entrances to the same property that are located close to each other, we would ask you to assess your current entrance needs and consider one entrance location that will meet those needs.
- Permanent fencing adjacent to the highway: SDDOT's fencing policy allows for the replacement of all disturbed fence with like-kind fence.

  Two fence types are typically installed: **Type 2:** 4-strand barbed wire with 8-inch wire spacing, and **Type 6:** 32-inch woven wire with 1 strand of barbed wire on the bottom and 2 strands of barbed wire on the top. Page 12 of the "Better Roads Brochure" contains added discussion of your permanent fencing options. This brochure will be available at the meeting.
- Temporary fencing adjacent to the highway: Do you anticipate having livestock in pastures located adjacent to the proposed project during highway construction activities?
- Are you aware of any waterlines, drainfields, septic tanks, underground storage tanks, underground power lines, etc. that are located adjacent to the project and may be impacted by construction activities?
- Are there any highway-related drainage or flooding problems located along your property or elsewhere along this section of highway?
- Possible sites for gravel and additional fill material: Are you aware of potential material available for construction that might be located adjacent to the highway?
- Temporary access during construction activities.

Please review your property and be prepared to discuss the above issues, as well as any other issues that you feel are unique to your property. No offers to acquire property will be made at these meetings since revisions to the plans may occur from your input.

# Encroachments in ROW

Federal Regulations (CFR 23.1) require that the State Highway Department (SDDOT) will be responsible for preserving such ROW free of all public and private installation, facilities, and encroachments.

No improvements shall be allowed to remain in the ROW unless they are deemed in the best interest of the pubic and will not impair the highway or interfere with the free and safe flow of traffic.

Encroachments are any private property or improvement in the public ROW that is not approved by permit such as:

- Landscaping Items
- Fence
- Signs
- Buildings
- Etc.

SDDOT Staff will survey the project limits to identify all encroachments. Prior to the project being let to contract, landowners will be contacted by the SDDOT or City Government regarding how each encroachment will be addressed or handled. If it is determined that the removal of an encroachment is required, it will be the landowner's responsibility to remove the encroachment.

For additional information, please contact:

Mike Carlson
Area Engineer
SDDOT Rapid City Area Office
2300 Eglin St.
Rapid City, SD 57703
Phone: 605.394.2244
E-Mail: Mike.Carlson@state.sd.us

# Environmental, Social & Economic Impacts and Advanced Utility Coordination

**Environmental, Social & Economic Impacts**

- Project will comply with all state and federal environmental regulations.
- No splitting of neighborhoods will occur because of this project.
- Project will be coordinated with the following state and federal agencies:
  - SD Dept. of Environment & Natural Resources
  - SD Dept. of Game, Fish & Parks
  - US Fish & Wildlife Service
  - State Historic Preservation Office
  - US Forest Service
- For additional information, please contact:

  Chad Babcock
  Environmental Engineer Manager
  SDDOT Office of Administration
  700 E. Broadway Ave.
  Pierre, SD 57501
  Phone: 605.773.3721
  E-Mail: Chad.Babcock@state.sd.us

**Advanced Utility Coordination**

- Highway projects may require adjustments or relocation of existing utilities located along or crossing the highway project. The SDDOT has an "Advanced Utility Coordinating Process" in place that addresses all existing utility involvement. This process involves meeting with the utility owner and project designers to **review** any conflicts and determine the most cost-effective option of changing the design to avoid the existing utility or adjusting the utility. If the utility is required to relocate, all replacement utility easement acquisition and relocation work will be addressed and coordinated between the landowner and the utility company.
- For additional information, please contact:

  Dan Sitorius
  Senior Transportation Project Manager
  JEO Consulting Group
  11213 Davenport St., Suite 200
  Omaha, NE 68154
  Phone: 402.934.3680
  E-Mail Address: dsitorius@jeo.com

# Wetland Mitigation Registry Form

Federal regulations require that unavoidable wetland impacts caused by highway construction be mitigated. Examples of acceptable wetland mitigation include:

- Wetland creation
- Wetland restoration – plugging an existing, drained wetland
- Wetland enhancement - adding buffer around an existing wetland.

The South Dakota Department of Transportation (SDDOT) may participate in the cost of wetland creation/restoration/enhancement, if the wetland can be used to mitigate wetland impacts caused by highway construction.

If you are interested in creating, restoring, or enhancing wetlands on your property, please complete the attached form and mail to:

Chad Babcock
Environmental Engineer Manager
SDDOT Office of Administration
700 E. Broadway Ave.
Pierre, SD 57501
Phone: 605.773.3721
E-Mail: Chad.Babcock@state.sd.us

Your name will be added to the SDDOT Wetland Mitigation Registry and a SDDOT representative will contact you with additional information.

**Yes, I am interested in assisting the SDDOT to mitigate wetland impacts by creating or restoring wetlands on my property.**

***Name:*** _____

***Address:*** _____

_____

***Phone #:*** _____ ***Email:*** _____

***Location of property:*** _____ ***1/4 of Section*** _____

***Township*** _____, ***Range*** _____, ***County*** _____

***Please note*:** **Completion of this form does not commit either you or the SDDOT to a mitigation project. It is a statement of interest only.**

# Public Comments

NH 0034() 34 and NH-PH 0034(225) 35, Meade County

PCN 6924 and 6929
S.D. Highway 34 from west of 10th Street to
east of Blanche Street in Sturgis

Name: _____ Date: _____

Address: _____

Telephone #: _____ and/or Cell #: _____

Written testimony will be included in the meeting record.

Please submit comments by **Friday, Sept. 11, 2026,** to:

Jacob Rosecky
SDDOT Road Design Engineering Manager
E-Mail Address: jacob.rosecky@state.sd.us

City Council
# STAFF REPORT

**Meeting Date:** City Council - Oct 19 2026

**Agenda Item:** Consideration of Corrective Action Alternatives for FEMA Floodplain Compliance Violations – Blanche Street Crossing

**Prepared By:** Rick Bush, Director of Public Works

## BACKGROUND INFORMATION:

The City of Sturgis is currently working to resolve a floodplain compliance violation associated with culverts previously installed at the Blanche Street and Sly Street crossings of Bear Butte Creek without the required floodplain permitting and supporting hydraulic analysis.

In 2023, the City retained Avid4 Engineering to investigate the crossings, evaluate their hydraulic impacts, and identify potential corrective measures to address FEMA compliance requirements. The investigation included reviewing existing conditions, flood elevations, and potential modifications necessary to eliminate adverse impacts within the regulated floodplain.

Avid4 Engineering has continued working with the City and FEMA to identify acceptable mitigation measures. While a relatively straightforward corrective approach has been identified for Sly Street, the Blanche Street crossing presents additional challenges due to its proximity to existing City-owned structures.

The City must now determine how to proceed with corrective improvements to address the Blanche Street violation and obtain FEMA's concurrence with a proposed mitigation strategy.

## DISCUSSION:

Recent hydraulic modeling completed by Avid4 Engineering identified that the existing Blanche Street crossing results in an approximately **0.41-foot increase in the modeled flood elevation**, affecting two City-owned structures:

- The existing concession stand (garage at the Soccer Fields)
- The existing comfort station (public restrooms).

During discussions with FEMA, it was clarified that floodplain impacts to City-owned structures are evaluated in the same manner as impacts to privately owned structures. Consequently, the City cannot disregard these impacts simply because the affected buildings are publicly owned.

To address the situation, Avid4 Engineering evaluated modifications to the existing Blanche Street roadway profile designed to reduce the modeled flood elevation and bring the crossing into compliance.

The following proposed corrective actions are being submitted to FEMA as potential mitigation options:

**Option 1 – Blanche Street Roadway Reconstruction and Floodplain Mitigation**

This alternative involves modifying the existing Blanche Street roadway elevation immediately south of the crossing to create a controlled overflow location during significant flooding events.

The proposed improvements would include:

- Removing and replacing approximately 1,000 square yards of asphalt pavement.
- Removing and replacing approximately 550–600 square feet of sidewalk/concrete pathway.
- Excavating approximately 150 cubic yards of material.
- Lowering a portion of the existing roadway profile by less than one foot.
- Adjusting an existing stormwater inlet.
- Completing associated grading, restoration, erosion control, and traffic control measures.

According to Avid4 Engineering's preliminary hydraulic modeling, these improvements would reduce the modeled flood elevation at River Station 1004.528 to approximately 0.04 feet below the established Base Flood Elevation.

**Estimated Construction Cost: $125,000–$150,000**

This estimate is preliminary and based on recent construction bid pricing from the Rapid City area.

The improvements would allow the existing concession stand and comfort station to remain in place while addressing the modeled flood elevation impacts, subject to FEMA's review and acceptance.

**Option 2 – Roadway Mitigation and Replacement of Existing City Structures**

A second alternative identified by Avid4 Engineering would involve completing the roadway mitigation improvements described in Option 1 and removing the existing concession stand and comfort station.

Under this alternative, the City could construct a new combined facility that would accommodate both public restrooms and concession operations.

The new structure could be designed to meet applicable floodplain development requirements, including appropriate elevation of the structure and any necessary improvements for ADA accessibility.

This alternative may present an opportunity to modernize the existing facilities and consolidate their functions into a single building.

**Estimated Cost: To Be Determined**

The cost would include the roadway mitigation improvements, demolition of existing buildings, construction of a new combined facility, and associated site improvements. Additional evaluation would be required before a reliable project estimate could be established.

**Option 3 – Removal of Existing Culverts**

An additional alternative would be to remove the existing culverts that were installed without the required floodplain permitting.

This option would require additional engineering evaluation to determine the impacts on roadway access, drainage, and the surrounding infrastructure.

While removing the culverts may provide a means of addressing the original unpermitted improvements, the City would need to evaluate whether additional restoration or infrastructure modifications would be necessary to satisfy FEMA requirements.

**Estimated Cost: To Be Determined**

The City has an obligation to address the identified floodplain compliance violation and work toward an acceptable resolution with FEMA.

While the violation originated from previously installed infrastructure, the City's immediate responsibility is to identify a technically feasible and financially responsible corrective action that meets applicable floodplain requirements.

Based on the preliminary engineering analysis, Option 1 appears to provide the most direct and potentially cost-effective approach to correcting the modeled flood elevation impacts while preserving the existing City facilities.

Option 2 would provide an opportunity to replace and modernize the existing public facilities; however, it would require a substantially greater financial commitment and additional planning.

Removing the culverts remains an alternative but could create additional infrastructure and drainage concerns that would need to be fully evaluated.

At this stage, Avid4 Engineering is requesting direction from the City before formally submitting the proposed mitigation concepts to FEMA for review.

**Any proposed corrective action would remain subject to FEMA's review and acceptance, as well as any applicable permitting requirements.**

**SLY STREET MITIGATION PROPOSAL**

In addition to the Blanche Street improvements, Avid4 Engineering has developed a proposed mitigation plan for the Sly Street crossing to address the associated FEMA floodplain compliance concerns.

The proposed improvements primarily involve removing portions of the existing earthen levee along the north side of Bear Butte Creek, upstream of Sly Street, to allow additional floodwater conveyance during significant flood events. Avid4's preliminary hydraulic modeling indicates these modifications would eliminate the identified increase in flood elevations associated with the Sly Street crossing without creating additional increases elsewhere.

Unlike the Blanche Street improvements, the proposed Sly Street mitigation consists primarily of earthwork, grading, and site restoration. Staff believes the City's Public Works crews have the equipment and capabilities necessary to complete the majority of this work utilizing existing personnel and equipment. As a result, the anticipated direct cost to the City would be minimal, consisting primarily of materials, equipment operation, and restoration expenses.

Pending FEMA's acceptance of the proposed mitigation plan and receipt of any required permits, staff anticipates completing the Sly Street improvements utilizing City forces.

## BUDGET IMPACT:

The anticipated construction cost for the Blanche Street roadway mitigation improvements is approximately $125,000 to $150,000 (option 1), exclusive of any additional engineering, permitting, or construction-related expenses not included in the preliminary estimate.

The City has not yet established a final project budget or funding source for the corrective work.

Depending on the direction provided by the City Council, staff would work with Avid4 Engineering to further develop project costs, identify potential funding sources, and determine an appropriate construction schedule.

## RECOMMENDATION:

Staff recommends that the City Council authorize staff and Avid4 Engineering to proceed with submitting the proposed Blanche Street roadway mitigation improvements (Option 1) and the Sly Street levee modification plan to FEMA for review and consideration.

Staff further recommends that, upon receiving the necessary FEMA concurrence and regulatory approvals, the Sly Street improvements be completed utilizing City Public Works personnel and equipment to minimize project expenditures. The Blanche Street improvements would be brought back to the City Council for final construction authorization, cost and funding approval following FEMA's review.

## ATTACHMENTS:

Blanche Street Mitigation Project Layout
AVID4 Doc
AVID4 Sly Street

**Approved By:**
Rick Bush, Director of Public Works

**Status:**
Approved - Oct 16 2026

Notes:

1) Topographic survey completed by Avid4 Engineering in September and October 2023.

2) See Shop Drawings from TrueNorth Steel for typical arch pipe dimensions (5.42' Span x 4.5' Rise)

3) Elevation Datum:
   NAVD88

4) Horizontal Datum:
   NAD83(2011)
   South Dakota State Plane,
   North Zone

5) Units:
   US Survey Foot

NOT FOR CONSTRUCTION

10 5 0 10

Permanent Seeding, Fertilizing & Mulching (283 sy)
Place Topsoil at 6" Min. Depth (50 cy)

RS 1004.548

Sediment Control Wattle (36 LF)

SCW

3361

3360

3362

Remove & Replace Asphalt Pavement

Adjust Type C Inlet Frame & Grade

Remove High Point

Blanche Street

60" CMP Arch

Traffic Control (Typ)

SCW

RS 1004.528

Sediment Control Wattle (190 LF)

Bike Path

Remove & Replace Concrete Path

FULL SIZE PLOT 11X17 COLOR

P:\23-111\AUTOCAD\PLANSHEETS\23-111 SLY STREET MITIGATION PROJECT _11X17.DWG

10/13/2026

| | |
|---|---|
| Consulting Firm: | Avid4 ENGINEERING |
| Consultant Project No: | J23-111 |
| Designed By: | DMM |
| Drawn By: | NLS |

| No. | Date | By | Revision Description |
|---|---|---|---|
| | | | |

City of Riders Sturgis

FEMA Case No. 24-08-0388P
Bear Butte Creek - Sly and Blanche Street LOMR

**Blanche Street Mitigation Project**
Bear Butte Creek
in Sturgis, South Dakota

Sheet No.

**Rick Bush**

**From:** Dave Muck <davemuck@avid4eng.com>
**Sent:** Wednesday, October 14, 2026 12:08 PM
**To:** Rick Bush
**Cc:** Nick Sperry
**Subject:** Blanche Street
**Attachments:** Blanche Street Mitigation Project Layout.pdf

Rick

After our discussion with Peter regarding structures (per FEMA, they don't view structures as public or private...just structures), I looked closer at the Blanche Street elevation change...the +0.41' impacts both City structures...the concessions stand and the comfort station. Therefore, I had Nick model the removal of a high spot in the Blanche Street profile on the south side of the crossing. Lowering the high spot to become a spill point requires lowering the elevation less than a foot. This would require removing and replacing 1000 SY of asphalt and 550-600 SF sidewalk, removing about 150 CY of material, and adjusting an existing storm inlet. Based on current Rapid City bid numbers, this should cost somewhere between $125,000 and $150,000. A figure of the anticipated disturbance area and approximate grading is attached. This modification would result in a flood elevation at RS 1004.528 of 0.04 lower than the Base Flood Elevation.

A second alternative would be to spend the money above and remove both buildings and build one new one to accommodate the needs...restrooms and concessions. The new one could be elevated within the floodplain under a floodplain development permit. There would need to be some sitework done to ensure ADA compliance, etc, but this might be a better alternative.

Anyway, I would like your input on Blanche specifically (assume that what we came up with for the Sly Street fix is ok) before I send the concepts to FEMA.

Let us know your thoughts.

Dave Muck, PE/LS, CFM
Vice President

**Avid4 Engineering** | 1805 Samco Rd | Rapid City, SD 57702
P: 605-343-3311 | F: 605-343-3399 | davemuck@avid4eng.com

Avid4 ENGINEERING

**MEMORANDUM**

**TO:** Federal Emergency Management Agency

**FROM:** Dave Muck, PE/LS, CFM
Vice President
Avid4 Engineering, Inc.

**DATE:** **23 September 2026**

**RE:** **Bear Butte Creek in Sturgis, South Dakota** **FEMA Case No. 24-08-0388P**
**FEMA Community No. 460055**

## Bear Butte Creek Mitigation Project at Sly Street

We can pull the left levee out upstream of Sly Street affecting sections at RS 1004.830 and RS 1004.870. Removing the levee warrants the adjustment of ineffective flow station and elevations on river left at these cross sections (Bridge Sections 3 and 4 of Sly). The ineffective flow stations generally go outward (left) and\or down. This represents the increase in effective flow area in the left overbank created by removing the levee.

In addition to removing the levee, we will lay back the left bank at RS 1004.830 (Bridge Section 3) upstream of the crossing to allow for the expansion of this increased effective flow area into the LOB during the 1%-AC flood.

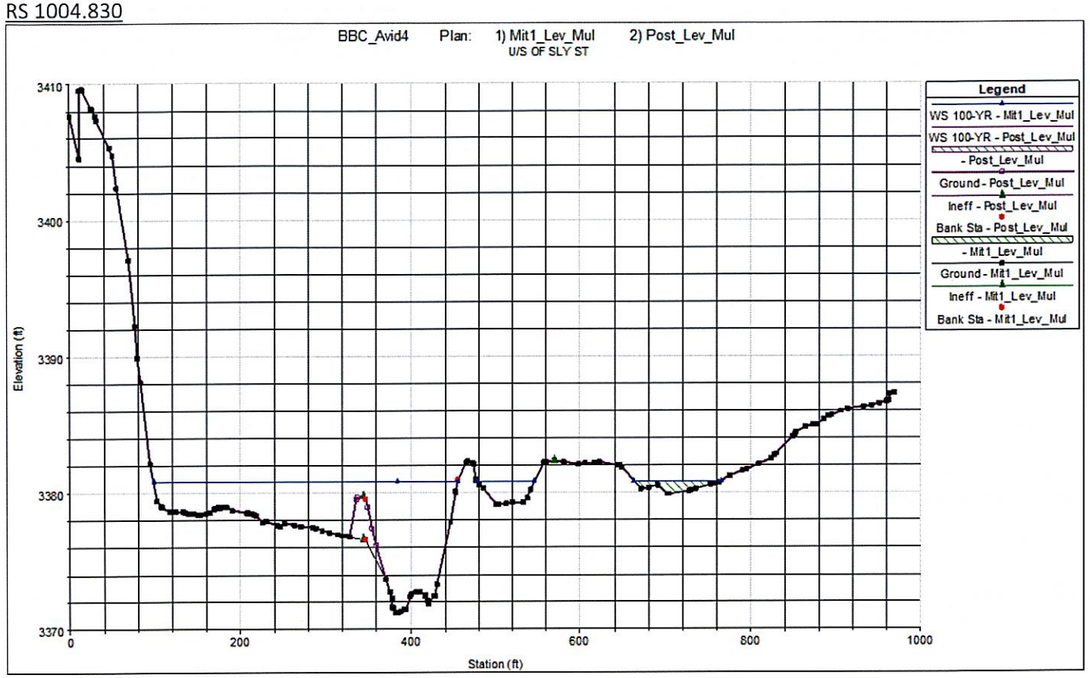
The base flood elevations at RS 1004.870 model to be -0.11 feet below the pre-project (i.e., pre-Sly Street crossing) condition. This change does not result in increases elsewhere.

**See Table below and attached cross sections.**

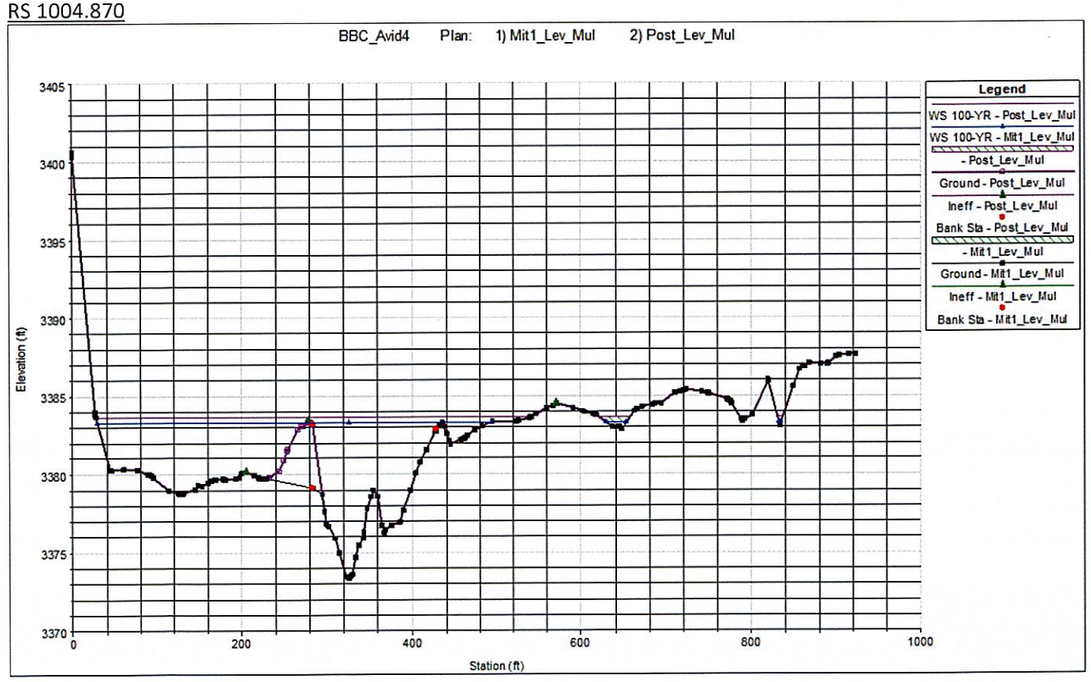
**Summary of WSEL Changes with Mitigation Project**

| Cross Section | **'Pre'-Project** *(.p03)* Existing Ground ***without*** Crossings | ~~**'Post'-Project** *(.p04)* Existing Ground ***with*** Crossings~~ | **Δ WSEL** | **WSEL** | **Δ WSEL** |
|---|---|---|---|---|---|
| 1004.374 | 3353.29 | ~~3353.29~~ | 0.00 | 3353.29 | 0.00 |
| 1004.42 | 3357.36 | ~~3357.36~~ | 0.00 | 3357.36 | 0.00 |
| 1004.483 | 3360.95 | ~~3360.95~~ | 0.00 | 3360.95 | 0.00 |
| 1004.528 | 3361.75 | ~~3362.16~~ | **0.41** | 3362.16 | 0.41 |
| Blanche D/S | | | | | |
| *(Blanche Street Crossing)* | | | | | |
| Blanche U/S | | | | | |
| 1004.548 B | 3364.61 | ~~3364.61~~ | 0.00 | 3364.61 | 0.00 |
| 1004.595 | 3367.75 | ~~3367.75~~ | 0.00 | 3367.75 | 0.00 |
| 1004.679 | 3370.26 | ~~3370.26~~ | 0.00 | 3370.26 | 0.00 |
| 1004.743 | 3375.76 | ~~3375.76~~ | 0.00 | 3375.76 | 0.00 |
| 1004.8 | 3379.31 | ~~3379.26~~ | **-0.05** | 3379.26 | -0.05 |
| Sly D/S | | | | | |
| *(Sly Street Crossing)* | | | | | |
| Sly U/S | | | | | |
| 1004.83 | 3381.16 | ~~3380.83~~ | **-0.33** | 3380.85 | -0.31 |
| 1004.87 | 3383.41 | ~~3383.62~~ | **+0.21** | 3383.3 | **-0.11** |
| 1004.930 C | 3387.48 | ~~3387.48~~ | 0.00 | 3387.48 | 0.00 |
| 1004.971 | 3390.06 | ~~3390.06~~ | 0.00 | 3390.06 | 0.00 |
| 1005.012 | 3391.78 | ~~3391.78~~ | 0.00 | 3391.78 | 0.00 |
| 1005.049 | 3394.42 | ~~3394.42~~ | 0.00 | 3394.42 | 0.00 |
| *(Junction Ave Crossing)* | | | | | |
| 1005.069 | 3395.31 | ~~3395.31~~ | 0.00 | 3395.31 | 0.00 |
| 1005.114 | 3397.6 | ~~3397.6~~ | 0.00 | 3397.6 | 0.00 |
| 1005.160 D | 3400.76 | ~~3400.76~~ | 0.00 | 3400.76 | 0.00 |
| 1005.198 | 3403.05 | ~~3403.05~~ | 0.00 | 3403.05 | 0.00 |
| 1005.236 | 3406.21 | ~~3406.21~~ | 0.00 | 3406.21 | 0.00 |

RS 1004.830




RS 1004.870



## ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COST* -- TOTAL PROJECT

Avid4 ENGINEERING

**PROJECT:** Bear Butte Creek Mitigation Project
**CLIENT:** City of Sturgis
**DESCRIPTION:** Creek Mitigation Project at Sly Street
**DATE PREPARED:** 9/23/26 12:17 PM
**ESTIMATOR:** NLS

| ITEM NO. | DESCRIPTION OF ITEM | QUANTITY | UNIT | UNIT COST | TOTAL COST |
|---|---|---|---|---|---|
| 1 | MOBILIZATION | 1 | LS | $5,000.00 | $5,000.00 |
| 2 | INCIDENTAL WORK | 1 | LS | $1,500.00 | $1,500.00 |
| 3 | CLEARING & GRUBBING | 1 | LS | $1,000.00 | $1,000.00 |
| 4 | CONSTRUCTION STAKING | 1 | LS | $1,500.00 | $1,500.00 |
| 5 | EXCAVATION, UNCLASSIFIED | 1,287 | CY | $15.00 | $19,305.00 |
| 6 | TOPSOIL, PLACE | 331 | CY | $20.00 | $6,620.00 |
| 7 | SEEDING, FERTILIZING AND MULCHING | 1984 | SY | $1.00 | $1,984.00 |
| 8 | TURF REINFORCEMENT MAT | 474 | SY | $5.00 | $2,370.00 |
| 9 | EROSION CONTROL BLANKET, TYPE 2 | 1510 | SY | $2.00 | $3,020.00 |
| 10 | ROCK CONSTRUCTION ENTRANCE | 1 | EA | $4,000.00 | $4,000.00 |
| 11 | SILT FENCE | 420 | LF | $7.00 | $2,940.00 |
| | SUBTOTAL | | | | $49,239.00 |
| | **TOTAL** | | | | **$49,239.00** |

*Avid4 Engineering has no control over the cost or availability of labor, equipment or materials nor over market conditions. Avid4 Engineering makes no warranty, expressed or implied, that the cost of the work will not vary from this estimate.

FULL SIZE PLOT 11X17 COLOR

Notes:

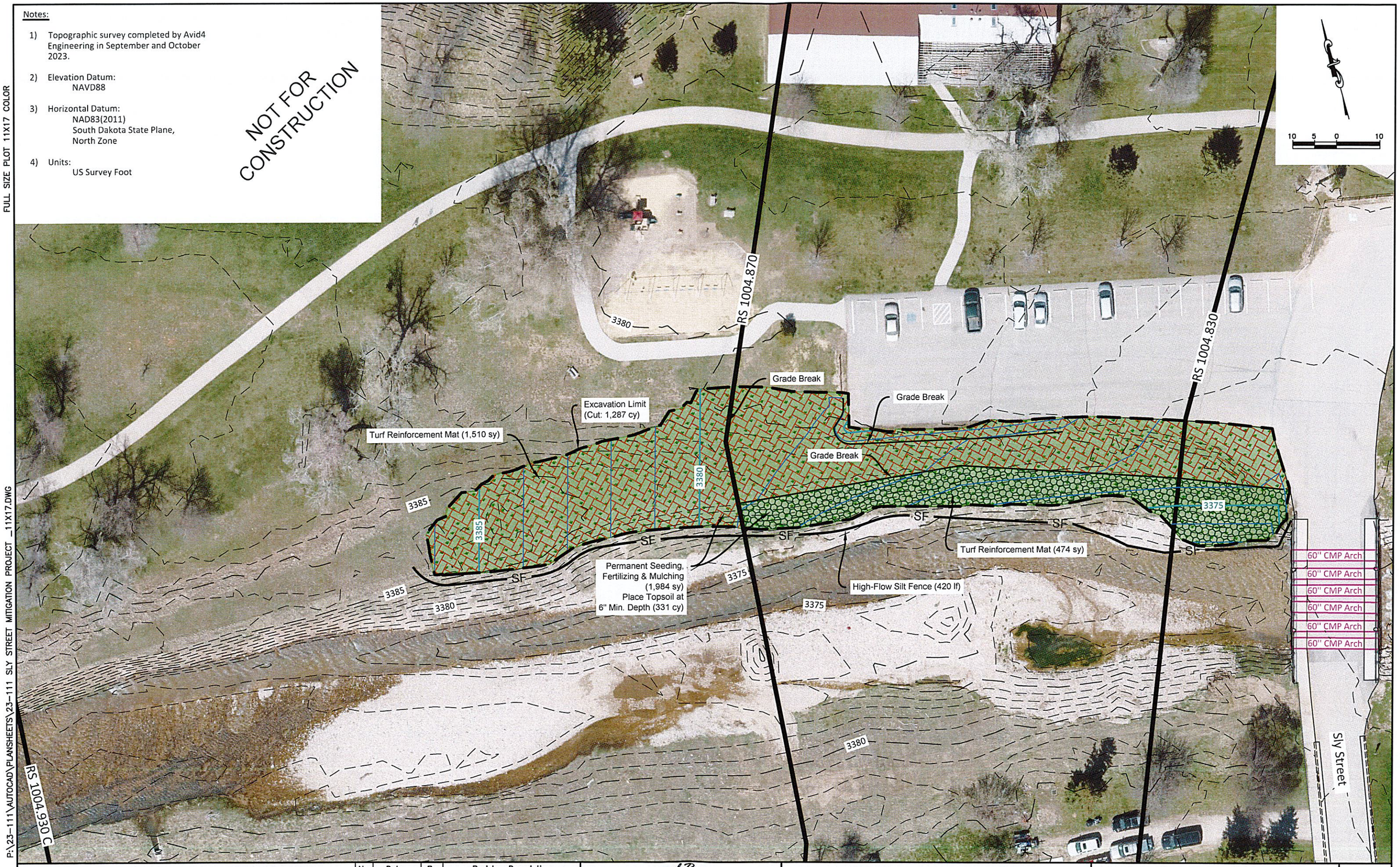
1) Topographic survey completed by Avid4 Engineering in September and October 2023.

2) Elevation Datum:
NAVD88

3) Horizontal Datum:
NAD83(2011)
South Dakota State Plane,
North Zone

4) Units:
US Survey Foot

NOT FOR CONSTRUCTION




P:\23-111\AUTOCAD\PLANSHEETS\23-111 SLY STREET MITIGATION PROJECT _11X17.DWG

9/23/2026

| | | | |
|---|---|---|---|
| Consulting Firm: Avid4 ENGINEERING | | | |
| Consultant Project No: J23-111 | | | |
| Designed By: DMM | | | |
| Drawn By: NLS | | | |

| No. | Date | By | Revision Description |
|---|---|---|---|
| | | | |

City of Riders Sturgis

FEMA Case No. 24-08-0388P
Bear Butte Creek - Sly and Blanche Street LOMR

Sly Street Mitigation Project
Bear Butte Creek
in Sturgis, South Dakota

Sheet No.

City Council
# STAFF REPORT

**Meeting Date:** City Council - Oct 19 2026
**Agenda Item:** 1st Reading of the 2027 Budget
**Prepared By:** Rhea Crane, City Administrator

## BACKGROUND INFORMATION:

The City of Sturgis financials are comprised primarily of two essential types of funds, the General Fund, and the Enterprise Funds.

The General Fund is the City's primary operating fund, used to account for revenues and expenditures associated with essential municipal services that are not required to be reported in separate funds. It supports the day-to-day operations of city government, including administration, public safety, and other general municipal services.

As part of the annual budget process, the City evaluates projected General Fund revenues and expenditures to ensure available resources are allocated responsibly, essential services are maintained, and the budget remains financially sustainable.

The Departments funded by the General Fund include:

| | | |
|---|---|---|
| Mayor & Council | Community Center | Street Lighting |
| City Administrator | Recreation | Streets |
| Attorney | Auditorium | Airport |
| Human Resources | Buildings | Dispatch |
| Finance | Planning & Permitting | Engineering |
| Library | Custodial | Fire |
| Rally & Sponsorship | Parks | Information Technology |
| Police | Cemetery | Insurance |
| Animal Shelter | Fleet | |

Enterprise Funds are funds used to account for services that operate similarly to a business, generating revenue through user fees, charges, or other service-related income to help cover their operating expenses and capital needs.

The Enterprise Funds include:

| | |
|---|---|
| Wastewater | Liquor |
| Sanitation | Ambulance |
| Water | |

There are also Miscellaneous Funds within the budget. Miscellaneous Funds are accounted for separately from the General Fund to track revenue and expenses for specific purposes, projects,

obligations, or services. Some funds have legally restricted uses, while others are established to support long-term planning, capital purchases, or designated community needs.

The special funds within the City of Sturgis Budget include:

Special Sales Tax
Capital Improvement
BID District
Hotel Occupancy
Revolving Loan
Equipment Replacement
13 Various TIFs
Perpetual Maintenance
Alice Wiggins Dunn Trust

**DISCUSSION:**

In 2026, the budget was approved in the amount of $10,248,119. The budget was balanced by supplementing the General Fund with financial performance from the Enterprise Funds, and revenue from the Equipment Replacement, Capital Improvement, and Special BBB Funds.

| 2026 | |
|---|---|
| **General Fund Budget** | 10,248,119 |
| | |
| General Fund Revenues | 8,941,361 |
| **General Fund Shortfall** | (1,306,758) |
| | |
| **Supplement from Enterprise Funds** | |
| Wastewater | 75,000 |
| Sanitation | 247,000 |
| Water | 75,000 |
| Liquor | 314,904 |
| Ambulance | 40,000 |
| | 751,904 |
| | |
| **General Fund Shortfall after Ent Fund Supplement** | (554,854) |
| | |
| **Supplement from Sales Tax Funds** | |
| Equipment Replacement | 100,000 |
| Capital Improvements | 170,000 |
| Special (BBB) | 284,854 |
| | 554,854 |
| | |
| **Balanced Budget** | 10,248,119 |

## Enterprise Fund Financial Performance

The financial operating performance of the City's Enterprise Funds so far in 2026 is less than anticipated in the budget. This impacts the funds' ability to cover operating expenses and meet financial obligations as originally projected.

## 2027 Projected Budget Expenditures

The projected 2027 budget includes total expenditures of **$10,379,202**. This projection was developed using the 2026 budget as a starting point, with adjustments to reflect anticipated expenses and known cost increases.

The adjustments include:

- **One-time expenses:** Removed more than $300,000 in one-time expenses included in the 2026 budget.
- **Employee wages:** Added known wage increases established through the 2025 Collective Bargaining Agreement.
- **Energy costs:** Included an estimated 35% increase in Black Hills Energy bills.

These adjustments provide a baseline for projecting 2027 expenses and help the City account for known commitments and anticipated operating cost increases as part of the annual budget process.

## 2027 Projected Revenue

The 2027 Budget has an anticipated General Fund revenue projection of $9,351,808, leaving an estimated shortfall of $1,027,394.

The Enterprise Funds are projected to have financial performance estimated at $158,513. The BBB Fund is projected to have $275,234 available. Using these funds to supplement the General Fund will leave the remaining budget shortfall at (**$593,647)**.

| | | |
|---|---|---|
| **General Fund Budget** | | 10,379,202 |
| | | |
| General Fund Revenues | | 9,351,808 |
| **General Fund Shortfall** | | (1,027,394) |
| | | |
| **Supplement from Enterprise Funds** | | |
| Wastewater | | 445,771 |
| Sanitation | | (311,353) |
| Water | | 51,572 |
| Liquor | | 283,862 |
| Ambulance | | (311,339) |
| | | 158,513 |
| | | |
| **General Fund Shortfall after Ent Fund Supplement** | | (868,881) |
| | | |
| **Supplement from Sales Tax Funds** | | |
| Equipment Replacement | | - |
| Capital Improvements | | - |
| Special (BBB) | | 275,234 |
| | | 275,234 |
| | | |
| **Budget Shortfall** | | (593,647) |

## Potential Revenue Increases

Additional revenue opportunities totaling **$400,251** have been identified as part of the 2027 budget process.

| | |
|---|---|
| Community Center Fee Increases (have been stable for a # of years) | 80,000 |
| Park Shelter Usage Fees vs Donations | 2,240 |
| Airport Rental & Maintenance Fees | 36,811 |
| Bulk Water Price Adjustments | 6,200 |
| Rubblesite - Commercial Dump Fees | 100,000 |
| Ambulance Service Fees | 150,000 |
| Reimbursement for Library Part Tme Programming | 25,000 |
| | 400,251 |

The options presented for budget consideration provide a means to by which the deficit of ($593,647) could be adjusted to a surplus of $138,131 through potential revenue increases and cost reductions.

## Potential Cost Reductions

Potential cost reductions totaling **$331,527** have been identified as part of the 2027 budget process.

These potential savings include:

- **Vacant positions:** Reducing personnel costs by not filling currently vacant positions.
- **Insurance:** Reductions in insurance expenses by working directly with SDPAA Risk Management Pool.
- **Ambulance staffing:** Identified staffing and schedule adjustments.

## Considerations for the Financial Future of Sturgis

**1. General Fund**
Should the City's General Fund be more self-sustaining and rely less on rally-related revenue, Enterprise Funds, and BBB funds, as well as have a targeted General Fund reserve balance?

**2. Enterprise Fund**
How much of the Enterprise Funds' operating performance should be used to support the General Fund, and what should the reserve balance be in each of the Enterprise Funds?

Strong financial planning and direction will strengthen financial sustainability to maintain essential services, and allow revenue to be invested in tangible capital improvements that benefit our community. A balanced City budget without reliance on rally revenue is achievable.

**RECOMMENDATION:**

Identify a reserve balance for the 2027 budget by incorporating options within the proposed revenue increases and cost reductions.

Motion to approve the first reading of the 2027 Budget Ordinance as identified.

**ATTACHMENTS:**

First Reading Ordinance 2026-07

**Approved By:**
Rhea Crane, City Administrator

**Status:**
Approved - Oct 16 2026

**Ordinance 2026-07**
**Annual Appropriation Ordinance for the Year 2027**

Be it ordained by the Common Council of the City of Sturgis, Meade County, South Dakota, that the following amounts are hereby appropriated to meet the obligations of the Municipality for the Year 2027

**PART I**

| | General 101 | Special Sales Tax 211 | Capital Improvement 212 | Bid District #1 213 | Hotel Occupancy 214 | Revolving Loan 218 | Equipment Replacement 219 | SPM TID 11 329 | DC TIF 12 330 | CV TIF 13 331 | WD TIF 15 332 | TR TIF 16 335 | SM TIF 17 334 | SL TIF 18 338 | GG TIF 20 336 | HE TIF 21 337 | HM TIF 29 345 | 12TH ST APT TIF 23 340 | GG II & III TIF 24 341 | HH TIF 26 343 | Perp Maint 401 | AWD Trust 402 | Liquor 601 | Water 602 | Wastewater 604 | Sanitation 612 | Ambulance 643 | TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **410 General Government** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4111 Mayor & Council | $ 321,894 | | | | | | | | | | | | | | | | | | | | | | | | | | | $321,894 |
| 4141 Attorney | 157,273 | | | | | | | | | | | | | | | | | | | | | | | | | | | 157,273 |
| 4142 Finance Office | 598,211 | | | | | | | | | | | | | | | | | | | | | | | | | | | 598,211 |
| 4143 Human Resources Dept | 119,062 | | | | | | | | | | | | | | | | | | | | | | | | | | | 119,062 |
| 4143 City Administrator | 285,621 | | | | | | | | | | | | | | | | | | | | | | | | | | | 285,621 |
| 4145 Information Technology | 128,385 | | | | | | | | | | | | | | | | | | | | | | | | | | | 128,385 |
| 4147 Insurance & Bonds | 438,867 | | | | | | | | | | | | | | | | | | | | | | | | | | | 438,867 |
| 4192 Buildings | 247,038 | | | | | | | | | | | | | | | | | | | | | | | | | | | 247,038 |
| 4193 Custodial | 188,993 | | | | | | | | | | | | | | | | | | | | | | | | | | | 188,993 |
| 4194 Engineering | 59,575 | | | | | | | | | | | | | | | | | | | | | | | | | | | 59,575 |
| 4196 Planning & Permitting | 231,882 | | | | | | | | | | | | | | | | | | | | | | | | | | | 231,882 |
| 4197 Fleet Management | 297,435 | | | | | | | | | | | | | | | | | | | | | | | | | | | 297,435 |
| 4198 Sponsorship and Events | 447,957 | | | | | | | | | | | | | | | | | | | | | | | | | | | 447,957 |
| **TOTAL GENERAL GOVERNMENT** | **$3,522,191** | **$0** | **$0** | **$0** | | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$3,522,191** |
| **420 Public Safety** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4211 Police | $ 2,622,785 | | | | | | | | | | | | | | | | | | | | | | | | | | | $2,622,785 |
| 4212 Animal Shelter | $ 239,790 | | | | | | | | | | | | | | | | | | | | | | | | | | | $239,790 |
| 4218 Dispatch | 235,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | 235,000 |
| 4227 Ambulance | | | | | | | | | | | | | | | | | | | | | | | | | | | $ 1,613,216 | 1,613,216 |
| 4229 Fire | 172,574 | | $16,471 | | | | | | | | | | | | | | | | | | | | | | | | | 189,045 |
| **TOTAL PUBLIC SAFETY** | **$3,270,148** | **$0** | **$16,471** | **$0** | | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$1,613,216** | **$4,899,835** |
| **433 Public Works** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4311 Streets, Snow Removal | $ 860,356 | | | | | | | | | | | | | | | | | | | | | | | | | | | $860,356 |
| 4315 Storm Sewer | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| 4316 Street Lighting | 222,311 | | | | | | | | | | | | | | | | | | | | | | | | | | | 222,311 |
| 4323 Sanitary/Special Sanit | | | | | | | | | | | | | | | | | | | | | | | | | $ 2,051,886 | | | 2,051,886 |
| 4325 Wastewater | | | | | | | | | | | | | | | | | | | | | | | | $ 1,232,687 | | | | 1,232,687 |
| 4330 Water | | | | | | | | | | | | | | | | | | | | | | | $ 1,336,149 | | | | | 1,336,149 |
| 4350 Airport | 277,604 | | | | | | | | | | | | | | | | | | | | | | | | | | | 277,604 |
| 4370 Cemetery | 23,590 | | | | | | | | | | | | | | | | | | | | $ 2,500 | | | | | | | 26,090 |
| **TOTAL PUBLIC WORKS** | **$1,383,861** | **$0** | **$0** | **$0** | | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$2,500** | **$0** | **$0** | **$1,336,149** | **$1,232,687** | **$2,051,886** | **$0** | **$6,007,083** |
| 434 Equipment Replacement | | | | | | | $ 253,643 | | | | | | | | | | | | | | | | | | | | | **$253,643** |
| 437 Capital Improvements | | | | $7,196 | | | | | | | | | | | | | | | | | | | | | | | | **$7,196** |
| **450 Culture - Recreation** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4511 Community Center | $ 677,338 | | | | | | | | | | | | | | | | | | | | | | | | | | | $677,338 |
| 4512 Recreation | 126,052 | | | | | | | | | | | | | | | | | | | | | | | | | | | 126,052 |
| 4520 Parks | 886,966 | | | | | | | | | | | | | | | | | | | | | | | | | | | 886,966 |
| 4551 Library | 484,471 | | | | | | | | | | | | | | | | | | | | | $ 7,000 | | | | | | 491,471 |
| 4560 Auditorium | 28,174 | | | | | | | | | | | | | | | | | | | | | | | | | | | 28,174 |
| **TOTAL CULTURE-RECREATION** | **$2,203,001** | **$0** | **$0** | **$0** | | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$7,000** | **$0** | **$0** | **$0** | **$0** | **$0** | **$2,210,001** |
| **465 Economic Development** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4280 Rally Point Utilities, Maintenance | | 7,450 | | | | | | | | | | | | | | | | | | | | | | | | | | $7,450 |
| 4290 Loans | | | | | | | | | | | | | | | | | | | | | | | | | | | | $0 |
| 4651 Sturgis Economic Development | | 60,000 | | | | | | | | | | | | | | | | | | | | | | | | | | $60,000 |
| 4652 Chamber of Commerce | | 81,816 | | | | | | | | | | | | | | | | | | | | | | | | | | 81,816 |
| 4653 City Promotion | | 5,500 | | | | | | | | | | | | | | | | | | | | | | | | | | 5,500 |
| 4680 Downtown BID-City owned land | | 5,000 | | | | | | | | | | | | | | | | | | | | | | | | | | 5,000 |
| Event Funding | | 10,000 | | $ 75,500 | | | | | | | | | | | | | | | | | | | | | | | | 85,500 |
| Movies at Rally Point and Comm Center | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| Fireworks | | 20,000 | | | | | | | | | | | | | | | | | | | | | | | | | | 20,000 |
| Fall Festival/Music Weekend | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| Movie at Rally Point | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| Sturgis Hospital Contribution | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| Movie Screen Projector | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| Print Promtion | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| Rally Digital Campaigns | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| Transfer For Community Cntr Operations | | | | | $ 86,366 | | | | | | | | | | | | | | | | | | | | | | | 86,366 |
| Tourist Season Promotion/Event | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| **TOTAL ECONOMIC DEVELOPMENT** | **$0** | **$ 189,766** | **$0** | **$82,696** | **$86,366** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | | | | | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$351,632** |
| 470 Debt Service | | | 33,960 | | | | | 139,818 | | | 11,000 | 77,000 | 8,600 | 86,000 | 184,000 | 197,000 | 750 | 800 | 53,000 | 5,600 | | | 40,980 | 455,630 | 1,351,503 | | | **$2,645,641** |
| **490 Miscellaneous** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4990 Liquor | | | | | | | | | | | | | | | | | | | | | | | 3,023,658 | | | | | $3,023,658 |
| **TOTAL MISCELLANEOUS** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | | | | | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** | **$0** |
| **Total prior to transfer out** | **$10,379,202** | **$189,766** | **$50,431** | **$82,696** | **$86,366** | **$0** | **$253,643** | **$139,818** | **$0** | **$0** | **$11,000** | **$77,000** | **$8,600** | **$86,000** | **$184,000** | **$197,000** | **$750** | **$800** | **$53,000** | **5,600** | **$2,500** | **$7,000** | **$3,064,638** | **$1,791,779** | **$ 2,584,190** | **$2,051,886** | **$1,613,216** | **$22,920,881** |
| Transfer out to Sanitation - CC-Roof | | | | | | | | | | | | | | | | | | | | | | | | | | | | $0 |
| Transfer out to General Fund | | 275,234 | 2,232,359 | | | 15,040 | | | | | | | | | | | | | | | | | 283,862 | | | | | 2,806,495 |
| Transfer out to Equipment replacement | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| Transfer out to Special Sales Tax | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| Transfer out to Ambulance | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| **GRAND TOTAL** | **$10,379,202** | **$465,000** | **$2,282,790** | **$82,696** | **$86,366** | **$15,040** | **$253,643** | **$139,818** | **$0** | **$0** | **$11,000** | **$77,000** | **$8,600** | **$86,000** | **$184,000** | **$197,000** | **$750** | **$800** | **$ 53,000** | **5,600** | **$2,500** | **$7,000** | **$3,348,500** | **$1,791,779** | **$2,584,190** | **$2,051,886** | **$1,613,216** | **$25,727,376** |
| **TOTAL APPROPRIATIONS** | **$25,727,376** | | | | | | | | | | | | | | | | | | | | | | | | | | | |

**PART II**

The following designates the fund on funds that money derived from the following sources are applied to:

| | | General 101 | Special Sales Tax 211 | Capital Improvement 212 | Bid District #1 213 | Hotel Occupancy 214 | Revolving Loan 218 | Equipment Replacement 219 | TIF 11 329 | TIF 12 330 | TIF 13 331 | TIF 15 332 | TIF 16 335 | TIF 17 334 | TIF 18 338 | TIF 20 336 | TIF 21 337 | TIF 29 345 | TIF 23 340 | TIF 24 341 | TIF 26 343 | Perp Maint 401 | AWD Trust 402 | Liquor 601 | Water 602 | Wastewater 604 | Sanitation 612 | Ambulance 643 | TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Appropriated Fund Balance | | | | | | | | | | | | | | | | | | | | | | | | | | | (1) |
| 3911 | Operating Transfers | 559,096 | | | | | | | | | | | | | | | | | | | | | | | | | | 559,096 |
| 310 | Taxes | 6,170,803 | 465,000 | $ 2,282,790 | 82,696 | | | 253,643 | $139,818 | | | $11,000 | $ 77,000 | $ 8,600 | $86,000 | $184,000 | $ 197,000 | $ 750 | $ 800 | | 5,600 | | | | | | | | 9,965,500 |
| 320 | Licenses & Permits | 760,850 | | | | | | | | | | | | | | | | | | | | | | | $16,000 | $1,600 | | | 778,450 |
| 330 | Intergovernmental | 506,071 | | | | | | | | | | | | | | | | | | | | | | | | | | | 506,071 |
| 340 | Charges for Goods or Services | 1,491,009 | | | | | | | | | | | | | | | | | | | | | | | | 20,142 | 175,000 | | 1,686,151 |
| 340 | Admin Charge-Enterprise Funds | 0 | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| 350 | Fines & Forfeits | 3,000 | | | | | | | | | | | | | | | | | | | | | | | | | | | 3,000 |
| 360 | Miscellaneous | 420,076 | | | | 86,366 | 15,040 | | | | | | | | | | | | | 53,000 | | | 7,000 | 20,000 | 40,000 | | | | 641,482 |
| 379 | Perpetual Maintenance | | | | | | | | | | | | | | | | | | | | | 2,500 | | | | | | | 2,500 |
| 380 | Enterprise Funds-Goods & Services | | | | | | | | | | | | | | | | | | | | | | | 3,328,500 | 1,787,351 | 3,008,219 | $ 1,565,533 | $1,301,877 | 10,991,480 |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 0 |
| | TOTAL | **9,910,905** | **465,000** | **2,282,790** | **82,696** | **86,366** | **15,040** | **253,643** | **139,818** | **0** | **0** | **11,000** | **77,000** | **8,600** | **86,000** | **184,000** | **197,000** | **750** | **800** | **53,000** | **5,600** | **2,500** | **7,000** | **3,348,500** | **1,843,351** | **3,029,961** | **1,740,533** | **1,301,877** | **25,133,729** |
| | TOTAL MEANS OF FINANCE | **9,910,905** | **465,000** | **2,282,790** | **82,696** | **86,366** | **15,040** | **253,643** | **139,818** | **0** | **0** | **11,000** | **77,000** | **8,600** | **86,000** | **184,000** | **197,000** | **750** | **800** | **53,000** | **5,600** | **2,500** | **7,000** | **3,348,500** | **1,843,351** | **3,029,961** | **1,740,533** | **1,301,877** | **25,133,729** |
| | COMPARED WITH PART I | 10,379,202 | 465,000 | 2,282,790 | 82,696 | 86,366 | 15,040 | 253,643 | 139,818 | 0 | 0 | 11,000 | 77,000 | 8,600 | 86,000 | 184,000 | 197,000 | 750 | 800 | 53,000 | 5,600 | **2,500** | 7,000 | 3,348,500 | 1,791,779 | 2,584,190 | 2,051,886 | 1,613,216 | 25,727,376 |
| | ESTIMATED SURPLUS/DEFICIT | (468,297) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 51,572 | 445,771 | (311,353) | (311,339) | (593,647) |
| | TRANSFER TO GF | | $275,234 | $2,232,359 | | | $15,040 | | | | | | | | | | | | | | | | | $283,862 | | | | | $2,806,495 |
| | TRANSFER TO SPECIAL SALES TAX | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | TRANSFER TO EQUIPMENT REPLACEMENT | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | TRANSFER TO SANITATION | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | TRANSFER TO AMBULANCE | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

**PART III**

The Finance Officer is directed to certify the following dollar amount of tax levies in this ordinance $3,358,370

CITY OF STURGIS

Rodney J Bradley, Mayor

ATTEST:

Ann Bertolotto, Finance Officer

First Reading: 10-19-2026
Second Reading: 11-XX-2026
Adopted: 11-XX-2026
Published: 11-XX-26
Effective: 01-01-2027

| | |
|---|---|
| General Government Totals | 3,522,191 |
| Public Safety Totals | 4,899,835 |
| Public Works Totals | 6,007,083 |
| Equipment Replacement | 253,643 |
| Capital Imp | 7,196 |
| Culture & Rec Total | 2,210,001 |
| Economic Dev Total | 351,632 |
| Debt Service Total | 2,645,641 |
| Liquor | 3,023,658 |
| Transfers | 2,806,495 |
| Total Budget | 25,727,376 |